

# Communities and Local Services Scrutiny Committee Agenda



**10.00 am Thursday, 10  
December 2020  
Microsoft Teams**

**In accordance with Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting will be held on a virtual basis. Members of the Public can view a live stream of the meeting at:**

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1. Introductions/Attendance at Meeting
2. Declarations of Interest
3. To approve the Minutes of the meeting of this Scrutiny held on 22 October 2020 (Pages 1 - 4)
4. Medium Term Financial Plan –  
Report of the Chief Officers Executive  
  
(Will Members please bring their copy of the Cabinet report which has been previously circulated)  
(Pages 5 - 66)
5. The Northgate Initiative –  
Report of Managing Director  
(Pages 67 - 98)
6. Back Lanes and Fly Tipping –  
Report of Director of Economic Growth and Neighbourhood Services  
(Pages 99 - 104)

7. Performance Indicators - Quarter 2 2020/2021 –  
Report of Director of Economic Growth and Neighbourhood Services  
(Pages 105 - 112)
8. Work Programme –  
Report of Managing Director  
(Pages 113 - 134)
9. SUPPLEMENTARY ITEM(S) (if any) which in the opinion of the Chair of this  
Committee are of an urgent nature and can be discussed at the meeting.
10. Questions



**Luke Swinhoe**  
**Assistant Director Law and Governance**

**Wednesday, 2 December 2020**

**Town Hall**  
**Darlington.**

**Membership**

Councillors Renton, Mrs Culley, Allen, Bartch, Cossins, Donoghue, Durham,  
Haszeldine, McCollom, Tait and Wallis

If you need this information in a different language or format or you have any other queries on this agenda please contact Hannah Fay, Democratic Officer, Resources Group, during normal office hours 8.30 a.m. to 4.45 p.m. Mondays to Thursdays and 8.30 a.m. to 4.15 p.m. Fridays email: [hannah.fay@darlington.gov.uk](mailto:hannah.fay@darlington.gov.uk) or telephone 01325 405801

## COMMUNITIES AND LOCAL SERVICES SCRUTINY COMMITTEE

Thursday, 22 October 2020

**PRESENT** – Councillors Renton (Chair), Mrs Culley, Allen, Bartch, Cossins, Donoghue, Durham, Haszeldine, McCollom, Tait and Wallis

**APOLOGIES** –

**ABSENT** –

**ALSO IN ATTENDANCE** – Councillors Keir

**OFFICERS IN ATTENDANCE** – Dave Winstanley (Assistant Director Transport and Capital Projects), Ian Thompson (Assistant Director Community Services), Brian Graham (Head of Environmental Services) and Hannah Fay (Democratic Officer)

### **CLS17 DECLARATIONS OF INTEREST**

Councillor Renton declared an interest as a Trustee of the Friends of the Stockton and Darlington Railway.

### **CLS18 TO APPROVE THE MINUTES OF THE MEETING OF THIS SCRUTINY HELD ON 27 AUGUST 2020**

Submitted – The Minutes (previously circulated) of the meeting of this Scrutiny Committee held on 27 August 2020.

**RESOLVED** – That, with the insertion of ‘maintenance and’ between ‘tree’ and ‘removal’ to Minute CLS13(a); and the replacement of ‘right wing extremism’ with ‘political extremism’ in paragraph 7 of Minute CLS14, the Minutes be approved as a correct record.

### **CLS19 MATTERS ARISING**

In relation to Minute CLS12/Aug/20, Members queried the progress of the long term strategy for the Outdoor Market; and were advised that the update from Market Asset Management would be available on the Council’s website.

In relation to Minute CLS13/Aug/20 Members were advised that the walk in the woods had been put on hold in light of the increase in reported Covid-19 cases in Darlington and the introduction of Tier 2 restrictions; the consultation period for the Tree and Woodland Strategy had concluded on 18 October 2020 with 145 responses received; and a report was scheduled for Cabinet 8 December 2020.

### **CLS20 DARLINGTON STATION**

The Assistant Director, Transport and Capital Projects gave a PowerPoint presentation, updating Members on the background and progress made to date on the Darlington Station project.

Reference was made to the aspiration for the Tees Valley Rail network, 'to deliver a high-quality integrated rail network across the Tees Valley that facilitates passenger and freight growth'.

Details were provided of the Tees Valley Rail Network and the current capacity restraints; that major improvements at Darlington and Middlesbrough Station would form the building blocks of improving the Tees Valley rail network; and the project objectives were outlined, including the links to the wider regeneration strategies relating to the town centre, central park and rail heritage quarter.

It was reported that Darlington station was the only East Coast Main Line station in the Tees Valley and a potential HS2 station; the proposals for the new configuration for Darlington Station were outlined which included the provision for a new south bound platform on the East Coast Main Line and new Tees Valley platforms, removing the need for the Tees Valley Line to cross the East Coast Main Line at the South Junction (however, this would still be possible); and the new configuration would allow improved capacity on the Tees Valley and Bishop Lines; and improve connections.

The elements for the delivery of the Darlington Station project and the key features for Station East, Darlington Station and Transport interchange were outlined; the delivery of the project was in two parts with Darlington Borough Council delivering the station gateway and the operational rail and station enhancements led by Network Rail, with a target date for the new track and station being operational in December 2024.

Following a question relating to the indicative dates and target dates, particularly in light of 2025 celebrations, the Assistant Director, Transport and Capital Projects confirmed that Network rail and Department for Transport had introduced a new five stage project management process whereby projects must go through 5 gateways, meeting a certain level of confidence at each gateway; and that locally a project management board was in place, chaired by the Tees Valley Mayor, to have oversight of the project and to review progress.

In relation to the revenue and capital expectations, an Outline Business Case (OBC) was submitted to government that provided an indicative order of magnitude cost of £85 million for the construction elements and the Department for Transport had approved the scheme to progress to the next stage, and released up to £8.7m to progress the design. With inflation and land costs factored in, the OBC estimated the total order of magnitude cost for the whole project at £105m; this would continue to be refined as the project develops and the next stage would be to submit a Full Business Case (FBC) to government that would include a revised estimate based on the latest design. The FBC would request release of the required funding to deliver the Operational Rail and Station Enhancements elements, with TVCA committing £25m to progress enabling works for the project and to commence the Station Gateway element.

Concern was raised by Members in respect of the residents living and working in close proximity to Darlington Station and were assured that discussions were taking place with planning officers to ensure these matters were considered as part of the planning process; in respect of the transport interchange on Victoria road, there would be consultation with residents; and whilst properties had been acquired in the

area, Waverley Terrace would not be demolished.

Further assurance was provided to Members in respect of the historical integrity; due to the grade II listed status of Darlington Station, there were significant planning processes to adhere to.

**RESOLVED** –That the thanks of this Scrutiny Committee be extended to the Assistant Director, Transport and Capital Projects for his informative and interesting presentation.

## **CLS21 DARLINGTON RAILWAY HERITAGE QUARTER**

The Assistant Director, Community Services gave a PowerPoint presentation (previously circulated) updating Members on the Darlington Rail Heritage Quarter project; and a briefing note (also previously circulated), outlining projects and activities within the Stockton and Darlington Railway Heritage Action Zone, accompanied the presentation.

Details were provided of the indicative site layout plan; this included the development of a 250 space car park in close proximity to the Skerne Bridge site; a new crossing on North road, a plaza between the Goods Shed and Head of Steam Museum, a themed adventure play area, the 1861 shed and private siding from the East Coast Main Line; and that negotiations were underway with Network rail and the Museum Trust in respect of land ownership.

The proposed options for the different elements of the site were outlined, including the Goods Shed which would be the entry point to the Rail Heritage Quarter; Head of Steam Museum; Carriage Works, which would become an exhibition and gallery space; and the Darlington and Stockton walking and cycle network which would run through the site. The start date for work to commence on site was Summer 2021 with a target completion date of early 2024.

It was reported that the work strands for 2025 celebrations were underway; feasibility work for an early locomotive exhibition was in progress, with contact being made with a number of organisations and owners to gain in principle support from owners of early engines from around the world to participate in the event; a review of the options for live steam had commenced, including proposals for a steam train charter excursion for young people from deprived areas and a recreation of 1825 with a replica of Loco No 1 on the Skerne Bridge on 27 September 2025; and Little Inventors, a programme of events with schools leading up to 2025.

Members were advised that the Council was in the process of acquiring the Lime Cells and were working closely with the Friends of Stockton and Darlington Railway to submit a National Lottery heritage fund bid. The Lime Cells would be the operating base for the Friends of Stockton and Darlington Railway and a five year community engagement programme across the 26 miles, which would commence in 2023.

Following a question in respect of capital and revenue costs between now and 2025 it was reported that the Tees Valley Combined Authority committed £20m to the project; £5m had been allocated from the Towns Fund bid; and £100k from Historic England project for conservation work on the Goods Shed; £500k had been set aside from

Futures Fund to facilitate work up to 2025; and there was no financial contribution from Darlington Borough Council other than officer time, with a significant team in place to deliver the scheme.

Following a question in relation to visitor numbers, the Assistant Director confirmed that a significantly improved event programme would be in place, providing a different offer to other railway museums; the play area would be a significant attraction to the local community, whilst a changeable exhibition space would attract revisits; and the visitor number target was 250,000.

Members were also advised that the museum would be free to access with chargeable rides and exhibitions; and additional income from secondary spend through the site, including the café, shop and special events.

Members were advised of the key Heritage Action Zone projects as outlined in the briefing note and particular reference was made to the History and Heritage Festival 2020 – People and Place; Members were unaware of the festival and highlighted the need for improved advertising and comms to Members and the public, particularly in the lead up to 2025.

**RESOLVED** – That the thanks of this Scrutiny Committee be extended to the Assistant Director, Community Services be thanked for his informative and interesting presentation.

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## **CLS22 WORK PROGRAMME**

The Managing Director submitted a report (previously circulated) requesting that consideration be given to this Scrutiny Committee's work programme and to consider any additional areas which Members would like to suggest should be included in the previously approved work programme.

Discussion ensued on the current work programme; Members were advised that a Members briefing was to be arranged for the update from Environmental Health; and that Members of this scrutiny committee were invited to attend Health and Housing Scrutiny Committee on 3 March 2021 to receive an update on the Drug and Alcohol Service.

It was agreed that the reports in relation to the Tees Valley Combined Authority Transport Strategy and the Local Transport Plan would be submitted to this Scrutiny Committee in February 2021; and it was suggested to complete a quad of aims to examine the School Streets Initiative.

**RESOLVED** – That the current status of the work programme be noted.

**CABINET**  
**08 DECEMBER 2020**

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**MEDIUM TERM FINANCIAL PLAN**

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**Responsible Cabinet Member - Councillor Heather Scott**  
**Leader and all Cabinet Members**

**Responsible Director – Chief Officers Executive**

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**SUMMARY REPORT**

**Purpose of the Report**

1. To propose a Medium Term Financial Plan (MTFP) for 2021/22 to 2024/25 including setting a budget and council tax increase for 2021/22.

**Summary**

2. The Council has faced significant challenges over the last decade following the economic downturn and reduction in public sector spending. To date, the Council has been successful in responding to these challenges but this is becoming increasingly difficult, particularly in respect of a growing elderly population; pressure in the children's social care sector and of course the major economic impact of Covid-19 which has had a direct impact on the Council's finances this year and will undoubtedly be felt for a number of years to come. We must therefore press ahead with our top priority of growing Darlington's Economy and continue to be creative and find innovative ways of working.
3. In the 2020 spending review, delivered on 25 November, the Chancellor made reference to a number of funding streams in respect of Social Care grant, Covid-19 support, the continuation of Revenue Support Grant and an Adult Social Care precept. As this report has been prepared before the Local Government Finance Settlement, a number of assumptions in regard to government funding have been made. Any changes following the announcement will be reported to Cabinet in February.
4. The Council undertook a significant consultation exercise in 2016 following an in-depth and detailed review of all services which resulted in the agreement of a Core Offer budget which allowed for a small fund allocated to discretionary services. Furthermore, in subsequent MTFP's Members following consultation agreed to use unallocated balances of £6.5m to invest in five areas which hold great value to our community and encourage economic growth, they were;
  - (a) Community Safety
  - (b) Maintain an attractive street scene environment
  - (c) Maintaining a vibrant town centre
  - (d) Developing an attractive visitor economy
  - (e) Neighbourhood renewal

5. The Core offer remains challenging with some significant pressures arising in social care and the ongoing impact of Covid-19. Nevertheless, assuming the funding streams in paragraph 3 are received and agreed and through tight financial management, innovative financial investments and increased income from economic growth successes, the Council can still deliver the agreed balanced plan, finance the MTFP a further year to 2024/25 whilst retaining usable balances of £3.504m.
6. In summary, if the recommendations are agreed the Council's financial position is robust with a four-year balanced MTFP and funds available for investment which will be delegated to Cabinet.

### **Recommendation**

7. It is recommended that Cabinet approve for consultation, the Revenue MTFP as set out in **Appendix 7** including the following;
  - (a) Council tax increase of 1.99% plus a 3% Adult Social Care Precept to help fund social care for 2021/22 totalling 4.99%.
  - (b) The Schedule of Charges as set out in **Appendix 3**
  - (c) The Futures Fund continuation into 2024/25 as set out in paragraph 56.

### **Reasons**

8. The recommendations are supported by the following reasons :-
  - (a) The Council must set a budget for the next financial year.
  - (b) To enable the Council to continue to plan services and finances over the medium term.
  - (c) To ensure decisions can be made in a timely manner.

### **Chief Officers Executive**

### **Background Papers**

No background papers were used in the preparation of this report.

Elizabeth Davison: Extension 5830



S17 Crime and Disorder	The report contains proposals to continue to allocate resources in support of the Council's Crime and Disorder responsibilities
Health and Well Being	The report contains proposals to continue to allocate resources in support of the Council's Health and Well Being responsibilities
Carbon Impact and Climate Change	The proposals in the report seek to continue to support the Council's responsibilities and ambitions to reduce carbon impact in the Council and the Borough.
Diversity	There are no specific proposals that impact on diversity issues.
Wards Affected	All wards are affected
Groups Affected	All groups are affected by the Council Tax increase.
Budget and Policy Framework	The MTFP, Budget and Council Tax must all be decided by full Council
Key Decision	The MTFP, Budget and Council Tax must all be decided by full Council
Urgent Decision	The MTFP, Budget and Council Tax must all be decided by full Council
One Darlington: Perfectly Placed	Within the constraints of available resources it is necessary for the Council to make decisions involving prioritisation. The proposals contained in this report are designed to support delivery of the Sustainable Community Strategy, and the Council Plan within those constraints.
Efficiency	Efficiency savings which do not affect service levels have been included in the MTFP.
Impact on Looked After Children and Care Leavers	Children's social care continues to be resourced to provide good outcomes for Looked after Children or Care Leavers.

## MAIN REPORT

### Background and context

9. The Council has faced significant financial challenges over the last decade as the Government responded to the worldwide economic downturn by introducing public sector spending reductions. This was exacerbated by a growing demand for services, particularly in relation to social care, both Adults and Children's services. As a result, an in-depth review of all service provision was undertaken in 2016 following a need to reduce the budget by a further £12m, and a significant consultation exercise was held with the public. This resulted in the agreement of a Core Offer budget, which reduced expenditure and services to a risk based minimum level with a small investment fund of £2.5m per annum for services which the Council does not have to provide, but which add great value to Darlington and its residents.
10. Subsequently following good progress made on achieving savings, strong cost management and innovative treasury initiatives over the following years the Council was in a position to add to the futures fund and unallocated balances of £6.5m were invested in the following five areas which hold great value to our community and are consistent with the councils priorities in particular the key priority of Growing Darlington's economy:-
  - (a) Community Safety
  - (b) Maintain an attractive street scene environment
  - (c) Maintaining a vibrant town centre
  - (d) Developing an attractive visitor economy
  - (e) Neighbourhood renewal
11. The funds are being utilised as expected to make positive change, the progress of which is detailed later in the report.
12. The core offer budget plus the futures fund as noted above is the starting position for this year's MTFP.
13. This year the Coronavirus pandemic has brought further considerable challenge and Darlington is facing significant pressures on its expenditure budgets and more significantly on its income streams. The impact is across the board but being particularly felt across leisure and culture facilities that have been required to close; on car parking revenues and reductions in council tax income as housebuilding slowed in the early part of the year along with an increase in Local Council Tax support claimants, all of which are having a major effect. The Government have provided support in the form of various grants in 2020/21 which have been helpful in sustaining services, the spending review also suggested there would be some Covid-19 support in 2021/22, at this stage there is no clarity on what this may be. It is clear however the financial and economic impact will be ongoing into future years. .
14. It is therefore very challenging to predict expenditure and income levels moving forward so best estimates have been used and assumptions made on the impact of Covid-19 on budgets in 2021/22. For future years it is assumed income and expenditure levels will return to normal from 2022/23 onwards and no further Government Covid-19 funding is received.

## Financial Analysis

### Projected Expenditure

15. Estimates attached at **Appendix 1** have been prepared based on current service levels and include known pressures and efficiencies which are summarised below and detailed in **Appendix 2**. The most significant are however discussed in the following paragraphs. Assumptions used when preparing the estimates are set out at **Appendix 4**.

<u>Summary of Pressures</u>	<b>Estimate 2021/22 £m</b>	<b>Estimate 2022/23 £m</b>	<b>Estimate 2023/24 £m</b>	<b>Estimate 2024/25 £m</b>
Efficiencies/Savings offsetting pressures	(2.757)	(2.994)	(2.786)	(2.892)
Service Demand	1.609	1.744	1.918	2.077
Price Inflation	0.318	0.912	1.352	2.152
Reduced Income	0.034	0.018	0.019	0.020
Other	0.124	0.105	0.106	0.107
Current Savings Shortfalls	0.011	0.011	0.011	0.011
COVID-19 pressures	3.119	0.645	0.625	0.418
	2.458	0.441	1.245	1.893

16. **Efficiencies/Savings** – there are significant anticipated savings over the life of the MTFP of £11m. The largest of which comes from increased investment returns from the two new Joint Venture companies Darlington has formed with ESH construction to build houses. Along with the profits comes a positive financing return from the loans made to the companies which are provided on state aid rates.
17. Further savings continue in street lighting electricity charges following the replacement columns, from lower borrowing costs, inflation being lower than initially anticipated and there has also been reduction in Business rates on Council properties following revaluation.
18. **Service demand** – the most significant pressure in this category is an increase anticipated for adults with learning and physical disabilities. Whilst the numbers are not high the package costs per placement are significant.
19. Disabilities and the increase in children coming into the local authority has put pressures on both staffing levels and the adoption budget. This pressure is being felt across the country with most Councils' reporting overspends in this area. The Council has been awarded a £1.2m grant from the DfE to assist in transforming social care practice within Darlington and the team is working in partnership with Leeds City Council who have already been through this process. The ultimate aim is to improve outcomes for children, focus on prevention and reducing the number of children who need to come into care and ultimately reduce the budget pressure.

20. We have a number of contracts relating to care leavers, missing from home and safer families and homelessness where demand has increased and/or no inflation has been provided over the last few years. These contracts provide vital services and if they were not continued would undoubtedly increase demand in children's services and ultimately higher costs. There is pressure in School transport due to an increase in the number of children the local authority is required to transport to school.
21. **Inflation** – our domiciliary social care contracts are linked to various inflation factors, the main one being the national living wage which is anticipated to be higher than amount provided for in our expenditure budgets, additional funding is therefore required for our social care providers and direct payment clients.
22. **COVID-19** – the coronavirus pandemic has had a significant effect on the Councils expenditure and income budgets. To date the government has responded with help to offset a large proportion of these pressures. It is clear the pressures will extend into futures years, in particular the impact on our economy and the subsequent impact on Council tax and business rate income. An estimate has been made on the direct service impact in 2021/22 with the assumption it will return to normal in 2022/23. The recent spending review suggested there would be further Covid-19 funding in 2021/22 however there is no detail on what this maybe at this point in time. An assumption has been made on the continuation of the Sales, fee and charges recompense grant for three months and this is detailed in paragraph 30.

### **Total Expenditure**

23. Taking the above savings and pressures into account the projected expenditure is shown in the table below: -

	<b>2021/22 £m</b>	<b>2022/23 £m</b>	<b>2023/24 £m</b>	<b>2024/25 £m</b>
Children and Adult Services	61.026	63.497	65.465	67.672
Economic Growth & Neighbourhood Services	24.322	22.660	23.368	24.241
Resources	10.525	10.916	11.089	11.310
Financing costs	0.823	0.956	2.921	2.933
Investment Returns	(1.546)	(1.286)	(1.349)	(1.632)
Council Wide Pressures/(savings)	(0.550)	(0.557)	(0.573)	(0.584)
Council Wide Contingencies *	0.525	0.525	1.512	1.512
<b>Total Expenditure</b>	<b>95.125</b>	<b>96.711</b>	<b>102.433</b>	<b>105.452</b>

\* Includes apprentice levy and previously agreed risk contingency for provision ordinary residency costs in Adult services along with a provision for pensions following the triennial review in 2023/24.

## **Projected Income**

### **Spending Review and Finance Settlement.**

24. The 2020 Spending Review was announced on 25 November and whilst the specific detail in relation to Darlington's funding won't be known until the finance settlement, anticipated mid-December, assumptions have been made as detailed in the following paragraphs and will be updated in the MTFP proposal at the February 2021 Cabinet meeting.
25. The settlement is likely be for one year only given the uncertainty of Covid-19 and therefore the following three years are based on the same assumptions used in 2021/22 using best estimates given the most up to date information available. All assumptions are summarised in **Appendix 4** and detailed in the relevant sections below, however the overriding principle is that we will receive a cash equivalent grants funding for all government funding streams unless otherwise stated.

### **Core Grant funding to Local Government**

26. **Revenue Support Grant (RSG)** has become a reducing element of the Council core funding over recent years and we were anticipating a further reduction in 2020/21 which didn't materialise. In the 2020/21 MTFP we anticipated the funding would continue over the life of the MTFP and have made the same assumption this year. It has been confirmed in the spending review that RSG will continue into 2021/22.
27. **New Homes Bonus (NHB)** is included in core Government funding as it is top sliced from RSG. However, in the last three Local Government Finance Settlements, there have been changes to the formula whereby a national baseline of 0.4% was set, the payment for each property was reduced from 6 years to 4 years and latterly that no new payments are made going forward with only legacy payments paid up until 2022/23. The spending review noted the NHB would continue for a further year without legacy payments, clarity is being sort on the effect for Darlington and any changes will be updated in the February report. For reporting purposes existing estimates are used and payments stop after 2022/23.
28. **Better Care fund** - Members will recall that previous year changes to the NHB scheme along with the reduction in RSG funded the Improved Better Care Fund which was separate to the funding stream allocated direct to the NHS. This was in recognition that Councils were under significant pressure in regard to social care funding, it was initially a three-year pot but continued in 2020/21 as core funding. The spending review confirmed this will continue into 2021/22 and for estimate purposes it has been assumed this funding will continue over the life of the MTFP given it is part of the core funding settlement.
29. **Social Care funding** - In recognition of the significant pressures being faced by Councils in social care due to the growing elderly population and increases in children looked after, the Chancellor announced access for Councils to an additional £1 billion for social care for 2021/22. £300m in Social Care grant and £700m through an Adult Social Care precept. Darlington's allocation of the £300m won't be known until the settlement however an assumption has been made based on previous allocations and has been included at £0.550m for one year along with the same level of grant received last year which is assumed to continue into future

years. It is also assumed **the Winter Pressures funding** received in the last two years is mainstreamed into the core baseline funding.

30. **Sales, Fees and Charges recompense scheme and Troubled Families Grant** – the spending review confirmed the Troubled Families Grant will continue into 2021/22 at £0.503m and there will also be a continuation of the Sales, Fees and Charges recompense scheme from April to June 2021. It is estimated this will be £0.616m. Due to the very short time between the spending review announcement and the Cabinet papers being dispatched this income has been included as a one line entry SR20 in the table below at para 41.

## Council Tax Income

31. Due to reduction and reliance on Government funding over the last ten years, Council Tax is now by far the largest single funding stream and will increase further as a percentage over the coming years representing 61% of projected resources anticipated by 2024/25. The on-going increases reflect the Cabinet's view that income from Council Tax needs to increase to protect key services. Members will recall that a 1% increase in Council Tax equates to an annual revenue of £0.520m.

The Council Tax referendum limit has been set at 2% for 2021/22 and this MTFP assumes a council tax increase of 1.99% for 2021/22 and across the rest of the MTFP. In addition, as noted in paragraph 29, Local Authorities have been given access to additional social care funding through an adult social care precept of 3% in 2021/22, this is in recognition of the extreme pressure councils are facing, particularly in regard to demand and the increasing demographic of older people and rises in people with complex needs. Adult social care is by far our largest overall budget and the precept is required to help in funding the on-going sustainability of the service. The precept is on top of the 1.99% Council Tax so the overall increase for 2021/22 would be 4.99%.

32. The Council Tax base has been affected by Covid-19 firstly due to the increase in Local Council Tax support claimants and also the reduction in housebuilding in the earlier part of the year. Moving forward Planning estimates anticipate growth levels to be an average of 433 band D equivalent properties over the period of this plan which is a growth on the tax base of 1.08% per annum, lower than anticipated in the current MTFP due to the ongoing effect of Covid-19. These figures have been used to prepare the estimates; clearly should this be any different income levels will differ. The collection rate (of collectable debt) is anticipated to remain at 99% in 2021/22, but as mentioned previously other factors are impacting on the overall income levels.
33. Taking the above into account Council Tax income over the period of this plan is estimated as follows:-

	2021/22 £m	2022/23 £m	2023/24 £m	2024/25 £m
Total Council Tax anticipated	55.030	56.809	58.594	60.643

## National Non-Domestic Rates (NNDR)

34. The Council retains 49% of NNDR collected and can gain or lose depending on whether the net tax collected increases or decreases. The Government via the valuation office sets rateable values and the rate paid in the pound is increased each year in line with the Consumer Price Index (CPI). The business tax-base is far more volatile than the council tax base and requires very close monitoring. In addition to the potential to “lose” income due to business closures the Council also carries the risk of losing appeals by businesses against valuations. This is even more significant during and post Covid-19 and there will undoubtedly be an effect on the economy and business rates moving forward unless further support is provided to businesses.
35. For MTFP purposes a pressure has been included in the projections for 2021/22 onwards due to a reduction in CPI which at September stood at 0.5% and on which the NNDR multiplier is based and subsequently impacts on the Council’s income levels, previous assumptions had been a 2% increase in CPI in 2021/22.
36. Members will recall one of the three conditions identified to help the Council tackle the reduction of government grant and increasing service demand was to grow the economy. This is the key priority in the Council Plan and the Economic Strategy gives priority to increasing business within the borough and significant effort has been put into achieving growth. This has been rewarded with a positive net increase in current and projected NNDR collected over the MTFP. Sites such as Symmetry Park and the Horizon Centre are all contributing to the growth. Notwithstanding these major developments, attracting businesses into the Town by their very nature takes time and upfront investment, particularly in these challenging times, so this is an area which needs continued prioritisation and pump prime funding so growth can continue. It needs to be remembered that net growth in NNDR collected relies on growth outstripping revaluations and reductions which can be very challenging in the current economy.
37. The in-year collection rate target for NNDR is 98.0% and as at the end of October 2020 is 65.2% and on track to achieve the target.
38. Taking the above into account the projections of NNDR are shown below

	2021/22 £m	2022/23 £m	2023/24 £m	2024/25 £m
Business Rates retained locally	19.016	19.318	19.697	20.075

## Collection Fund

39. The Collection Fund account reflects the statutory requirements for the Council to maintain a separate Fund in relation to the operation of Council Tax and the Business Rates Retention Scheme (BRRS). The Fund records all of the transactions for billing in respect of Non-Domestic Rates (NNDR) and Council Tax, exemptions and discounts granted, provision for bad debts and appeals and payments made to the Council’s General Fund, the Police and Fire and Rescue precept authorities and Central Government. There is an identified deficit given the impact of COVID-19 noted previously and these have been taken account of in the proposed MTFP. The Chancellor has recognised the impact Covid-19 has had on

the ability to collect revenue in these areas and in the Spending Review committed to fund 75% of the 2020/21 deficit. The overall impact on 2020/21 won't be known until the new financial year, however an estimate based on current knowledge has been included and added to our reserves figure as due to the technical nature of the fund it will be paid as a grant and not directly into the collection fund.

## Other Grants

40. Set out below are the estimated specific grants which as the title suggests are for specific areas of expenditure as dictated by the government and cannot be used for other areas. The main one being the Public Health ring fenced grant. These grants are included in service estimates at Appendix 1.

	<b>2021/22</b>
	<b>£m</b>
Public Health Grant	8.401
PFI Grant	3.200
Strengthening Families Grant	0.600
Youth Justice Board	0.223
Local Reform & Community Voices	0.057
Adult & Community Learning	1.385
Staying Put	0.050
Community Engagement & Community	
Crime Grant	0.019
Heritage Action Zone	0.046
Towns Fund	0.016
Bus Service Operators Grant	0.009
Denes Restoration	0.014
	<hr/>
	14.020



## Total Income

41. The table below summaries the Council's estimated income for the period of this plan which thanks to the increase in social care funding, continued economic growth and house building activity, and the subsequent increases in council tax and NNDR, confirms a much-needed increase in income given our expenditure pressures.

<b>Resources - Projected and assumed</b>	<b>2021/22 £m</b>	<b>2022/23 £m</b>	<b>2023/24 £m</b>	<b>2024/25 £m</b>
Council Tax	55.030	56.809	58.594	60.643
Business rates retained locally	19.016	19.318	19.697	20.075
Top Up Grant	7.340	7.457	7.603	7.749
RSG	3.614	3.614	3.614	3.614
New Homes Bonus	0.717	0.425	0.000	0.000
Better Care Fund	4.356	4.356	4.356	4.356
Adult Social Care Support Grant	3.502	2.952	2.952	2.952
SR20 additional Government funding	1.119	0.000	0.000	0.000
<b>Total Resources</b>	<b>94.694</b>	<b>94.931</b>	<b>96.816</b>	<b>99.389</b>

## Projected MTFP

42. Set out in the table below are the projections based on the income and expenditure analysis discussed in the previous sections along with the required use of balances over the period. The projections assume additional futures funding for ongoing commitments in 2024/25 is agreed and allocated as noted in paragraph 57.

	<b>2021/22 £m</b>	<b>2022/23 £m</b>	<b>2023/24 £m</b>	<b>2024/25 £m</b>
Estimated Expenditure	92.667	96.270	101.188	103.559
Add Pressures / Additional savings	2.458	0.441	1.245	1.893
	95.125	96.711	102.433	105.452
Projected Total Resources	(94.694)	(94.931)	(96.816)	(99.389)
Projected budget (surplus)/deficit	0.431	1.780	5.617	6.063
Utilisation of balances	(0.431)	(1.780)	(5.617)	(6.063)
<b>Total</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>

## **Futures Fund**

43. As noted earlier the Council allocated £6.5m to the futures fund, a mix of one-off funding across five themes (£4.1m) and an ongoing revenue stream for Community Safety and Maintaining an Attractive Street Scene Environment (£2.4m).
44. The fund is being used to support the core offer budget, in particular areas which will help grow Darlington's Economy through keeping the borough clean, safe and healthy whilst valuing our heritage and culture, alongside working with communities to maximise their potential.
45. To date £3.401m has been committed to the themes with a balance of £0.699m remaining. A summary of commitments is noted below.

### **Futures Fund - Theme 1 - Community Safety (£0.950m)**

46. £0.931m of the fund has been committed, £0.866m on staffing across the six years. This is to improve resilience and robustness in the team particularly as community safety is a key priority for the Council. £0.065m was for the purchase of a mobile CCTV camera and deployment over the years.

### **Futures Fund - Theme 2 – Maintaining an Attractive Street Environment (£0.500m)**

47. £0.180m has been allocated to employ an arboriculture team leader to help address the increasing workload in regard to trees. £0.100m for a street orderly concentrating on keeping the arterial roads and areas into Darlington clean, £0.051m on a back-lane crew to help tackle fly tipping and £0.055m on trees in the town centre. The remaining funding has not been committed yet. The core funding allocation of £0.300m per annum has made a significant impact on the street environment. Grass cutting returned to a 12-15 day cycle which improved the look of the borough over the summer period and more frequent cleanses and litter picks have made a noticeable difference. Floral displays helped in achieving the Northumbria in bloom awards accolades.

### **Futures Fund - Theme 3 – Maintaining a Vibrant Town Centre (£1.5m)**

48. The Town Centre faces a number of challenges as do many towns across the country due to the increase in on-line shopping and out of town retailing. £1.170m of the funding has been committed across a number of areas including a one of grant to the House of Fraser to facilitate the store remaining open following the financial difficulties they faced and the announcement of store closures across the country. The fund is also supporting a full Town Centre events programme such as the Festival of Ingenuity, Pride and the Ice Sculpture installations all of which encourage footfall.

### **Futures Fund - Theme 4 – Developing an Attractive Visitor Economy (0.500m)**

49. £0.283m has been committed against this theme including Heritage Action zone funding and the development of live stream events and a feasibility study exhibition of early locomotives for the 2025 200th Anniversary of the opening of the Stockton and Darlington Railway. The uncommitted amount will be used to further pump prime investment and match fund initiatives on these and other culture opportunities.

## **Futures Fund - Theme 5 – Neighbourhood Renewal (0.650m)**

50. One of the Council priorities is to work with communities to maximise their potential and enjoy a good quality of life. The funding in this theme is aimed at assisting with this priority and £0.632m has been allocated to various initiatives including £0.050m to the Darlington Credit Union to enable them to continue work in addressing financial hardship and across households in Darlington; £0.187m for a skills and employability officer to understand what skills are required in the borough and take action to promote employment; £0.197m to run initiatives and part fund a programme officer for the Northgate project which is a multi-agency programme providing a range of interventions from support and advice to enforcement activities where required in order to improve outcomes for local residents; and £0.020m for the pilot In2 Programme which introduces children who wouldn't usually have access to arts and cultural experiences. There has also been an allocation of £0.016m for a holiday hunger scheme through the school holidays and £0.035m to support work to embed community wealth building across the Council and partners.

## **Futures Fund – ongoing commitments**

51. A significant proportion of the futures fund expenditure is on staffing to carry out services over and above the statutory level, for example Community Safety including enforcement officers; Street Scene activities including grass cutting, street cleaning, back lane clear ups and tree work; helping neighbourhoods with our skills and employability officer. In total there are 22.7 full time equivalent staff funded on an annual basis through this fund. Additionally, there is £0.110m allocated to the Town Centre events programme per annum to assist in maintaining a vibrant Town Centre and helping out local businesses with increased footfall.
52. The fund was set up using balances as an additional resource over and above the core offer, however it is clear these services are of real importance to the community and our Economic Growth strategy in maintaining a clean, safe and exciting town. Given the anticipated positive revenue balance position noted below it is recommended the annual commitment is extended to 2024/25.

## **Revenue Balances**

53. Taking into account the projected revenue out turn for 2020/21 detailed at **Appendix 5**, along with the assessment of required risk balances as set out in **Appendix 6** and the utilisation of balances to fund the projected budget deficit over the four year period, leaves a projected general fund balance of £4.418m by 2024/25.
54. However, the unallocated balances rely on building around 433 Band D equivalent houses per annum; no significant overspending; assumptions of a cash equivalent position materialising in the settlement and a Council Tax increase, including a 3 % Social care precept of 4.99%. We therefore need to be cautious particularly in light of future years estimated income, but we understand the need to invest into our services as much as possible to stimulate growth and tackle inequality.
55. As balancing the MTFP requires the use of reserves it is sensible that any unallocated balances should be used to:-

- (a) To minimise on-going committed annual spending to assist and work towards eradicating future years funding gaps.
- (b) Continue to invest into the Futures Fund to stimulate growth and invest in our communities.

56. Given the pressure on budgets and the limited funds for discretionary services it is recommended that £0.914m of the unallocated balances are utilised to continue the Futures Fund ongoing priorities and commitments a further year into 2024/25. If agreed the revenue reserve closing balance position at the end of 2024/25 would be £3.504m as shown below.
57. Whilst this is a welcomed position, it needs to be noted that the MTFP is only being balanced annually by using reserves which is not a sustainable position moving forward as reserves will eventually be depleted. Given the uncertainties in regard to future funding and expenditure pressures it is recommended the balance remains unallocated to assist in future pressures or mitigation of the year 5 gap.

Revenue Balances	2021/22 £m	2022/23 £m	2023/24 £m	2024/25 £m
Opening balance	20.506	16.963	15.184	9.566
Risk Reserve	(5.350)			
Contribution to/(from) balances	(0.431)	(1.780)	(5.617)	(6.063)
Contribution from Collection Fund	1.000	0.000	0.000	0.000
SR20 Collection Fund contribution	1.238	0.000	0.000	0.000
Closing balance	<b>16.963</b>	<b>15.184</b>	<b>9.567</b>	<b>3.504</b>

## Consultation

58. This report will be published for consultation from 1 December to 26 January 2021.

## Conclusion

59. The MTFP as agreed by Council remains deliverable but as previously acknowledged it is not without risk and challenges. Some risks previously identified have occurred and the recommendations within this report address the associated financial implications. The proposed MTFP includes the retention of the Risk Reserve which has been increased this year given the unprecedented times we are facing to offset further unforeseen risks and the provision of a risk contingency in adult social care to cover a specific significant value risk which is already known.
60. The Council still has the financial capacity to deliver a four-year balanced MTFP which puts it in a much stronger position than many Councils, however this is based on a core offer service level with limited discretionary services. To add to this offer, available revenue balances have been utilised to create five Future Fund Investments themes which are helping to stimulate growth and assist with a key priority of growing the economy. As balances have improved it is proposed a further £0.914m is being requested to continue the ongoing commitments into 2024/25. Despite significant pressures faced by the impact of Covid-19 and in Social Care, the proactive stance taken in growing the economy and our joint venture

partnerships is working and assisting in minimising on-going committed annual spending.

61. Planning beyond the current MTFP is extremely difficult given the uncertainty around Covid-19, the new Local Government Financial system (currently on hold but anticipated in 2022), and issues such as the impact of Brexit on the country's finances. Given the four-year balanced position, the proposed plan will allow Members time, post the fair funding review, to assess the impacts of the changing landscape and decide how to address the future financial position faced. Current planning suggests there will be a budget deficit of approximately £6m, however for the reason above, this will almost certainly change. At this stage it is not possible to know whether this will be a positive or negative position.
62. In summary, the Council continues to face significant financial challenges, however, the MTFP remains deliverable on the basis of what we know now and the following conditions – economic growth, house building, no further pressures, fair funding review and a fair settlement, if this changes plans will need to be adjusted.
63. As the Council's Statutory Chief Financial Officer, the Assistant Director Resources, must advise the Council on the robustness of the budget and adequacy of reserves. The budget presented to Members in this report has been based on the most accurate information available at this point in time, therefore the Assistant Director is confident that they are an accurate reflection of the Council's financial position. General Fund Reserves are adequate however the Council is carrying a financial risk over the lifetime of the plan which is difficult to forecast at present, in particular the implications and impacts of Covid-19, Brexit and the uncertainty around the fair funding review. It is essential that growing pressures in social care are addressed through transformation and implemented as the Council will be operating with minimum levels of balances to fund any future cost pressures.

## APPENDICES

Appendix 1	Detailed Estimates
Appendix 2	Budget Pressures / Savings
Appendix 3	Fees and Income Proposals
Appendix 4	Assumptions used to prepare estimates
Appendix 5	Projected Revenue Outturn 2020/21
Appendix 6	Assessment of Risk Balances
Appendix 7	Proposed MTFP 2021 to 2025

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## REVENUE ESTIMATES 2021/22 - Summary

## APPENDIX 1

	2020/21 Net Budget £000	2021/22			
		Gross Budget	Income	Grants	Net Budget
		£000	£000	£000	£000
Children and Adults	60,352	116,418	(14,993)	(40,399)	61,026
Economic Growth & Neighbourhood Services	21,766	92,484	(43,627)	(24,536)	24,322
Resources	10,550	12,742	(2,217)	0	10,525
<b>Group Totals</b>	<b>92,668</b>	<b>221,644</b>	<b>(60,837)</b>	<b>(64,935)</b>	<b>95,873</b>
Financing Costs	895	823	0	0	823
Investment Returns - Joint Ventures	(1,028)	(1,546)	0	0	(1,546)
Council Wide Pressures / Savings	405	(550)	0	0	(550)
Contingencies	522	525	0	0	525
<b>Grand Total</b>	<b>93,462</b>	<b>220,896</b>	<b>(60,837)</b>	<b>(64,935)</b>	<b>95,125</b>

## Revenue Estimates 2021/22

## CHILDREN &amp; ADULT SERVICES

	2020/21 Net Budget £000	2021/22			
		Gross Budget	Income	Grants	Net Budget
		£000	£000	£000	£000
<b>Director of Adults &amp; Children's Services</b>	159	188	(12)	0	176
<b>Children &amp; Adult Services</b>					
Transformation & Performance	602	742	(115)	0	627
Business Support	1,326	1,403	0	0	1,403
<b>Children's Services</b>					
Children's Services Management & Other Services	496	485	0	0	485
Assessment Care Planning & LAC	3,664	3,966	0	0	3,966
First Response & Early Help	2,295	3,383	0	(600)	2,783
Adoption & Placements	13,738	14,233	(44)	(50)	14,139
Youth Offending / ASB	263	618	(127)	(223)	268
Quality Assurance & Practice Improvement	498	732	(123)	0	609
<b>Development &amp; Commissioning</b>					
Commissioning	2,360	2,278	(51)	0	2,227
Workforce Development	281	339	0	(57)	282
Voluntary Sector	167	145	0	0	145
<b>Education</b>					
Education	961	23,770	(1,431)	(21,261)	1,078
Schools	0	8,575	0	(8,575)	0
Transport Unit	1,684	2,405	0	(534)	1,871
<b>Public Health &amp; Community Safety</b>					
Public Health	9	8,686	0	(8,401)	285
<b>Adult Social Care &amp; Health</b>					
External Purchase of Care	25,625	35,940	(10,937)	(698)	24,305
Intake & Enablement	590	2,124	(1,529)	0	595
On-going Long Term Care - Older People	1,385	1,555	(125)	0	1,430
On-going Long Term Care - Physical Disability	5	57	(52)	0	5
On-going Long Term Care - Learning Disability	1,687	1,774	(37)	0	1,737
On-going Long Term Care - Mental Health	1,122	1,548	(410)	0	1,138
On-going Long Term Care - Disabled Children's	473	500	0	0	500
Service Development & Integration	962	972	0	0	972
<b>Total Adults &amp; Children's Services</b>	<b>60,352</b>	<b>116,418</b>	<b>(14,993)</b>	<b>(40,399)</b>	<b>61,026</b>

## Revenue Estimates 2021/22

## Economic Growth &amp; Neighbourhood Services

	2020/21	2021/22			
	Net Budget	Gross Budget	Income	Grants	Net Budget
	£000	£000	£000	£000	£000
<b>Director of Economic Growth &amp; Neighbourhood Services</b>	167	172	0	0	172
<b>Planning, Economic Initiatives &amp; Asset Management</b>					
AD - Economic Growth	185	132	0	0	132
Building Control	138	305	(162)	0	142
Consolidated Budgets	135	146	0	0	146
Development Management	(73)	580	(642)	0	(61)
Economy	310	258	0	(16)	242
Environmental Health	291	332	(17)	0	316
Place Strategy	600	692	(30)	(65)	597
Property Management and Estates	(579)	768	(1,238)	0	(470)
<b>Capital Projects, Transport &amp; Highways Planning</b>					
AD - Transport & Capital Projects	125	129	0	0	129
Building Design Services	20	525	(505)	0	20
Capital Projects	327	567	(261)	0	306
Car Parking R&M	566	483	0	0	483
Concessionary Fares	3,439	3,434	0	0	3,434
Flood and Water Act	111	88	0	0	88
Highways	2,507	4,100	(900)	0	3,199
Highways - DLO	(514)	9,037	(9,552)	0	(515)
Investment and Funding	511	179	(182)	0	(3)
Regeneration Projects	4	0	0	0	
Sustainable Transport	264	72	(30)	0	42
<b>Community Services</b>					
AD - Community Services	125	129	0	0	129
Allotments	11	22	(11)	0	11
Building Cleaning - DLO	105	727	(588)	0	139
Cemeteries and Crematorium	(868)	666	(1,563)	0	(897)
Dolphin Centre	579	3,272	(1,483)	0	1,789
Eastbourne Complex	(16)	118	(79)	0	39
Emergency Planning	97	99	0	0	99
Head of Steam	249	321	(47)	0	275
Hippodrome	(5)	3,759	(2,904)	0	855
Indoor Bowling Centre	12	18	(6)	0	12
Libraries	790	848	(19)	0	829
Move More	29	86	(52)	0	33
Outdoor Events	403	419	(22)	0	397
School Meals - DLO	57	719	(654)	0	65
Strategic Arts	112	114	0	0	114
Street Scene	4,997	7,397	(2,016)	(14)	5,367
Transport Unit - Fleet Management	(16)	61	(70)	0	(9)
Waste Management	2,936	3,274	0	0	3,274
Winter Maintenance	420	471	(2)	0	469
<b>Community Safety</b>					
CCTV	187	602	(403)	0	199
Community Safety	577	627	(35)	0	592
General Licensing	0	155	(155)	0	(0)
Parking	(1,665)	265	(2,380)	0	(2,116)
Parking Enforcement	32	180	(176)	0	5
Private Sector Housing	72	88	(10)	0	78
Stray Dogs	43	47	(1)	0	46
Taxi Licensing	0	203	(203)	0	0
Trading Standards	224	240	(6)	0	234



**Economic Growth & Neighbourhood Services (continued)**

	2020/21 Net Budget	2021/22			
		Gross Budget	Income	Grants	Net Budget
	£000	£000	£000	£000	£000
<b>Building Services</b>					
Construction - DLO	(568)	10,711	(11,282)	0	(571)
Maintenance - DLO	(406)	4,424	(4,831)	0	(407)
Other - DLO	14	(0)	0	0	(0)
Corporate Landlord	3,191	3,539	(267)	0	3,272
<b>General Support Services</b>					
Works Property & Other	109	111	0	0	111
<b>Joint Levies &amp; Boards</b>					
Environment Agency Levy	112	116	0	0	116
<b>Housing</b>					
Local Taxation	457	897	(284)	(144)	469
Rent Rebates / Rent Allowances / Council Tax	(132)	23,650	(132)	(23,650)	(132)
Housing Benefits Administration	221	875	0	(648)	227
Customer Call Centre	271	487	(180)	0	307
Homelessness	297	418	(94)	0	324
Service, Strategy & Regulation and General Services	179	333	(154)	0	179
<b>Total Economic Growth &amp; Neighbourhood Services</b>	21,766	92,484	(43,627)	(24,536)	24,322

**Revenue Estimates 2021/22****Resources**

	2020/21 Net Budget	2021/22			
		Gross Budget	Income	Grants	Net Budget
	£000	£000	£000	£000	£000
<b>Managing Director</b>	163	277	(94)	0	183
<b>Darlington Partnership</b>	36	125	(85)	0	40
<b>AD Resources</b>					
Financial Services & Governance	1,508	1,787	(307)	0	1,480
Financial Assessments & Protection	244	284	(40)	0	244
Communications & Engagement	980	992	(138)	0	854
Systems	770	798	(7)	0	791
Xentrall Services (D&S Partnership)	1,693	2,354	(649)	0	1,705
Human Resources	582	763	(162)	0	601
Health & Safety	145	200	(57)	0	143
<b>AD Law &amp; Governance</b>					
Complaints & Freedom of Information	186	202	(1)	0	201
Democratic Support	1,210	1,245	(23)	0	1,222
Registrars of births, deaths and marriages	(13)	230	(254)	0	(24)
Administration	697	800	(92)	0	708
Legal & Procurement	1,397	1,740	(296)	0	1,444
Coroners	215	220	0	0	220
<b>AD ICT</b>	737	725	(12)	0	713
<b>Total Resources</b>	10,550	12,742	(2,217)	0	10,525

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<b><u>Pressures/Savings</u></b>				
	Estimate 21/22 £m	Estimate 22/23 £m	Estimate 23/24 £m	Estimate 24/25 £m
<b>Savings</b>				
Street Lighting Utility savings	(0.030)	(0.030)	(0.030)	(0.030)
NNDR Savings across the asset base from revaluation	(0.098)	(0.098)	(0.098)	(0.098)
Childrens and Adults staffing savings	(0.036)	(0.030)	(0.024)	(0.025)
Adult Social care - residential inflation	(0.624)	(0.691)	(0.579)	(0.402)
Older Peoples package costs	(0.308)	(0.308)	(0.308)	(0.308)
Contracts - Financial Crisis & Community Care	0.000	(0.040)	(0.040)	(0.040)
Insurance - Saving on contract extension	(0.100)	0.000	0.000	0.000
Financing costs - lower borrowing costs	(0.273)	(0.463)	(0.275)	(0.263)
Investment Returns - extension of JV's	(0.734)	(0.769)	(0.855)	(1.138)
Pay award - 1% pay award in 2021/22, 2% thereafter	(0.554)	(0.565)	(0.577)	(0.588)
	(2.757)	(2.994)	(2.786)	(2.892)
<b>Increased Demand</b>				
Concessionary Fares - bulk bus pass re-issue	0.000	0.000	0.000	0.085
Public Sector Hub (DfE Building) - service charge	0.020	0.021	0.022	0.023
Waste Disposal - allowance for new builds	0.000	0.000	0.000	0.024
Street Scene Wheeled Bins - new properties.	0.040	0.040	0.040	0.040
Winter Maintenance - review of T&C's for staff	0.030	0.030	0.030	0.030
Customer Services - security guard	0.018	0.018	0.018	0.018
Children's Services - Interpreters	0.018	0.018	0.018	0.018
Social care staffing increased demand - Family Support service	0.100	0.104	0.111	0.118
Social care staffing increased demand - Leaving care service	0.000	0.119	0.232	0.234
Social care staffing increased demand - Child Protection & Review	0.016	0.016	0.052	0.077
Adoption - interagency Costs/ Adoption Tees Valley	0.127	0.136	0.149	0.16
Social Work - Lone working devices	0.006	0.006	0.006	0.006
Advocacy contract	0.004	0.004	0.004	0.004
Contracts - Childrens volunteer drivers	0.047	0.047	0.047	0.047
Contracts - Homeless Trailblazer - continuation of service	0.064	0.064	0.064	0.064
Business Support - continuation of Archivist post	0.012	0.012	0.012	0.012
Contracts - Missing from Home and Safer Families/Carers support	0.09	0.09	0.09	0.09
Safeguarding Board - Information Officer post	0.021	0.021	0.022	0.023
School Transport - Support for new and Secondary School routes	0.143	0.145	0.148	0.151
Learning Disability package costs - high cost residential placement	0.330	0.330	0.330	0.330
Learning Disability package costs - increase in domicillary hours	0.311	0.311	0.311	0.311
Physical Disability package costs	0.061	0.061	0.061	0.061
Mental Health package costs	0.090	0.090	0.090	0.090
Childrens day and home care package increases	0.041	0.041	0.041	0.041
Carers - Increase in respite provision	0.020	0.020	0.020	0.020
	1.609	1.744	1.918	2.077
<b>Current Savings Shortfall</b>				
Business Support - service demand target not met	0.011	0.011	0.011	0.011
	0.011	0.011	0.011	0.011
<b>Price Inflation</b>				
Utilities/Waste Disposal etc	0.000	0.000	0.000	0.071

Adults Homecare / Direct Payments	(0.024)	0.395	0.795	1.490
Contracts - various childrens, housing related support	0.000	0.080	0.122	0.125
NNDR - Reduction in CPI rate	0.342	0.437	0.435	0.466
	0.318	0.912	1.352	2.152
<b>Reduced Income</b>				
School Meals - service to be reviewed post 21/22	0.017	0.000	0.000	0.000
Pedestrian Training - grant not confirmed	0.017	0.018	0.019	0.020
	0.034	0.018	0.019	0.020
<b>Other</b>				
Winter Maintenance - end of red diesel usage	0.000	0.018	0.019	0.020
Council Wide auto-enrolment into pension scheme	0.051	0.049	0.050	0.050
Vulnerable pupils laptops - schools	0.023	0.000	0.000	0.000
Commissioning - staffing	0.018	0.018	0.017	0.017
Drug & Alcohol - staffing	0.012	0.000	0.000	0.000
Bank Charges - renewal of bank contract	0.020	0.020	0.020	0.020
	0.124	0.105	0.106	0.107
<b>Covid Related</b>				
Estates - Reduced rent	0.025	0.000	0.000	0.000
Feethams House - occupancy targets pushed back 1 year	0.070	0.089	0.050	0.033
Hippodrome - assumes no shows until June + reduced patronage	0.864	0.000	0.000	0.000
Dolphin Centre - reduced patronage due to social distancing	1.160	0.000	0.000	0.000
Eastbourne Complex - reduced patronage due to social distancing	0.049	0.000	0.000	0.000
Head of Steam - reduced patronage due to social distancing	0.013	0.000	0.000	0.000
Libraries - reduced patronage due to social distancing	0.020	0.000	0.000	0.000
Waste Disposal - household waste due to working from home	0.226	0.000	0.000	0.000
Car Parking - reduction in income due to change in working practices	0.154	0.000	0.000	0.000
Trade Waste - cancelled contracts	0.045	0.045	0.045	0.045
Council Tax - reduction in current taxbase	0.493	0.511	0.530	0.340
	3.119	0.645	0.625	0.418
<b>Total Net Pressures</b>	<b>2.458</b>	<b>0.441</b>	<b>1.245</b>	<b>1.893</b>

**SCHEDULE OF CHARGES 2021/22**

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>LEARNING SKILLS - LEARNING FOR LIFE</b>				
Fees Policy: August 2020 to July 2021 (Next Review July 2021)				
Full Fees (including enrolment and tuition fees) per hour	L	3.00	3.00	NIL
<p><b>Accredited Learning</b>  <b>Full accreditation fee (if applicable) - if the course has a qualification there will be additional fees to pay for registration and certification.</b></p> <p><b>No fees will be charged for publicly subsidised courses where:</b></p> <ol style="list-style-type: none"> <li>Learners are aged 16-18 (on 31 August 2020)</li> <li>Learners are aged 19-24 (on 31 August 2020) with a learning difficulty and/or disability as evidenced through an Education, Health and Care (EHC) Plan</li> <li>Learners are aged 19 or older where the learning aim is up to and including level 2, and the learner is studying English or Maths</li> <li>Learners are aged 19-23 (on their first day of study) and are studying their first 'full' level 2 or first 'full' level 3, excludes English for speakers of Other Languages (ESOL)</li> <li>Learners are aged 19 or older where the learning aim is up to and including level 2 (including ESOL), the skills training will help them into work, and the learner is classed as unemployed and one or more of the following apply: <ol style="list-style-type: none"> <li>They receive Job Seeker's Allowance (JSA) - this includes those receiving National Insurance credits only, or</li> <li>They receive Employment and Support Allowance (ESA), or</li> <li>They receive Universal Credit and their earned income from employment (disregarding benefits) is less than £338 a month (learner is sole adult in their benefit claim) or £541 a month (learner has a joint benefit claim with their partner)</li> <li>They are released on temporary licence, studying outside a prison environment, and not funded by the Ministry of Justice</li> </ol> </li> <li>Learners are aged 19 or older where the learning aim is up to and including level 2 (including ESOL), they are employed and eligible for co-funding but earn less than £17,004.00 gross salary, based on the assumption of a 37.5 hour contract with paid statutory holiday entitlement.  <i>Evidence required: A wage slip within 3 months of the learning start date, or a current employment contract which states gross monthly / annual wages</i></li> <li>Learners aged 19-24 who are unemployed and on a Traineeship</li> </ol> <p><b>Courses with no public subsidy</b>  For learners aged 19 or above and where the learning aim is level 3 or above (except for exclusion above), learners will need to take out an Advanced Learning Loan, subject to funding availability. Further details can be found at: <a href="http://www.gov.uk/advanced-learning-loans">www.gov.uk/advanced-learning-loans</a></p> <p>Asylum Seekers – individuals will be assessed for eligibility in conjunction with ESFA guidance  Special Fees – some courses have special fees, cost on application  FE course – NVQ etc price on application</p> <p><b>The following courses are free:</b>  Family Learning, Functional Skills, Study Programmes and courses which are funded through external projects</p> <p><b>Additional Learning Support (ALS)</b> is intended to enable disadvantaged learners to achieve their learning goal by providing funding, on top of programme funds, to help them overcome their barriers to learning. The funding is intended to be flexible and to help support learners who have a range of learning difficulties and/or disabilities</p>				

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>REGISTRATION OF BIRTHS, DEATHS, MARRIAGES AND CIVIL PARTNERSHIPS</b>				
The following fees do not incur VAT				
<b>Marriages</b>				
Entering a Notice of Marriage or Civil Partnership	N			
For a Registrar to attend a Marriage at the Register Office	N			
Civil Partnership Registration	N			
Incumbents for every Entry Contained in Quarterly Certified	N			
Copies of Entries of Marriage	N			
Registrars fee for attending a marriage at a registered building or for the housebound or detained	N			
Superintendents Registrar fee for attesting a notice of marriage away from his office for housebound or detained	N			
Superintendents Registrar fee for attending the marriage of the housebound or detained	N	These charges set nationally by Statute and will be charged at the advised rate for 2020/21	These charges set nationally by Statute and will be charged at the advised rate for 2020/21	
<b>Certification for Worship and Registration for Marriages</b>				
Place of Meeting for Religious Worship	N			
Registration of Building for Solemnisation of Marriage	N			
<b>Certificates issued from Local Offices</b>				
Standard Certificate (SR)	N			
Standard Certificate (RBD) (at time of Registration)	N			
Standard Certificate (RBD) (after Registration)	N			
Short Certificate of Birth (SR)	N			
Short Certificate of Birth (RBD)	N			
Certificates of Civil Partnership (at time of Ceremony)	N			
Certificates of Civil Partnership (at later date)	N			
General Search fee	N			
Each Verification	N			
<b>Civil Partnership Ceremony</b>	N			
<b>All Ceremonies – Approved Premises</b>				
Application Fee for licence as an approved venue (valid for 3 years)	N	1,700.00	1,750.00	
Fee for Attendance - All days including Bank Holidays	L	525.00	540.00	
<b>All Ceremonies – Town Hall</b>				
The Council Chamber (Monday to Saturday)	L	275.00	285.00	
The Council Chamber Foyer (Monday to Saturday)	L	125.00	130.00	
<b>REGISTER OF ELECTORS, OPEN REGISTER AND MONTHLY UPDATES - SALE</b>				
The following fees do not incur VAT.				
Register – Printed Form	N	10.00	10.00	
Per 1,000 Names – Printed	N	5.00	5.00	
Register – Data Form	N	20.00	20.00	
Per 1,000 Names – Data	N	1.50	1.50	
<b>LIST OF OVERSEAS ELECTORS – SALE</b>				
The following fees do not incur VAT.				
List – Printed Form	N	10.00	10.00	
Per 1,000 Names – Printed	N	5.00	5.00	
List – Data Form	N	20.00	20.00	
Per 1,000 Names – Data	N	1.50	1.50	
<b>MARKED COPY OF THE REGISTER OF ELECTORS AND MARKED ABSENT VOTERS LIST - SALE</b>				
The following fees do not incur VAT				
Register – Printed Form	N	10.00	10.00	
Per 1,000 Names – Printed	N	2.00	2.00	
Register – Data Form	N	10.00	10.00	
Per 1,000 Names – Data	N	1.00	1.00	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>TOWN HALL</b> Hire of Committee Rooms – all charges shown exclusive of VAT. Charges will be made plus the appropriate VAT rate. All rooms are to be charged by the hour, rather than by session Committee Rooms per hour	L	33.00	33.00	
				<b>Minimal</b>
<b>LAND CHARGES</b>  <b>The following fees are inclusive of VAT</b>  <b>Search Fees</b>  Standard Search - Residential Property (post or DX) Standard Search – Residential Property (electronic) Standard Search – Commercial Property (post or DX) Standard Search – Commercial Property (electronic)	L L L L	91.80 89.80 139.80 137.80	91.80 89.80 139.80 137.80	
<b>Con 29 Required</b>  <b>Residential Property</b> One Parcel of Land Several Parcels of Land – Each Additional Parcel	L L	76.80 24.00	76.80 24.00	
<b>Commercial Property</b> One Parcel of Land Several Parcels of Land – Each Additional Parcel	L L	124.80 24.00	124.80 24.00	
<b>Con 29 Optional</b>  Each Printed Enquiry Own Questions Official Search – LLCI Official Search – NLIS (National Land Information Service) or email  Expedited Search (Residential) Expedited search (Commercial)  Personal Search	L L L L  L L  L	6.00 6.00 15.00 13.00  165.00 225.00  No charge	6.00 6.00 15.00 13.00  165.00 225.00  No charge	
				<b>NIL</b>

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>FINANCIAL PROTECTION SERVICES</b>				
<b>Category</b>				
I. Work up to and including the date upon which the court makes an order appointing a deputy for property and affairs	N	745.00	745.00	
II. Annual management fee where the court appoints a local authority deputy for property and affairs, payable on the anniversary of the court order:				
- for the first year	N	775.00	775.00	
- for the second and subsequent years	N	650.00	650.00	
where the net assets are below £16,000, the local authority deputy for property and affairs will take an annual management fee not exceeding 3% of the net assets on the anniversary of the court order appointing the local authority as deputy				
Where the court appoints a local authority deputy for health and welfare, the local authority will take an annual management fee not exceeding 2.5% of the net assets on the anniversary of the court order appointing the local authority as deputy for health and welfare up to a maximum of £500.				
III. Annual property management fee to include work involved in preparing property for sale, instructing agents, conveyancers, etc or the ongoing maintenance of property including management and letting of a rental property	N	300.00	300.00	
IV. Preparation and lodgement of an annual report or account to the Public Guardian	N	216.00	216.00	
V. Conveyancing Costs				
Where a deputy or other person authorised by the court is selling or purchasing a property on behalf of P, the following fixed rates will apply except where the sale or purchase is by trustees in which case, the costs should be agreed with the trustees:	N	See Description	See Description	
A value element of 0.15% of the consideration with a minimum sum of £350 and a maximum sum of £1,500, plus disbursements				
Travel Rates are allowed at a fixed rate per hour for travel costs	N	40.00	40.00	
Please note that these rates are set by The Office of Public Guardian and are the rates as of 1st April 2017, these may be amended during 2021/22				
Administration fee for arranging the care and support needs for those with capital in excess of the upper capital limit or those who have chosen not to disclose their financial information.	L	105.00	105.00	
				<b>NIL</b>
<b>DEFERRED PAYMENT FEES</b>				
Administration cost for setting up a Deferred Payment Agreement	L	315.00	321.00	
plus cost of valuation (this will be dependant on property type)	L	Actual cost of valuation	Actual cost of valuation	
				<b>Minimal</b>



Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>LIBRARIES</b>				
<b>Fines On Overdue Items</b>				
Adults – per day	L	0.15	0.20	
Maximum charge per book	L	5.10	3.00	
Senior Citizens – per day	L	0.10	0.10	
Maximum charge per book	L	3.10	3.10	
Children – per day	L	No charge	No charge	
<b>Loan Charges for Audio Materials (1 week)</b>				
CD's	L	1.00	1.00	
DVD's	L	1.50	1.50	
<b>Reservation Fees for books and Audio Materials</b>				
Adults	L	0.50	0.50	
Senior Citizens	L	0.25	0.25	
Children/Unemployed	L	0.25	0.25	
<b>Reservation Fees for Books Obtained from Outside the Authority</b>				
Single charge for all books obtained from other libraries	L	6.00	6.00	
<b>Repeat Fee for Renewal of Books from Outside the Authority</b>				
Single Charge for all books obtained from other local authorities	L	6.00	6.00	
<b>Replacement Tickets</b>				
Adults	L	1.20	1.50	
Senior Citizens	L	1.20	1.50	
Children/Unemployed	L	0.60	1.50	
<b>Spoken Word</b>				
Cassettes & CDs (3 Week Loan)	L			
Adults (who are not exempt) each	L	1.50	1.50	
Children each	L	No charge	No charge	
<b>Language Courses (per element)</b>				
Subscription for whole course to be paid in advance	L	1.35	1.35	
<b>Local History Research</b>				
Look Up Service	L	5.00	5.00	
Specialist Research – per hour	L	30.00	30.00	
<b>Photocopies</b>				
A4 B&W	L	0.15	0.20	
A3 B&W	L	0.30	0.40	
<b>Printing</b>				
Text Printouts				
A4 B&W	L	0.15	0.15	
A3 B&W	L	0.30	0.30	
Test Printouts				
A4 colour	L	0.60	0.60	
<b>Reproduction of Images from Stock</b>				
Digital copies for Private/Study purposes – per photo	L	5.50	5.50	
Digital copies for small local commercial use – per photo	L	5.50 + 2 copies of publications	5.50 + 2 copies of publications	
Digital copies for local commercial use - per photo	L	10.50 + 2 copies of book	10.50 + 2 copies of book	
Digital copies for national/international commercial	L	110.00	110.00	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>Scan and e-mail Service</b>				
First sheet	L	1.00	1.00	
Each subsequent sheet	L	0.50	0.50	
<b>Hire of Locker</b>	L	0.50	0.50	
<b>Internet Use</b>				
Library members First 60 minutes FREE , Members & Non Members £1.00 per 30 minutes hereafter	L	1.00	1.00	
<b>Lost &amp; Damaged Items</b>	L	Full current Replacement Cost (non-refundable)	Full current Replacement Cost (non-refundable)	
<b>Fax</b>				
Outgoing Transmission				
United Kingdom – per sheet	L	1.45	1.45	
Europe – per sheet	L	2.30	2.30	
USA/Canada – per sheet	L	2.80	2.80	
Rest of the World – per sheet	L	3.80	3.80	
Incoming Transmission – per sheet	L	0.45	0.45	
<b>Fax by Satellite</b>				
Atlantic Ocean/Indian Ocean/Pacific Ocean – per sheet	L	12.50	12.50	
<b>Room Hire</b>				
Not for profit organisations per hour	L	10.00	10.00	
Commercial organisations per hour	L	15.00	15.00	
				<b>Minimal</b>
<b>PLANNING FEES</b>				
Planning fees are set nationally				
<b>PLANNING – PRE APPLICATION ADVICE</b>				
All charges include VAT at 20%				
Large Major Development (200+) for a written response, including up to 2 meetings	L	1,200.00	1,200.00	
Small Major Development (10-199) for a written response, including up to 2 meetings	L	600.00	600.00	
Minor Development for a written response to include a meeting if necessary	L	400.00	400.00	
<b>Other Developments</b>				
Minerals Processing	L	Based on areas above	Based on areas above	
Change of use for a written response to include a meeting if necessary	L	50.00	50.00	
Householder developments	L	36.00	36.00	
Advertisements	L	25.00	25.00	
Listed Building consents (to alter/extend/demolish)	L	Free	Free	
Conservation area consents	L	Free	Free	
Certificates of lawful development	L	Application advice not appropriate	Application advice not appropriate	
Telecommunications Notifications	L	126.00	126.00	
<b>Other Charges</b>				
Pre-Application meeting involving Planning Committee Members	L	1,000.00	1,000.00	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>PLANNING – SUPPLEMENTARY ITEMS</b>				
<b>Items inclusive of VAT at 20%</b>				
A4 Photocopy (ex plans) – first page	L	1.10	1.10	
Subsequent pages	L	0.10	0.10	
A3 Photocopy (ex plans) – first page	L	1.20	1.20	
Subsequent pages	L	0.20	0.20	
A2 Photocopy (ex plans) – first page	L	1.50	1.50	
A1 Photocopy (ex plans)	L	2.00	2.00	
A0 Photocopy (ex plans)	L	3.00	3.00	
<b>Items outside the scope of VAT</b>				
Local plan	L	18.00	18.00	
Local plan – postage	L	4.00	4.00	
Local plan – alterations	L	2.00	2.00	
Invoicing	L	9.00	9.00	
				<b>NIL</b>
<b>LICENSING The following fees do not incur VAT</b>				
<b>Prosecution Costs</b>				
Hourly rate for Preparation of Case Reports	L	47.00	47.50	
<b>General Licensing</b>				
Pavement Café Licence, per person				
1-10	L	200.00	200.00	
11-25	L	240.00	240.00	
26-40	L	280.00	280.00	
41-60	L	320.00	320.00	
61-80	L	360.00	360.00	
81-99	L	400.00	400.00	
100 or over	L	450.00	450.00	
Duplicate licence fee	L	50.00	50.00	
Transfer of licence	L	50.00	50.00	
Change of detail	L	30.00	30.00	
Variation of Covers	L	100.00	100.00	
Goods on Highway Licence	L	155.00	155.00	
Sex Shop Grant of application	L	3,700.00	3,700.00	
Sex Shop Renewal	L	1,200.00	1,200.00	
Sex Shop transfer	L	1,200.00	1,200.00	
Skin Piercing (Premises) Grant	L	280.00	280.00	
Skin Piercing (Personal) Grant/Variation	L	65.00	65.00	
<b>Scrap Metal Dealers</b>				
Collectors Licence (3 years) - application	L	150.00	150.00	
Collectors Licence (3 years) – renewal	L	150.00	150.00	
Major Variation	L	50.00	50.00	
Minor Variation	L	15.00	15.00	
Site Licence (3 years) Grant	L	350.00	350.00	
Additional Sites (per site per year of licence)	L	195.00	195.00	
Site licence (3 years) – renewal	L	270.00	270.00	
Additional sites (per site per year of licence)	L	195.00	195.00	
Minor Variation Site	L	15.00	15.00	
Major Variation Site	L	50.00 + 65.00 per additional site per year	50.00 + 65.00 per additional site per year	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>Caravan Sites</b>				
New Application for a permanent residential site licence;	L			
1-5 pitches	L	200.00	200.00	
6-20 pitches	L	225.00	225.00	
21-50 pitches	L	240.00	240.00	
Greater than 50 pitches	L	260.00	260.00	
Annual Fees associated with administration and monitoring of site licences;				
1-5 pitches	L	No charge	No charge	
6-50 pitches	L	220.00	220.00	
Greater than 50 pitches	L	260.00	260.00	
Cost of Laying Site Rules	L	25.00	25.00	
Cost of Variation/Transfer	L	100.00	100.00	
<b>Zoo Licensing Act</b>				
New Application (4 years) or renewal (6 years) for a Zoo Licence (excluding the inspection costs of appointed inspector)	L	450.00	450.00	
<b>Animal Welfare</b>				
Breeding of Dogs - Grant of Licence				
1 Year Licence	L	245.00	245.00	
2 Year Licence	L	290.00	290.00	
3 Year Licence	L	335.00	335.00	
Breeding of Dogs - Renewal of Licence				
1 Year Licence	L	215.00	215.00	
2 Year Licence	L	260.00	260.00	
3 Year Licence	L	305.00	305.00	
Pet Vending Commercial - Grant of Licence				
1 Year Licence	L	252.00	252.00	
2 Year Licence	L	297.00	297.00	
3 Year Licence	L	342.00	342.00	
Pet Vending Commercial - Renewal of Licence				
1 Year Licence	L	222.00	222.00	
2 Year Licence	L	267.00	267.00	
3 Year Licence	L	312.00	312.00	
Pet Vending Home - Grant of Licence				
1 Year Licence	L	245.00	245.00	
2 Year Licence	L	290.00	290.00	
3 Year Licence	L	335.00	335.00	
Pet Vending Home - Renewal of Licence				
1 Year Licence	L	215.00	215.00	
2 Year Licence	L	260.00	260.00	
3 Year Licence	L	305.00	305.00	
Keeping or Training Animals for Exhibition - Grant of Licence				
3 Year Licence	L	235.00	235.00	
Keeping or Training Animals for Exhibition - Renewal of Licence				
3 Year Licence	L	215.00	215.00	
Hiring Out of Horses - Grant of Licence				
1 Year Licence	L	265.00	265.00	
2 Year Licence	L	310.00	310.00	
3 Year Licence	L	355.00	355.00	
Hiring Out of Horses - Renewal of Licence				
1 Year Licence	L	235.00	235.00	
2 Year Licence	L	280.00	280.00	
3 Year Licence	L	325.00	325.00	
Boarding of Dogs and Cats Commercial - Grant of Licence				
1 Year Licence	L	305.00	305.00	
2 Year Licence	L	350.00	350.00	
3 Year Licence	L	395.00	395.00	
Boarding of Dogs and Cats Commercial - Renewal of Licence				
1 Year Licence	L	275.00	275.00	
2 Year Licence	L	320.00	320.00	
3 Year Licence	L	365.00	365.00	
Boarding of Dogs and Cats Home - Grant of Licence				
1 Year Licence	L	245.00	245.00	
2 Year Licence	L	290.00	290.00	
3 Year Licence	L	335.00	335.00	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
Boarding of Dogs and Cats Home - Renewal of Licence				
1 Year Licence	L	215.00	215.00	
2 Year Licence	L	260.00	260.00	
3 Year Licence	L	305.00	305.00	
Boarding of Dogs Day Care Up to 7 Dogs - Grant of Licence				
1 Year Licence	L	245.00	245.00	
2 Year Licence	L	290.00	290.00	
3 Year Licence	L	335.00	335.00	
Boarding of Dogs Day Care Up to 7 Dogs - Renewal of Licence				
1 Year Licence	L	215.00	215.00	
2 Year Licence	L	260.00	260.00	
3 Year Licence	L	305.00	305.00	
Boarding of Dogs Day Care 8+ Dogs - Grant of Licence				
1 Year Licence	L	305.00	305.00	
2 Year Licence	L	350.00	350.00	
3 Year Licence	L	395.00	395.00	
Boarding of Dogs Day Care 8+ Dogs - Renewal of Licence				
1 Year Licence	L	275.00	275.00	
2 Year Licence	L	320.00	320.00	
3 Year Licence	L	365.00	365.00	
Dog Boarding Franchise in Darlington - Grant of Licence	L	130.00 + 10.00 per host + 65.00 per host inspection fee + 45.00 annual enforcement fee per year	130.00 + 10.00 per host + 65.00 per host inspection fee + 45.00 annual enforcement fee per year	
Dog Boarding Franchise in Darlington - Renewal of Licence	L	100.00 + 10.00 per host + 60.00 per host inspection fee + 45.00 annual enforcement fee per year	100.00 + 10.00 per host + 60.00 per host inspection fee + 45.00 annual enforcement fee per year	
Dog Boarding Franchise out of Darlington - Grant of Licence	L	60.00 + 65.00 per host	60.00 + 65.00 per host	
Dog Boarding Franchise out of Darlington - Renewal of Licence	L	55.00 + 60.00 per host	55.00 + 60.00 per host	
Additional Fees				
Cost per additional licensable activity - Grant and Renewal (each)	L	65.00	65.00	
Mandatory mid licence inspection fee - Grant and Renewal (each)	L	30.00	30.00	
Variation of licence where no inspection is required (each)	L	35.00	35.00	
Variation of licence where inspection is required (each)	L	90.00	90.00	
Application for Re-Rating (each)	L	70.00	70.00	
Copy Licence	L	15.00	15.00	
Administration Fee	L	35.00	35.00	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>Street Trading</b>				
November / December - Full Calendar Month	L	975.00	975.00	
- Week	L	385.00	385.00	
- Day	L	85.00	85.00	
January / October - Full Calendar Month	L	660.00	660.00	
- Week	L	270.00	270.00	
- Day	L	60.00	60.00	
Note- The above to apply to Itinerant traders. For regular all year round traders - fees as follows				
Annual Consent	L	7,000.00	7,000.00	
If Paying Monthly	L	620.00	620.00	
If Paying Weekly	L	170.00	170.00	
Buskers selling CD's – Half Day	L	25.00	25.00	
Full Day	L	45.00	45.00	
Mobile vehicles (moving or lay-by)	L	260.00	260.00	
New Vendor Permits	L	35.00	35.00	
Duplicate licenses	L	15.00	15.00	
<b>Skip Hire Licence</b>				
More than 3 days' notice	L	15.00	15.00	
Less than 3 days' notice	L	30.00	30.00	
Hoarding/Scaffold Licence	L	50.00	50.00	
Administration Charge (per hour or part thereof)	L	35.00	35.00	
<b>Statutory Fees</b>				
<b>Petroleum Licences</b>				
Less than 2,500 litres	L	44.00	44.00	
2,500 – 50,000 litres	L	60.00	60.00	
More than 50,000 litres	L	125.00	125.00	
Transfer/variation	L	8.00	8.00	
<b>Gambling Act</b>				
<b>Statutory Fees- The following gambling fees are set within statutory bands and will be revised as changed nationally.</b>				
Adult Gaming Centres – Annual Fee	N	600.00	600.00	
New Application	N	1,300.00	1,300.00	
Variation	N	1,300.00	1,300.00	
Transfer	N	1,200.00	1,200.00	
Provisional Statement	N	1,300.00	1,300.00	
Licence Reinstatement	N	1,200.00	1,200.00	
Betting Shops - Annual Fee	N	550.00	550.00	
New Application	N	1,300.00	1,300.00	
Variation	N	1,300.00	1,300.00	
Transfer	N	1,200.00	1,200.00	
Provisional Statement	N	1,300.00	1,300.00	
Licence Reinstatement	N	1,300.00	1,300.00	
Bingo Halls - Annual Fee	N	600.00	600.00	
New Application	N	1,300.00	1,300.00	
Variation	N	1,300.00	1,300.00	
Transfer	N	1,200.00	1,200.00	
Provisional Statement	N	1,300.00	1,300.00	
Licence Reinstatement	N	1,200.00	1,200.00	
Family Entertainment Centres – Annual Fee	N	550.00	550.00	
New Application	N	1,300.00	1,300.00	
Variation	N	1,300.00	1,300.00	
Transfer	N	950.00	950.00	
Provisional Statement	N	1,300.00	1,300.00	
Licence Reinstatement	N	950.00	950.00	
Betting (tracks) – Annual Fee	N	550.00	550.00	
New Application	N	1,300.00	1,300.00	
Variation	N	1,300.00	1,300.00	
Transfer	N	950.00	950.00	
Provisional Statement	N	1,300.00	1,300.00	
Licence Reinstatement	N	950.00	950.00	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b><u>Permit Type – The following fees are set by statute and will be revised as changed nationally</u></b>				
Small Society Lottery Registration	N	40.00	40.00	
Small Society Annual Fee	N	20.00	20.00	
FEC gaming machine – Renewal fee	N	300.00	300.00	
FEC gaming machine – Change of name	N	25.00	25.00	
Prize gaming – Application fee	N	300.00	300.00	
Prize gaming – Renewal fee	N	300.00	300.00	
Prize gaming – Change of name	N	25.00	25.00	
Prize gaming – Copy permit	N	15.00	15.00	
Gaming machines (3 or more) - application Fee	N	100.00	100.00	
Gaming machines (3 or more) - variation Fee	N	100.00	100.00	
Gaming machines (3 or more) - transfer Fee	N	25.00	25.00	
Gaming machines (3 or more) - annual Fee	N	50.00	50.00	
Change of name	N	25.00	25.00	
Copy Permit	N	15.00	15.00	
Notice of intent 2 or less gaming machines available	N	50.00	50.00	
Club Premises cert (S 72f Licencing Act 2003) application fee	N	100.00	100.00	
Club Premises cert (S 72f Licencing Act 2003) renewal fee	N	100.00	100.00	
Other applicants - application fee	N	200.00	200.00	
Other applicants - renewal fee	N	200.00	200.00	
Variation fee	N	100.00	100.00	
Annual fee	N	50.00	50.00	
Copy permit	N	15.00	15.00	
Initial fee	N	40.00	40.00	
Annual fee	N	20.00	20.00	
Temporary use notice	N	500.00	500.00	
Copy/replacement/endorsed copy of notice	N	25.00	25.00	
<b>Licensing Act Fees</b>				
<b>Statutory Fees- The following gambling fees are set within statutory bands and will be revised as changed nationally.</b>				
<b>Premises Licences</b>				
Band A (RV £0 - £4,300) - Initial fee	N	100.00	100.00	
- Annual fee	N	70.00	70.00	
Band B (RV £4,301 - £33,000) - Initial fee	N	190.00	190.00	
- Annual fee	N	180.00	180.00	
Band C (RV £33,001 - £87,000) - Initial fee	N	315.00	315.00	
- Annual fee	N	295.00	295.00	
Band D (RV £87,001 - £125,000) - Initial fee	N	450.00	450.00	
- Annual fee	N	320.00	320.00	
Band E (RV > £125,001) - Initial fee	N	635.00	635.00	
- Annual fee	N	350.00	350.00	
Band D with Multiplier - Initial fee	N	900.00	900.00	
- Annual fee	N	640.00	640.00	
Band E with Multiplier - Initial fee	N	1,905.00	1,905.00	
- Annual fee	N	1,050.00	1,050.00	
<b>Club Premises Certificates</b>				
Band A (RV £0 - £4,300) - Initial fee	N	100.00	100.00	
- Annual fee	N	70.00	70.00	
Band B (RV £4,301 - £33,000) - Initial fee	N	190.00	190.00	
- Annual fee	N	180.00	180.00	
Band C (RV £33,001 - £87,000) - Initial fee	N	315.00	315.00	
- Annual fee	N	295.00	295.00	
Band D (RV £87,001 - £125,000) - Initial fee	N	450.00	450.00	
- Annual fee	N	320.00	320.00	
Band E (RV > £125,001) - Initial fee	N	635.00	635.00	
- Annual fee	N	350.00	350.00	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>Large Scale Events</b>				
5,000 to 9,999 - Initial fee	N	1,000.00	1,000.00	
- Annual fee	N	500.00	500.00	
10,000 to 14,999 - Initial fee	N	2,000.00	2,000.00	
- Annual fee	N	1,000.00	1,000.00	
15,000 to 19,999 - Initial fee	N	4,000.00	4,000.00	
- Annual fee	N	2,000.00	2,000.00	
20,000 to 29,999 - Initial fee	N	8,000.00	8,000.00	
- Annual fee	N	4,000.00	4,000.00	
30,000 to 39,999 - Initial fee	N	16,000.00	16,000.00	
- Annual fee	N	8,000.00	8,000.00	
40,000 to 49,999 - Initial fee	N	24,000.00	24,000.00	
- Annual fee	N	12,000.00	12,000.00	
50,000 to 59,999 - Initial fee	N	32,000.00	32,000.00	
- Annual fee	N	16,000.00	16,000.00	
60,000 to 69,999 - Initial fee	N	40,000.00	40,000.00	
- Annual fee	N	20,000.00	20,000.00	
70,000 to 79,999 - Initial fee	N	48,000.00	48,000.00	
- Annual fee	N	24,000.00	24,000.00	
80,000 to 89,999 - Initial fee	N	56,000.00	56,000.00	
- Annual fee	N	28,000.00	28,000.00	
> 90,000 - Initial fee	N	64,000.00	64,000.00	
- Annual fee	N	32,000.00	32,000.00	
<b>Other Licensing Act 2003 Fees &amp; Charges</b>				
Minor Variations	N	89.00	89.00	
Personal Licence	N	37.00	37.00	
Provisional Statement	N	315.00	315.00	
Temporary Event Notice (TEN)	N	21.00	21.00	
Theft / Loss of Licence / Notice	N	10.50	10.50	
Variation of DPS	N	23.00	23.00	
Transfer of Premises Licence	N	23.00	23.00	
Change of Name / Address	N	10.50	10.50	
Notification of Interest	N	21.00	21.00	
Notification of Alteration of Club Rules	N	10.50	10.50	
Interim Authority Notice	N	23.00	23.00	
Explosives Act/Fireworks Annual Registration	N	52.00	52.00	
				<b>NIL</b>



Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>HACKNEY CARRIAGES</b>				
<b>Taxi Licencing</b>				
Taxi licensing fees are agreed annually by licensing committee normally in March and will be published separately as part of this process. Existing licence holders will be notified accordingly.				
<b>ENVIRONMENTAL HEALTH</b>				
Pest Treatment Charges – All charges shown exclusive of VAT. Charges will be made plus the appropriate VAT rate				
Insects – per Treatment	L	58.50	58.50	
Rodents in Private Premises	L	8.33	8.33	
Re-rating Food Hygiene Inspections	L	150.00	150.00	
<b>Prosecution Costs</b>				
Hourly Rate for preparation of case reports and carrying out works in default of legal notices	L	47.00	47.50	
<b>Environmental Searches</b>				
Environmental search 1 or 2 report includes environmental information held by the Council on a site (additional charges apply for sites larger than 10,000m2 and distance buffer greater than 250m radius)	L	65.00	65.00	
Additional photocopying for example copies of site investigation reports;				
A4 B&W	L	0.10	0.10	
A3 B&W	L	0.20	0.20	
A4 Colour	L	1.00	1.00	
A3 Colour	L	2.00	2.00	
Scanned Copy	L	Free	Free	
<b>LAPPC and LAIPPC Permits</b>				
Charges are annually set by Defra in March and are subject to change. Current charges as known are;				
<b>LAPPC Charges</b>				
Application Fee;				
Standard process (includes solvent emission activities)	N	1,650.00	1,650.00	
Additional fee for operating without a permit	N	1,188.00	1,188.00	
PVRI, SWOBs and Dry Cleaners	N	155.00	155.00	
PVR I & II combined	N	257.00	257.00	
VRs and other Reduced Fee Activities	N	362.00	362.00	
Reduced fee activities: additional fee for operating without a permit	N	71.00	71.00	
Mobile plant**	N	1,650.00	1,650.00	
for the third to seventh applications	N	985.00	985.00	
for the eighth and subsequent applications	N	498.00	498.00	
Where an application for any of the above is for a combined Part B and waste application add an extra to the above amounts	N	310.00	310.00	
Annual Subsistence Charge;				
Standard process Low*	N	772.00 (+104.00)	772.00 (+104.00)	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
Standard process Medium*	N	1,161.00 (+156.00)	1,161.00 (+156.00)	
Standard process High*	N	1,747.00 (+207.00)	1,747.00 (+207.00)	
*the additional amounts must be charged where a permit is for a combined Part B and waste installation				
PVRI, SWOBs and Dry Cleaners Low	N	79.00	79.00	
PVRI, SWOBs and Dry Cleaners Medium	N	158.00	158.00	
PVRI, SWOBs and Dry Cleaners High	N	237.00	237.00	
PVR I & II combined Low	N	113.00	113.00	
PVR I & II combined Medium	N	226.00	226.00	
PVR I & II combined High	N	341.00	341.00	
VRs and other Reduced Fees Low	N	228.00	228.00	
VRs and other Reduced Fees Medium	N	365.00	365.00	
VRs and other Reduced Fees High	N	548.00	548.00	
Mobile plant, for the first and second permits Low**	N	626.00	626.00	
for the third to seventh permits Low	N	385.00	385.00	
eighth and subsequent permits Low	N	198.00	198.00	
Mobile plant, for the first and second permits Medium**	N	1,034.00	1,034.00	
for the third to seventh permits Medium	N	617.00	617.00	
eighth and subsequent permits Medium	N	316.00	316.00	
Mobile plant, for the first and second permits High**	N	1,551.00	1,551.00	
for the third to seventh permits High	N	924.00	924.00	
eighth and subsequent permits High	N	473.00	473.00	
Late payment fee	N	52.00	52.00	
Where a Part B installation is subject to reporting under the E-PRTR Regulation add an extra to the above amounts	N	104.00	104.00	
Transfer and Surrender;				
Standard process transfer	N	169.00	169.00	
Standard process partial transfer	N	497.00	497.00	
New operator at low risk reduced fee activity	N	78.00	78.00	
Surrender: all Part b activities	N	0.00	0.00	
Reduced fee activities: transfer	N	0.00	0.00	
Reduced fee activities: partial transfer	N	47.00	47.00	
Temporary transfer for mobiles;				
First transfer	N	53.00	53.00	
Repeat following enforcement or warning	N	53.00	53.00	
Substantial change;				
Standard process	N	1,050.00	1,050.00	
Standard process where the substantial change results in a new PPC activity	N	1,650.00	1,650.00	
Reduced fee activities	N	102.00	102.00	
<b>**Not using simplified permits</b>				
<b>LAPPC mobile plant charges (not using simplified permits)</b>				
Number of permits 1 to 2;				
Application fee	N	1,650.00	1,650.00	
Subsistence fee Low	N	646.00	646.00	
Subsistence fee Medium	N	1,034.00	1,034.00	
Subsistence fee High	N	1,506.00	1,506.00	
Number of permits 3 to 7;				
Application fee	N	985.00	985.00	
Subsistence fee Low	N	385.00	385.00	
Subsistence fee Medium	N	617.00	617.00	
Subsistence fee High	N	924.00	924.00	
Number of permits 8 and over;				
Application fee	N	498.00	498.00	
Subsistence fee Low	N	198.00	198.00	
Subsistence fee Medium	N	316.00	316.00	
Subsistence fee High	N	473.00	473.00	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>LA-IPPC charges</b>				
Every subsistence charge below includes the additional £104 charge to cover LA extra costs in dealing with reporting under the E-PRTR Regulation				
Application	N	3,363.00	3,363.00	
Additional fee for operating without a permit	N	1,188.00	1,188.00	
Annual Subsistence Low	N	1,447.00	1,447.00	
Annual Subsistence Medium	N	1,611.00	1,611.00	
Annual Subsistence High	N	2,334.00	2,334.00	
Late Payment Fee	N	52.00	52.00	
Variation	N	1,368.00	1,368.00	
Transfer	N	235.00	235.00	
Partial Transfer	N	698.00	698.00	
Surrender	N	698.00	698.00	
Subsistence charges can be paid in four equal quarterly instalments paid on 1st April, 1st July, 1st October and 1st January. Where paid quarterly the total amount payable to the local authority will be increased by £38.00				
Newspaper adverts may be required under EPR at the discretion of the LA as part of the consultation process when considering an application. This will be undertaken and paid for by the LA and the charging scheme contains a provision for the LA to recoup its costs				
				<b>Minimal</b>
<b>TRADING STANDARDS</b>				
Please note that VAT may be added to some charges. Check with the service before the work is agreed.				
<b>Prosecution Costs</b>				
Hourly rate for Preparation of Case Reports	L	47.00	47.50	
<b>Measures</b>				
Linear measures not exceeding 3m each scale	L	14.50	15.00	
Not exceeding 15kg	L	40.00	40.50	
Exceeding 15kg but not exceeding 100kg	L	60.50	70.50	
Exceeding 100kg but not exceeding 250kg	L	83.50	84.50	
Exceeding 250kg but not exceeding 1 tonne	L	145.50	147.00	
Exceeding 1 tonne but not exceeding 10 tonnes	L	233.00	235.50	
Exceeding 10 tonnes but not exceeding 30 tonnes	L	488.50	494.00	
Exceeding 30 tonnes but not exceeding 60 tonnes	L	726.00	734.00	
Charge to cover any additional costs involved in testing incorporating remote display or printing facilities based on the above fee plus a charge per hour (minimum charge of 2 hours)	L	63.77 per hour	65.00 per hour	
<b>Measuring Instruments for Intoxicating Liquor</b>				
Not exceeding 150ml	L	23.00	23.50	
Other	L	26.50	27.00	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>Measuring Instruments for Liquid Fuels and Lubricants</b>				
Container Type (un-subdivided)				
Multi-grade (with price computing device):	L	100.50	102.00	
Single Outlets	L	138.00	139.50	
Solely Price Adjustment	L	252.50	255.00	
Otherwise				
Other Types – Single Outlets				
Solely Price Adjustment	L	110.50	112.00	
Otherwise	L	150.50	152.00	
Other Types – Multi Outlets:				
1 Meter Tested	L	161.00	162.50	
2 Meters Tested	L	264.00	267.00	
3 Meters Tested	L	360.50	365.00	
4 Meters Tested	L	459.50	465.00	
5 Meters Tested	L	556.00	562.00	
6 Meters Tested	L	652.50	660.00	
7 Meters Tested	L	737.00	746.00	
8 Meters Tested	L	852.00	861.00	
Charge to cover any additional costs involved in testing ancillary equipment such as payment acceptors based on the above fee plus a charge per hour (minimum of 2 hours)	L	63.77 per hour	65.00 per hour	
<b>Special Weighing and Measuring Equipment</b>				
For all specialist work undertaken by the service which is not included above a charge per hour on site (minimum charge of 2 hours) plus cost of provision of testing equipment applies	L	63.77 per hour	65.00 per hour	
Discounts				
Fees from Measures to Certification Calibration will be discounted as follows :-				
a) Where more than a single item is submitted on one occasion the second and subsequent fees will be reduced by 20%				
b) Where tests are undertaken using appropriately certified weights and equipment not supplied by the Borough Council the fees will be reduced by 20%				
c) Special rates can be negotiated for multiple submissions or where assistance with equipment or labour is provided				
NB – Where different fees are involved the highest fee will be charged in full and any discounts calculated from the remaining lesser fees				
<b>Licensing – VAT not applicable</b>				
<b>Explosives and Fireworks Licences (Statutory Fee)</b>				
Licence for the storage of explosives	N	**See Note	**See Note	
Licence for the sale of fireworks all year round	N	**See Note	**See Note	
<b>**These are statutory rates that are set centrally in April</b>				
				<b>Minimal</b>

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>PARKING – all off-street charges are inclusive of VAT at 20%</b> <b>**The below pricing reflects the proposed parking offers to be funded by the Tees Valley Combined Authority (TVCA) until December 2022 (inclusive)</b>  <b>***Figures to be confirmed once the proposal on 2 year funding of parking offers has been approved by TVCA, expected in late 2020</b>				
<b>Off Street Car Parks - Town Centre within Inner Ring Road included in the Parking Offer</b>				
Car Parks - Abbots Yard, Commercial Street East & West, Winston Street North & South, Town Hall & Feethams MSCP				
Monday to Sunday 8am to 6pm (including bank holidays)				
First 2 hours	L	Free	Free	
Each subsequent hour	L	1.00	1.00	
Car Parks - East Street				
Monday to Saturday 8am to 6pm (including bank holidays)				
First 2 hours	L	Free	Free	
Per day	L	2.00	2.00	
Sunday 8am to 6pm				
First 2 hours	L	Free	Free	
Per day	L	1.00	1.00	
<b>Off Street Car Parks - Town Centre outside Inner Ring Road excluded from the Parking Offer</b>				
Car Parks - Archer Street, Kendrew Street East & West, Park Place East & West				
Monday to Saturday 8am to 6pm (including bank holidays)				
Per hour (up to 3 hours)	L	1.00	1.00	
Per day	L	4.00	4.00	
Per week	L	16.00	16.00	
Sunday 8am to 6pm				
Per day	L	1.00	1.00	
Car Parks - Garden Street, Hird Street, St Hilda's Tannery Yard Parkgate				
Monday to Saturday 8am to 6pm (including bank holidays)				
First 2 hours	L	Free	Free	
3 hours	L	1.00	1.00	
Per day	L	4.00	4.00	
Car Parks - Chestnut Street				
Monday to Saturday 8am to 6pm (including bank holidays)				
Cars per day	L	2.00	2.00	
Cars per week	L	8.00	8.00	
HGV and coaches per day	L	Free	Free	
HGV and coaches per night (6pm to 8am)	L	4.00	4.00	
Sunday 8am to 6pm				
Cars per day	L	1.00	1.00	
HGV and coaches per day	L	Free	Free	
Car Parks - Park Lane (Station)				
Monday to Saturday 8am to 6pm (including bank holidays)				
Per day	L	5.00	5.00	
Sunday 8am to 6pm				
Per day	L	1.00	1.00	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>Areas included in the Parking Offer</b>				
East Row Horsemarket, Barnard Street, Back Street, Beaumont Street, Duke Street, South Arden Street, Winston Street, East Raby Street, Larchfield Street, Napier Street, Powlett Street, Primrose Street, Raby Street, West Powlett Street (Max stay of 2 hours)				
Monday to Sunday 8am to 6pm (including bank holidays) First 2 hours	L	Free	Free	
Grange Road, Town Centre, Northumberland Street (Max stay of 3 hours)				
Monday to Sunday 8am to 6pm (including bank holidays) First 2 hours	L	Free	Free	
Subsequent 1/2 hour	L	0.50	0.50	
<b>Areas excluded from the Parking Offer</b>				
Gladstone Street, Kendrew Street, North Lodge Terrace, Victoria Road, Hargreave Terrace, Park Place, Swan Street, Victoria Embankment (Max stay of 2 hours)				
Monday to Sunday 8am to 6pm (including bank holidays) Per 30 minutes	L	0.50	0.50	
<b>Car Parks – Contract Parking – all charges are inclusive of VAT at 20%</b>				
Parking locations as determined by the Director of Economic Growth and Neighbourhood Services.				
Per year one space	L	950.00	950.00	
Per year two spaces	L	900.00	900.00	
Per year three spaces	L	860.00	860.00	
Per year four spaces	L	830.00	830.00	
Per year five to nine spaces	L	800.00	800.00	
Per year ten or more spaces	L	700.00	700.00	
Four Riggs				
Per calendar month	L	64.00	64.00	
Winston Street West				
Per space per year	L	1,100.00	1,100.00	
<b>Car Parks – Staff &amp; Members per year</b>	L	173.04	173.04	
<b>Residents Parking Permits</b>				
3 month temporary permit	L	12.00	12.00	
6 month permit	L	24.00	24.00	
12 month permit	L	40.00	40.00	
<b>Tradesmen Parking Permits</b>				
Daily Waiver	L	5.00	5.00	
3 month permit	L	50.00	50.00	
6 month permit	L	90.00	90.00	
12 month permit	L	150.00	150.00	
				Offers funded by TVCA

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>BUILDING CONTROL</b> Items inclusive of VAT at 20% Letter confirming exemption Letter confirming enforcement action will not be taken	L L	Free Free	Free Free	
<b>Decision/Approval Notice (Building Control)</b> Responding to request for historical information from electronic databases (email response) Responding to request for historical information from electronic databases (letter response) Responding to request for historical information from manually recorded data (email response) Personal searches (email response)	L L L L	Free 1.00 Free Free	Free 1.00 Free Free	
<b>The Building (Local Authority Charges) Regulations 2010 Plus VAT at 20%</b> Work charged on individual job basis	L	As agreed with client	As agreed with client	
				<b>NIL</b>

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>DOLPHIN CENTRE</b>				
Pricing based on the introduction of a leisure card.				
<b>Swimming</b>				
Adult swim				
Card holder	L	3.85	3.90	
Non card holder	L	4.45	4.50	
Concession	L	2.95	3.00	
Junior Swim	L	2.65	3.00	
Concession	L	2.00	2.25	
Family swim junior rate discount (up to 4 children accompanying 1 adult)				
Per card holder	L	2.00	2.10	
Per non card holder	L	2.30	2.40	
Under 5 years	L	1.20	3.00	
Under 12 months	L	Free	Free	
Lessons	L	47.50	50.00	
<b>Fitness Areas</b>				
The Gym				
Card holder	L	4.65	4.90	
Non card holder	L	5.35	5.65	
Concession	L	3.50	3.70	
Junior Gym	L	3.80	4.00	
Concession	L	2.90	3.05	
<b>Health &amp; Fitness Classes</b>				
Health & Fitness Classes				
Card holder	L	4.05	4.15	
Non card holder	L	4.65	4.75	
Concession	L	3.05	3.15	
<b>Multi Activity Sessions</b>				
Badminton Daytime Session				
Card holder	L	2.80	2.95	
Non card holder	L	3.20	3.35	
<b>Half Main Hall</b>				
Adult				
Card holder	L	43.50	43.50	
Non card holder	L	50.00	50.00	
Junior (1 hour courts only)	L	30.00	30.00	
Weekday lunchtime				
Card holder	L	38.00	38.00	
Non card holder	L	42.00	42.00	
<b>Badminton</b>				
Adult				
Card holder	L	8.10	8.25	
Non card holder	L	9.30	9.50	
Concession	L	6.10	6.30	
Junior (1 hour courts only)	L	4.45	4.55	
Concession (1 hour courts only)	L	3.35	3.45	



Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>Equipment Hire</b>				
Footballs	L	Free	Free	
Footballs – Deposit (FOC for card holders)	L	5.00	5.00	
Badminton	L	2.00	2.00	
Badminton – Deposit (FOC for card holders)	L	5.00	5.00	
Squash Racquets	L	2.00	2.00	
Squash Racquets – Deposit (FOC for card holders)	L	5.00	5.00	
Table Tennis Bats	L	1.40	1.40	
Table Tennis Bats – Deposit (FOC for card holders)	L	5.00	5.00	
Pram Lock	L	Free	Free	
Pram Lock – Deposit (FOC for card holders)	L	5.00	5.00	
<b>Children's Activities</b>				
Crèche	L	3.55	3.75	
Soft play admissions	L	3.85	4.75	
Sensory Room	L	3.85	4.75	
Parent/toddler (Soft play)	L	3.85	4.75	
<b>Other Activities</b>				
Showers				
Card holders	L	1.95	2.05	
Non card holders	L	2.25	2.35	
<b>Fit 4 Life Packages</b>				
12 month Full Membership	L	299.40	299.40	
12 month Seniors	L	228.00	228.00	
12 month Student	L	180.00	180.00	
6 Month Full	L	195.00	195.00	
12 Month Upfront	L	275.00	275.00	
<b>Swimming Pools</b>				
Main Pool - per hour	L	92.00	97.00	
Diving Pool - per hour	L	52.00	55.00	
Teaching Pool - per hour	L	52.00	55.00	
<b>Gala - per hour</b>				
Swimming Galas - whole complex				
Normal opening hours - per hour	L	293.00	308.00	
Outside normal opening hours - per hour	L	155.00	163.00	
<b>Swimming Galas - Schools, Junior Clubs and Organisations</b>				
Main Pool - Peak	L	206.00	217.00	
Main Pool - Off Peak	L	145.00	153.00	
Main Pool and Teaching Pool - Peak	L	172.00	181.00	
Main Pool and Teaching Pool - Off Peak	L	177.00	187.00	
Electronic Timing	L	86.00	91.00	
<b>Dry Sports Hall</b>				
Main Sports Hall - per hour	L	97.00	102.00	
Special Events - per hour Weekends	L	318.00	335.00	
Preparation - per hour Weekends	L	166.00	175.00	
Special Events - Schools - per hour off peak	L	44.50	47.00	
Meeting Room	L	33.00	34.50	
Seminar Room/Stephenson Suite	L	33.00	34.50	
<b>Central Hall</b>				
All Events (except commercial, exhibitions and local societies)	L	101.00	106.00	
Exhibitions - commercial - per hour	L	132.00	139.00	
Local Societies event - per hour	L	69.00	73.00	
				<b>27,000</b>
<b>PARKS</b>				
Football - Hire of Hundens Park Pitch Seniors' Match	L	37.00	37.00	
Juniors Match	L	21.00	21.00	
				<b>NIL</b>

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>EASTBOURNE SPORTS COMPLEX</b>				
<b>3G Pitch</b>				
Non Charter Standard Pay and Play (No VAT)				
3G 1/3 per hour – Adult	L	46.00	46.00	
3G 1/3 per hour – Junior	L	29.00	29.00	
3G Full pitch per hour – Adult	L	77.00	77.00	
3G Full pitch per hour – Junior	L	50.00	50.00	
Charter Standard and Partner Clubs (No VAT)				
3G 1/3 hour	L	36.00	36.00	
3G Full pitch hour	L	52.00	52.00	
Partner Club Rate Fridays 3G Full pitch hour	L	31.00	31.00	
Off Peak Summer Prices (May to August) Charter Standard and Partner Clubs				
3G 1/3 hour	L	15.50	15.50	
3G Full pitch hour	L	26.00	26.00	
<b>Grass Pitch</b>				
Adult per match	L	37.00	38.00	
Junior per match	L	19.00	20.00	
<b>Athletics Track</b>				
Non club rate				
Adult	L	3.70	3.80	
Junior	L	3.30	3.40	
Full track per hour	L	33.00	34.00	
Club rate				
Adult	L	3.10	3.10	
Junior	L	3.10	3.10	
<b>Gym</b>				
Adult	L	4.30	4.40	
Cardiac Concession	L	2.30	2.40	
Junior	L	2.10	2.20	
Adult induction	L	10.80	11.00	
Junior Induction	L	8.20	8.40	
Personal training per hour	L	20.60	21.00	
3 months membership	L	60.00	60.00	
12 month full upfront membership	L	150.00	150.00	
12 month direct debit membership per month	L	15.00	15.00	
<b>Other</b>				
Shower	L	1.90	2.00	
Function room and pavilion hire per hour	L	20.60	21.00	
				<b>Minimal</b>

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>HIPPODROME &amp; HULLABALOO</b>				
Hire & Conferencing (all pricing exclusive of VAT)				
John Wade Group Lounge - max capacity 40 (theatre style) - per hour	L	44.00	35.00	
John Wade Group Lounge - max capacity 40 (theatre style) - day hire**	L	265.00	210.00	
Living Water Tower Room - max capacity 18 - per hour	L	33.00	30.00	
Living Water Tower Room - max capacity 18 - day hire**	L	220.50	180.00	
Hippo Lounge - max capacity 70 - per hour	L	44.00	42.00	
Hippo Lounge - max capacity 70 - day hire**	L	265.00	252.00	
Hippo Education Space - max capacity 40 (workshop of approx. 25) - per hour	L	44.00	35.00	
Hippo Education Space - max capacity 40 (workshop of approx. 25) - day hire**	L	265.00	252.00	
Hullabaloo Rehearsal Space - max capacity 35 - per hour	L	44.00	35.00	
Hullabaloo Rehearsal Space - max capacity 35 - day hire**	L	265.00	210.00	
Hullabaloo Café - max capacity 70 - per hour	L	44.00	42.00	
Hullabaloo Café - max capacity 70 - day hire**	L	265.00	252.00	
Hippodrome Theatre Hire - max capacity 1,000 - w/end full day	L	1,654.00	1,900.00	
Hippodrome Theatre Hire - max capacity 1,000 - w/end half day	L	827.00	950.00	
Hippodrome Theatre Hire - max capacity 1,000 - w/day full day	L	1,378.00	1,750.00	
Hippodrome Theatre Hire - max capacity 1,000 - w/day half day	L	717.00	875.00	
Hullabaloo Theatre Hire - max capacity 150 - per hour	L	66.00	62.00	
Hullabaloo Theatre Hire - max capacity 150 - day hire**	L	397.00	450.00	
**day hire - 9am to 6pm				
Community Rate may be applicable for charities, NHS, children's groups and local artists if qualifying criteria met. This equates to 30% reduction on the above charges.				
				<b>Minimal</b>

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>HEAD OF STEAM</b>				
<b>Admission</b>				
Adult	L	4.95	4.95	
Concession	L	3.75	3.75	
Children (6-16 years old)	L	3.00	3.00	
Children (under 6)	L	No charge	No charge	
Single annual pass	L	10.00	10.00	
Family day pass (2 adults & 4 children)	L	10.00	10.00	
Family annual pass (2 adults & 4 children)	L	15.00	15.00	
School Visit	L	No charge	No charge	
<b>Research</b>				
Research	L	£30.00 (min 1 hour & max 3 hours)	£30.00 (min 1 hour & max 3 hours)	
Research by Curator	L	£30.00 (min 1 hour & max 3 hours)	£30.00 (min 1 hour & max 3 hours)	
Short research (up to 10 mins)	L	Free except for £5.00 minimum handling fee for scans, photocopies and postage	Free except for £5.00 minimum handling fee for scans, photocopies and postage	
<b>Photocopying</b>				
A4 (B&W)	L	0.20	0.20	
A3 (B&W)	L	0.40	0.40	
A4 (B&W)	L	0.50	0.50	
A3 (Colour)	L	1.00	1.00	
A0 plan copies (B&W)	L	6.50	6.50	
<b>Digital Copies (personal) per image</b>				
Scan of document (max A3)	L	Free except for £5.00 minimum handling fee for scans	Free except for £5.00 minimum handling fee for scans	
Scan of photograph (max A3)	L	6.50	6.50	
Day photo pass	L	10.00	10.00	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>Digital Copies (commercial) per image</b>				
Small local charitable, educational including websites	L	6.50	6.50	
Local commercial including websites	L	15.00	15.00	
Books, specialist magazines, journals & newspapers including websites	L	30.00	30.00	
Regional TV/Video/Film/DVD	L	50.00	50.00	
National/international TV/Video/Film/DVD	L	100.00	100.00	
Discount for 10 images or more	L	0.10	0.10	
<b>Postage and Packing</b>				
Up to A4 (in UK only)	L	Free except for 5.00 minimum handling fee	Free except for 5.00 minimum handling fee	
'Package' size and/or outside UK delivery	L	Dependant on size and weight	Dependant on size and weight	
<b>Filming Fees</b>				
Student Production (during opening hours)	L	Free but donation welcome	Free but donation welcome	
Small Productions (per day)	L	350.00	350.00	
Large Productions (per day)	L	700.00	700.00	
<b>Conference Facilities</b>				
During opening hours (per hour)	L	25.00	25.00	
Outside opening hours (per hour)	L	32.50	32.50	
Use by Museum partners (during opening hours)	L	Free	Free	
<b>Hire of Museum Field</b>				
Educational Use	L	No charge	No charge	
Corporate Events	L	Negotiated on an individual basis	Negotiated on an individual basis	
				<b>NIL</b>
<b>REFUSE COLLECTION AND DISPOSAL</b>				
Refuse sacks (per 25) (Exclusive of VAT)	L	102.35	105.45	
Bulky Household Collection up to 6 items	L	18.25	18.80	
Cost of replacement (inclusive of 20% VAT)				
360L Wheeled Bin	L	51.80	53.35	
240L Wheeled Bin	L	20.40	21.00	
Caddie	L	5.25	5.40	
Glass Box	L	3.35	3.45	
55L Box	L	1.65	1.70	
Lid for recycling box	L	1.40	1.45	
Lid for 240 bin	L	5.10	5.25	
				<b>2,500</b>

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>CEMETERIES</b>				
Burial fees without exclusive right of burial (these fees will be tripled where the deceased is a non-resident of Darlington at time of death)				
Individual foetal remains	N	No Charge	No Charge	
Stillborn or child not exceeding 12 months	N	No Charge	No Charge	
Person over 12 months up to 18 years	N	No Charge	No Charge	
Person over 18 years	L	900.00	930.00	
Burial fees with exclusive right of burial (these fees will be doubled where the deceased is a non-resident of Darlington at time of death)				
Individual foetal remains	N	No Charge	No Charge	
Child not exceeding 12 months	N	No Charge	No Charge	
Person over 12 months up to 18 years	N	No Charge	No Charge	
Person over 18 years	L	900.00	930.00	
Cremated remains	L	200.00	200.00	
Exclusive rights of burial (these fees will be doubled if the purchaser is a non-resident of Darlington if not purchased at time of first interment).				
Exclusive burial rights (50 years)	L	900.00	950.00	
Exclusive burial rights for a bricked grave	L	1,800.00	1,900.00	
<b>Other charges</b>				
Scattering of cremated remains	L	45.00	45.00	
Indemnity form (to produce duplicate grant)	L	45.00	45.00	
Use of Cemetery Chapel	L	100.00	100.00	
After post mortem remains	L	200.00	200.00	
Evergreens (including grass mats)	L	65.00	65.00	
Exhumation of a body (excl. re-interment)	L	2,000.00	2,000.00	
Exhumation of cremated remains (excl. re-interment)	L	500.00	500.00	
<b>Grave Maintenance (inclusive of 20% VAT)</b>				
Initial payment	L	50.00	50.00	
Annual Maintenance	L	36.00	37.00	
<b>Memorials (fees will be doubled where the deceased to whom the memorial/inscription refers was non-resident of Darlington at time of death)</b>				
Memorial rights including first inscription (30 years)	L	220.00	220.00	
Provision of kerbs – traditional sites only)	L	100.00	100.00	
Vases not exceeding 300mm	L	80.00	80.00	
Additional inscription	L	80.00	80.00	
<b>Total financial effect for Cemeteries</b>				<b>8,000</b>

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>CREMATORIUM</b>				
Crematorium fees (inclusive of certificate of cremation, use of organ and scattering of remains in Gardens of Remembrance at an unreserved time)				
Individual foetal remains	N	No charge	No charge	
Hospital arrangement – foetal remains	L	200.00	200.00	
Stillborn or child not exceeding 12 months	N	No charge	No charge	
Person over 12 months up to 18 years	N	No charge	No charge	
Person over 18 years	L	825.00	850.00	
After post mortem remains	L	200.00	200.00	
<b>Other charges</b>				
Medical Referee Fee	N	20.00	22.00	
Environmental Surcharge (set by CAMEO)	N	56.00	58.00	
Postal Carton	L	20.00	20.00	
Metal Urn	L	40.00	40.00	
Wooden Casket	L	50.00	50.00	
Baby Urn	L	10.00	10.00	
Crematorium Chapel	L	100.00	100.00	
Scattering of remains at reserved time	L	45.00	45.00	
<b>Book of Remembrance (inclusive of 20% VAT)</b>				
Single Entry (2 lines)	L	70.00	70.00	
Double Entry (3 or 4 lines)	L	110.00	110.00	
Additional lines	L	25.00	25.00	
Crest or floral emblem	L	115.00	115.00	
<b>Memorial Cards (inclusive of 20% VAT)</b>				
Single entry card (2 lines)	L	25.00	25.00	
Double entry card (3 or 4 lines)	L	30.00	30.00	
Additional lines	L	5.00	5.00	
Crest of floral emblem	L	70.00	70.00	
Personal photographs – set up	L	50.00	50.00	
Additional photographs – after set up	L	10.00	10.00	
<b>Memorial Books (inclusive of 20% VAT)</b>				
Single entry book (2 lines)	L	80.00	80.00	
Double entry card (3 or 4 lines)	L	85.00	85.00	
Additional lines	L	5.00	5.00	
Crest of floral emblem	L	70.00	70.00	
Personal photographs – set up	L	50.00	50.00	
Additional photographs – after set up	L	10.00	10.00	
<b>Triptych (inclusive of 20% VAT)</b>				
Single entry card (2 lines)	L	67.00	67.00	
Double entry (3 or 4 lines)	L	72.00	72.00	
Additional lines	L	5.00	5.00	
Crest or floral emblem	L	70.00	70.00	
Personal Photographs – set up	L	50.00	50.00	
Additional Photographs – after set up	L	10.00	10.00	
<b>Other Memorial Schemes</b>				
Replacement kerb vase plaque	L	300.00	300.00	
Replacement flower holder	L	5.00	5.00	
Wall plaques	L	245.00	245.00	
Planter plaques	L	365.00	365.00	
Lease of space for memorial plaques (per annum)	L	25.00	25.00	
<b>Total financial effect for Crematorium</b>				<b>38,000</b>

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>ALLOTMENTS</b>				
Rent per year	L	175.00	180.20	
				<b>Minimal</b>
<b>HIGHWAYS</b>				
Private apparatus in the Highway (Section 50 Licence, new installations)	L	550.00	550.00	
Private Road Openings (repair existing)	L	225.00	225.00	
Vehicle Crossings – estimate fee (taken as part of payment if go ahead with the works)	L	25.00	25.00	
Vehicle Crossings (plus actual construction costs)	L	100.00	100.00	
Vehicle Crossings if planning permission required on a classified road (plus actual construction costs)	L	150.00	150.00	
Temporary Road Closure Notices	L	130.00	130.00	
Temporary Road Closure Orders (plus advertising)	L	275.00	275.00	
Emergency Road Closures	L	130.00	130.00	
Street Naming Royal Mail Income (per address, Nationally agreed price LGIH)	L	1.00	1.00	
Street Naming & Numbering of Properties:				
- Per road name (developer suggests)	L	165.00	165.00	
- Per road name (council names)	L	200.00	200.00	
- Per plot	L	15.00	15.00	
Street Naming & Numbering of Properties:				
- Per plot or renaming of a property	L	35.00	35.00	
Rechargeable Works	L	Actual cost + 10%	Actual cost + 10%	
Temporary Traffic Light Applications	L	No Charge Individually priced based on requirements	No Charge Individually priced based on requirements	
Section 50 Licence associated bond costs	L	No charge	No charge	
Access protection markings	L	£75.00 + VAT	£75.00 + VAT	
Tourist Sign (plus actual cost of sign)	L	£75.00 + VAT	£75.00 + VAT	
Accident Data Requests	L	75.00	75.00	
Traffic Count Data	L	Individually priced based on charge out rate	Individually priced based on charge out rate	
Street Lighting Design Service	L	No charge	No charge	
Oversailing Licence	L	No charge	No charge	
Banner Licence	L	No charge	No charge	
Placing Goods on the Highway	L	155.00	155.00	
Deposits upon the Highway	L	No charge	No charge	
Temporary Development Signs – Admin Fee	L	200.00	200.00	
Temporary Development Signs – DBC undertake work on behalf of developer	L	Actual costs	Actual costs	
Switch off / on traffic signal / pelican crossings – per visit	L	150.00	150.00	
Unauthorised marks or affixing of signs to street furniture	L	No charge	No charge	



Description	Type**	Existing Charge £	New Charge £	Financial Effect £	
**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed					
Section 278 Highway works agreement	N	6% of works + legal if delivered by developer	6% of works + legal if delivered by developer		
Section 116 Stopping Up of the Highway	N	Actual Costs	Actual Costs		
Section 38 Road Adoption agreement	N	6% of works + legal if delivered by developer	6% of works + legal if delivered by developer		
NRSA Defect Charges	N	Nationally set scale of charges	Nationally set scale of charges		
NRSA Road Opening Inspection Charges (sample)	N	Nationally set scale of charges	Nationally set scale of charges		
Section 74 – charges for overstay	N	Nationally set scale of charges	Nationally set scale of charges		
				NIL	
PUBLIC RIGHTS OF WAY					
Public Path Orders (HA 80 S 118 and 119, TCPA 90 s247, 257)					
Actual cost based on charge out rate plus advertising and legal costs					
PROW Temporary Closures – as Highways fees and charges					
Landowner Rights of Way Statement and Declaration s31.6					
One parcel of land, includes 2 notices	L	250.00	250.00		
Additional parcel	L	50.00	50.00		
Additional notice	L	50.00	50.00		
Authorisation for installing a new gate or stile (HA 80 s147)	L	100.00	100.00		
Path Orders under Deregulation Act					
Actual cost based on charge out rate plus advertising and legal costs, to include but not restricted to pre-application advice, processing the application, resolving objections, making the order, confirmation of the order, and any subsequent Public Inquiry or Hearing					
				NIL	
SUSTAINABLE TRANSPORT					
Charges for Concessionary Travel (ENCTS);					
Replacement pass for lost/stolen without a CRN	L	10.00	10.00		
Learn to Ride per session (child)	L	3.00	3.00		
Production, placement and retrieval of notices when bus stops are temporarily per bus stop	L	60.00	60.00		
Production and placement of bus timetable information when bus services have to be re-registered due to road closures – up to 6 timetables	L	84.00	84.00		
				NIL	
TRANSPORT SERVICES					
Charges for Taxi Licensing;					
Taxi Vehicle Test	L	50.00	50.00		
Taxi Vehicle Test and MOT	L	60.00	60.00		
Failure to attend (less than 48 hours' notice)	L	50.00	50.00		
Re-test	L	25.00	25.00		
Re-test including emissions	L	35.00	35.00		
Re-test emissions only	L	10.00	10.00		
Charges for General Public;					
MOT for Motorbike Class I & II	L	25.00	25.00		
MOT for Standard Car Class IV	L	35.00	35.00		
MOT for Class V Vehicles	L	40.00	40.00		
MOT for Class VII Vehicles	L	40.00	40.00		
				NIL	

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>PRIVATE SECTOR HOUSING</b>				
Works in default & statutory activities per hour	L	47.00	47.00	
Housing inspections & consultancy per hour (inclusive of VAT)	L	56.00	56.00	
Charge for the service relevant Housing Act 2004 legal notice	L	421.00	421.00	
Securing empty homes (addition of VAT by agreement)	L	280.00	280.00	
Houses in Multiple Occupation Activities;				
HMO licence fee per letting/let/tenancy	L	187.00	187.00	
Other relevant HMO activities per hour	L	47.00	47.00	
Housing Immigration Inspections;				
Within 10 working days (including VAT)	L	141.00	141.00	
Fast Track within 5 working days (including VAT)	L	188.00	188.00	
General Enforcement Activities:				
Hourly rate for preparation of case reports/prosecutions	L	47.00	47.00	
Additional copies of legal notices via post	L	10.00	10.00	
Smoke and Carbon Monoxide Alarms (England) Regulation 2015;				
Fines for failing to provide a working smoke or carbon monoxide alarm. Offence by the same individual or organisation;				
First	N	500.00	500.00	
Second	N	1,000.00	1,000.00	
Third	N	2,000.00	2,000.00	
Fourth	N	3,000.00	3,000.00	
Fifth or more	N	5,000.00	5,000.00	
The Redress Schemes for Letting Agency Work and Property Management Work (England) Order 2014;				
Fines for failing to join an approved letting and management redress scheme;				
Businesses that have been served with a notice of intent and failed to join an approved scheme	N	5,000.00	5,000.00	
Businesses that have joined an approved scheme following the service of the notice of intent	N	4,000.00	4,000.00	
Businesses that have joined an approved scheme prior to enforcement action being taken, after the 1st October 2014	N	3,000.00	3,000.00	
<b>**The Redress Scheme is currently undergoing a national review and may be replaced prior to April 2021 by a new civil penalty policy</b>				

Description	Type**	Existing Charge £	New Charge £	Financial Effect £
<b>**KEY for basis of fee and charges setting, L - Locally Agreed, N - Nationally Agreed</b>				
<b>Energy Efficiency (Private Rented Property) (England and Wales) Regulations</b>				
Penalty (less than 3 months in breach) renting a non-compliant property	N	Up to 2,000.00 and/or publication penalty	Up to 2,000.00 and/or publication penalty	
Penalty (3 months or more in breach) renting out a non-compliant property	N	Up to 4,000.00 and/or publication penalty	Up to 4,000.00 and/or publication penalty	
Providing false or misleading information on the PRS Exemptions Register	N	Up to 1,000.00 and/or publication penalty	Up to 1,000.00 and/or publication penalty	
Failing to comply with a compliance notice	N	Up to 2,000.00 and/or publication penalty	Up to 2,000.00 and/or publication penalty	
<b>Housing and Planning Act 2016</b>				
Failure to comply with an Improvement Notice (under section 30 of the Housing Act 2004)	N	Civil penalties of up to 30,000 per offence as an alternative to prosecution	Civil penalties of up to 30,000 per offence as an alternative to prosecution	
Failure to comply with a Prohibition Order (under section 32 of the Housing Act 2004)				
Breach of a banning order made under section 21 of the Housing and Planning Act 2016 (due to be enacted in November 2017);				
Using violence to secure entry to a property (under section 6 of the Criminal Law Act 1977)				
Illegal eviction or harassment of the occupiers of a property (under section 1 of the Protection from Eviction Act 1977)				
				<b>NIL</b>
<b>COST OF REVENUE COLLECTION</b>				
<b>Council Tax – All Charges do not incur VAT</b>				
Issue of Summons for Liability Order	L	33.50	33.50	
Issue of Liability Order	L	44.00	44.00	
Issue of Summons for Committal Hearing	L	90.00	90.00	
Issue of Statutory Demand	L	157.50	157.50	
				<b>NIL</b>
<b>Business Rates (NNDR) – All Charges do not incur VAT</b>				
Issue of Summons for Liability Order	L	33.50	33.50	
Issue of Liability Order	L	44.00	44.00	
Issue of Summons for Committal Hearing	L	90.00	90.00	
Issue of Statutory Demand	L	157.50	157.50	
				<b>NIL</b>

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**APPENDIX 4****KEY ASSUMPTIONS USED IN PROJECTED  
RESOURCES, EXPENDITURE AND INCOME 2021/22-2024/25**

<b>Factor</b>	<b>Assumption</b>
<b>Resources</b>	
Council Tax base	Variable depending on projected additional properties.
Council Tax	4.99% increase in 2021/22 year (including 3% for the Adult Social Care precepts) and then a 1.99% increase in 2022/23, 2023/24 & 2024/25.
Council Tax collection	99% collected
Government Grants	Government grants for 2021/22 as indicated in 2020 spending review and indicative figures for 2022/23 – 2024/25.
	Increase in Business Rates Scheme Top Up Grant of 0.5% in 2021/22, 1.59% in 2022/23, 1.96% in 2023/24 & 1.92% in 2024/25 (projected CPI).
	Revenue Support Grant 2021/22 flat lined to 2024/25.
	Continuation of Improved Better Care Fund (iBCF) at 2020/21 rates.
	Continuation of 2020/21 Social Care Support Grant of £2.952m in total and assumed to continue to 2024/25. And a further £0.550m in additional grant for 2021/22 as per the spending review.
	New Homes Bonus (NHB) legacy payments will continue but no new ones assumed after 2021/22, any funding beyond this subject to 2020 Spending Review so assumed to discontinue in 2023/24.
<b>Expenditure</b>	
Pay inflation	2021-22 1% and thereafter 2% in line with national scheme.
Price inflation	Only contractual inflation on running costs
Local Government Pension Scheme	Contribution rate of 18.4% for 2021/22 – 2023/24 plus past service deficit contributions of £0.271m in 2021/22, £0.280m in 2022/23, amounts set aside in Contingencies for potential increase post 2022/23 Triennial review.
<b>Financing Costs</b>	
Interest rates payable	Average rate on existing debt 2021/22 of 2.48%; 2022/23 of 2.39%; 2023/24 of 2.35% & 2024/25 of 2.35%.
Interest rates payable on new debt – 10 year rate	2021/22 of 2.15%; 2022/23 of 2.28%; 2023/24 of 2.35% & 2024/25 of 2.40%.
Interest rates receivable	0.10% in 2021/22 & 2022/23; 0.25% in 2023/24 & 0.75% in 2024/25.
<b>Income</b>	
Inflationary increases	Various based on individual service considerations

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**REVENUE BUDGET MANAGEMENT 2020/21****Projected General Fund Reserve at 31st March 2021**

	2020-24 MTFP (Feb 2020)
<b>Medium Term Financial Plan (MTFP) :-</b>	£000
MTFP Planned Opening Balance 01/04/2020	18,092
Approved net contribution from balances	1,271
<b>Planned Closing Balance 31/03/2021</b>	<b>19,363</b>
Increase in opening balance from 2019-20 results	274
Projected corporate underspends / (overspends) :-	
Adult Social Care re-based savings	525
Economic Growth re-based savings	372
Council Wide	(389)
Troubled Families grant not required	503
Financing Costs	345
Financing costs - Covid 19	(236)
Joint Venture - Investment Return - Covid 19	(125)
Projected Collection Fund deficit - Covid 19	(2,568)
Government Grant - Covid -19	7,174
Government Grant - Covid -19 estimate of £1bn	1,508
Government Grant - SFC	4,095
<b>Projected General Fund Reserve (excluding Departmental) at 31st March 2021</b>	<b>30,841</b>
<b>Planned Balance at 31st March 2021</b>	<b>19,363</b>
<b>Improvement</b>	<b>11,478</b>

**Departmental projected year-end balances**

	Improvement / (decline) compared with 2019-23 MTFP
	£000
Children & Adults Services	(1,879)
Economic Growth & Neighbourhood Services	(8,261)
Resources	(195)
<b>TOTAL</b>	<b>(10,335)</b>

**Summary Comparison with :-**

	2019-23 MTFP
	£000
Corporate Resources - increase in opening balance from 19/20 results	274
Corporate Resources - additional in-year Improvement/(Decline)	12,875
Projected Collection Fund deficit	(2,568)
Quarter 1 budget claw back	897
Departmental - Improvement / (Decline)	(10,335)
Improvement / (Decline) compared with MTFP	<b>1,143</b>
<b>Projected General Fund Reserve at 31st March 2021</b>	<b>20,506</b>

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## Page 63 ECONOMIC

	Risk	Consequence	Scale	Financial Loss £m	Likelihood %	Annual Risk £m	Period (Years)	Reserve Required £m
ECONOMIC	Economic Downturn	Reduced Revenue Income – Leisure, Culture, Planning, Property & Parking	£15m @ £0.150m per 1% - assess risk of 10%	1.500	25%	0.375	2	0.750
		Reduction in Business Rate Income	£19m @ 5% risk	0.950	10%	0.095	2	0.190
		Increase in LCTS claimants	Taxbase increase of 1% @ average Council Tax (less 20% contribution)	0.450	10%	0.045	2	0.090
		Failure of significant service provider contractors	£36m pa corporately – assess risk of 10% cost increase	3.600	10%	0.360	2	0.720
	Energy Costs Significant Increases	Higher Annual Revenue Costs		0.200	20%	0.040	2	0.080
	General Price Inflation	Higher Annual Revenue Costs	£70m – assess risk of 2%	1.400	20%	0.280	2	0.560
	Slow down in housing growth	Not achieving house growth as anticipated	100 Band D equivalents @ circa £1,600 per property	0.160	25%	0.040	4	0.160
	Adverse Changes in Interest Rates	Higher Financing costs	Net Debt £120m @ 1% = £1.2m	1.200	10%	0.120	1	0.120
	Brexit	Increased demand and reduced income	£93m net revenue budget @1%	0.900	25%	0.225	2	0.450
	Pandemic or Similar Event	Increased employee absence requiring cover at extra cost	£0.5M per 1% of employee costs	0.500	10%	0.050	1	0.050
	SERVICES	New Children's Care Packages	Higher Costs	Average £0.200m per Case – 5 cases	1.000	30%	0.300	4
Average £0.040m per case – 10 cases				0.400	30%	0.120	4	0.480
Social Care Increasing Demand		Higher annual Revenue Costs		0.500	30%	0.150	2	0.300
Capital Overspends		Fund from Revenue (no Capital Resources available)	One-off £5M funded over 10 years	0.500	10%	0.050	2	0.100
GENERAL	Corporate Manslaughter	Unlimited Fine	Assess risk of £10M fine	10.000	1%	0.100	1	0.100
	TOTAL GENERAL FUND RESERVE REQUIREMENT							5.350

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**MEDIUM TERM FINANCIAL TERM 2020 TO 2024**

	<b>2021/22</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>
Children and Adults Services	61.026	63.497	65.465	67.672
Economic Growth & Neighbourhood Services	24.322	22.660	23.368	24.241
Resources	10.525	10.916	11.089	11.310
Financing costs	0.823	0.956	2.921	2.933
Investment Returns - Joint Ventures	(1.546)	(1.286)	(1.349)	(1.632)
Council Wide (Savings)/Pressures	(0.550)	(0.557)	(0.573)	(0.584)
Council Wide Contingencies	0.525	0.525	1.512	1.512
Contribution to/(from) revenue balances	(0.430)	(1.780)	(5.617)	(6.063)
<b>Total Net Expenditure</b>	<b>94.695</b>	<b>94.931</b>	<b>96.816</b>	<b>99.389</b>
<b><u>Resources - Projected and assumed</u></b>				
Council Tax	55.030	56.809	58.594	60.643
Business rates retained locally	19.016	19.318	19.697	20.075
Top Up	7.340	7.457	7.603	7.749
Revenue Support Grant (RSG)	3.614	3.614	3.614	3.614
New Homes Bonus (NHB)	0.717	0.425	0.000	0.000
Better Care Fund (BCF)	4.356	4.356	4.356	4.356
Adult Social Care Support Grant	3.502	2.952	2.952	2.952
SR20 additional government funding	1.119	0.000	0.000	0.000
<b>Total Resources</b>	<b>94.695</b>	<b>94.931</b>	<b>96.816</b>	<b>99.389</b>
<b><u>Balances</u></b>				
<b>Opening balance</b>	<b>20.506</b>	<b>16.964</b>	<b>15.184</b>	<b>9.567</b>
<b>Risk Reserve</b>	<b>(5.350)</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>
<b>SR20 Collection fund contribution</b>	<b>1.238</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>
<b>Contribution from Collection Fund</b>	<b>1.000</b>	<b>0.000</b>	<b>0.000</b>	<b>0.000</b>
<b>Contribution to/(from) balances</b>	<b>(0.430)</b>	<b>(1.780)</b>	<b>(5.617)</b>	<b>(6.063)</b>
<b>Closing balance</b>	<b>16.964</b>	<b>15.184</b>	<b>9.567</b>	<b>3.504</b>

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## COMMUNITIES AND LOCAL SERVICES SCRUTINY COMMITTEE 10 DECEMBER 2020

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### THE NORTHGATE INITIATIVE

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#### SUMMARY REPORT

##### Purpose of the Report

1. This report summarises the current position of the Northgate Initiative.

##### Summary

2. A multi-agency programme has been initiated in part of the Northgate ward to deliver a range of interventions, from support and advice to enforcement activities where required, in order to improve outcomes for local residents in all areas of wellbeing including economy, education and childhood, health, environment, crime and security, and social relationships.
3. Whilst it is expected that there will be some 'quick wins' it is also recognised that measurable improvement will take years to effect and the initial programme will be planned to 2024.
4. The emergence of Covid 19 effectively curtailed activity on the Northgate initiative but work has recommenced following the first lockdown. Specific actions have been outlined to achieve the ambitions of each of the five delivery workstreams which are environment, health, economy, childhood and education, and crime. (see **Appendix 1** 'Actions to Vision' attached)
5. Despite the hiatus significant progress has been made.

##### Recommendation

6. It is recommended that this report is received for information and comment.

Paul Wildsmith  
Managing Director

##### Background Papers

Northgate Initiative: Actions to Vision

Seth Pearson: Extension 6090

S17 Crime and Disorder	The initiative aims to improve community safety in the Northgate ward
Health and Well Being	The initiative aims to improve the health of the residents of Northgate ward
Carbon Impact and Climate Change	Home energy efficiency is a focus of the initiative
Diversity	No impact
Wards Affected	Northgate ward
Groups Affected	All
Budget and Policy Framework	Neighbourhood Renewal
Key Decision	none
Urgent Decision	none
One Darlington: Perfectly Placed	
Efficiency	N/A
Impact on Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers

## MAIN REPORT

### Information and Analysis

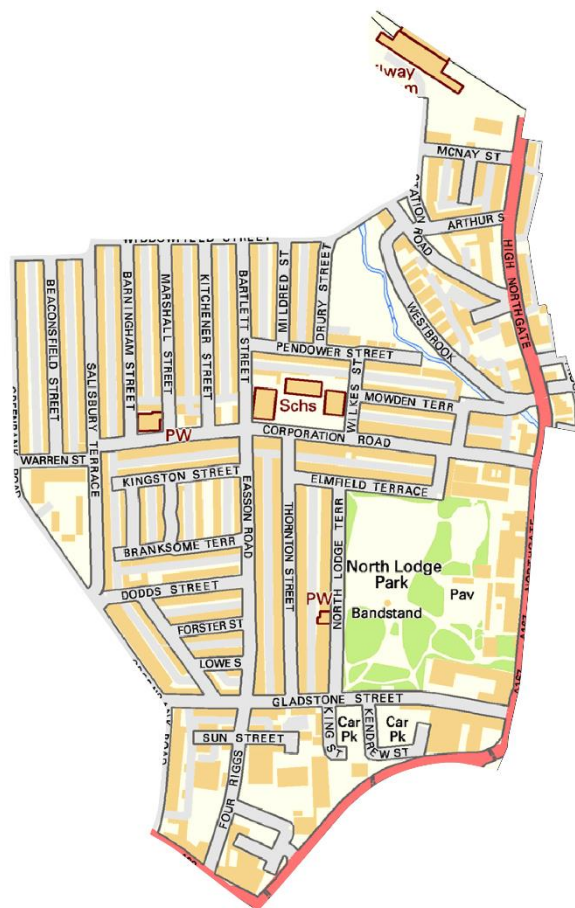
#### Background

7. The comprehensive evidence base that was compiled identified that many of the target group, younger deprived families, were living in private rented accommodation with a high prevalence in Northgate ward.
8. Separate to this, the private rented sector has been a growing area of focus for local and national government as a result of its rapid growth over recent years, increasing concerns around issues such as rogue landlords and the availability of effective support for tenants, and as our knowledge about the importance of good quality housing for health and wellbeing has advanced.
9. Council officers were keen to investigate what interventions might be able to be undertaken, given limited resources, to help support private tenants and address issues including environmental crime and antisocial behaviour which are consistently concentrated in areas with higher levels of private rented accommodation.
10. Research was undertaken to identify a focus area for the Private Sector Housing team to target with new pilot approaches to improve housing conditions. This data analysis found that Northgate ward was a key hotspot for many measures related to poor housing conditions, including fuel poverty, homes in poor condition and number of long-term empty properties. It also found, however, that Northgate is a hotspot for many wider measures relating to deprivation generally, including child poverty and households in receipt of welfare benefits, and for the incidence of households which correspond with the target group for Fairer Richer Darlington: deprived younger families.

11. In light of these findings, it was agreed that a broader, more holistic approach should be undertaken in order to maximise the likelihood of delivering meaningful and sustained outcomes working with partner agencies to address all the domains that collectively determine Northgate residents' wellbeing.
12. A multi-agency programme has been initiated to deliver a range of interventions, from support and advice to enforcement activities where required, in order to improve outcomes for local residents' in all areas of wellbeing including economy, education and childhood, health, environment, crime and security, and social relationships.
13. Whilst it is expected that there will be some 'quick wins' it is also recognised that measurable improvement will take years to effect and the initial programme will be planned to 2024.
14. The emergence of Covid 19 effectively curtailed activity on the Northgate initiative but work has recommenced following the first lockdown. Specific actions have been outlined to achieve the ambitions of each of the five delivery workstreams which are environment, health, economy, childhood and education, and crime. (see appendix 1. 'Actions to Vision' attached). This is a working document still in development which captures actions as they are developed to achieve the vision.
15. The ward Councillors, Cllrs Lister and Ali are leading work on community engagement.
16. Whilst it is recognised that to achieve the lasting transformation envisioned will take time, improvements are already being seen.

## **Area**

17. Work will focus on the area identified in the maps below, specifically the area of Northgate ward to the west of North Road.



## Vision

18. Northgate is a place where residents are empowered to take control of and improve their wellbeing and life outcomes, by helping deliver the following conditions:

- (a) Fairly paid, quality employment opportunities
- (b) Access to continuous learning
- (c) Enough information and support to get and stay healthy
- (d) A clean and green local environment that people can take pride in
- (e) A safe place to live
- (f) A community that cares for each other

## Achievements to date

### Housing

19. The Private Sector Housing Team have three main areas of focus in relation to the Northgate Initiative

(a) **Empty Homes**

- (i) To reduce the number of long-term empty homes (those over 2 years) by 10%\*<sup>1</sup> by 2021 in the Priority area.
- (ii) To review the legislation in use to bring empty homes back into use.

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<sup>1</sup> \* Target to be determined



- (iii) To incorporate a risk-based approach in targeting problematic empty homes.

(b) **Energy Efficiency**

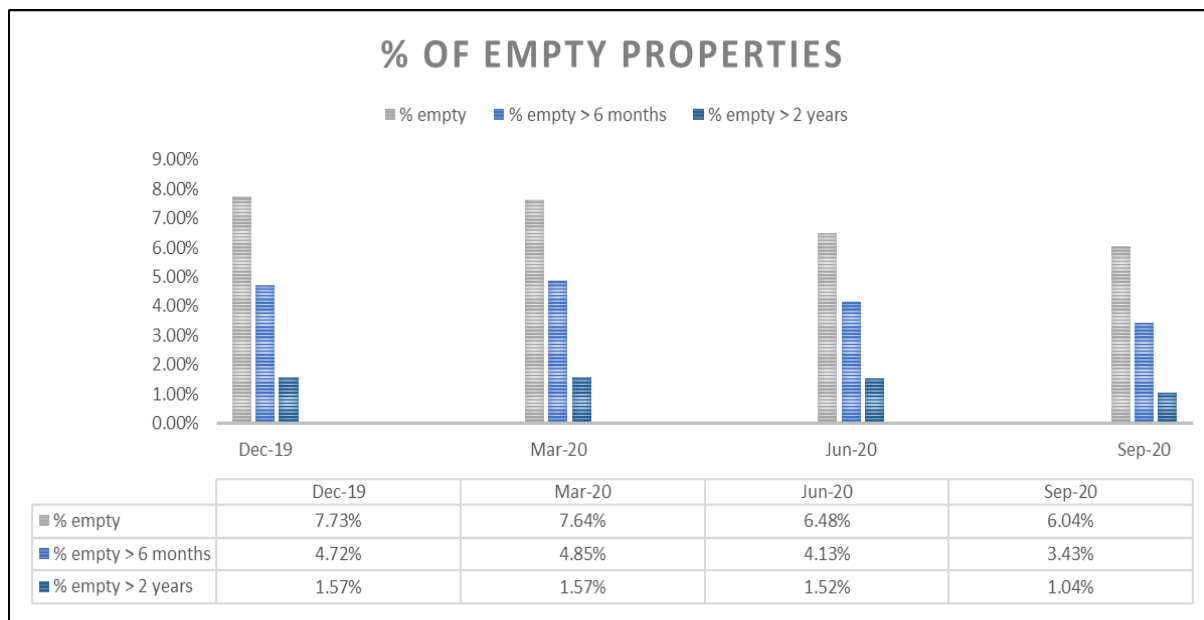
- (i) To improve all private rented properties in the Northgate area that have a current EPC rating of an F or G to a rating of an E or above, through enforcing new legislation which prohibits the letting of sub-standard properties.
- (ii) To identify any F or G properties with relevant exemption conditions and ensure they are on the National Private Rented Sector Exemptions Register.
- (iii) To identify all private rented properties in the Northgate area that do not currently have an Energy Performance Certificate.
- (iv) To identify vulnerable people living in fuel poverty and be able to offer information on the support that is available and advice on changing energy related behaviour.

(c) **Innovation and Enforcement Grant**

- (i) To be able to prioritise resources to be able to proactively inspect properties to improve housing conditions.
- (ii) To improve the knowledge of the Private Sector Housing officers in relation to enforcement.

**Empty Homes**

- 20. The Empty Homes Action Plan has three key objectives around reducing the number of long-term empty homes, using legislation to bring empty homes back into use and incorporating a risk-based approach in targeting problematic empty homes.
- 21. Various actions around training, council tax, inspections and prioritisation of empty home conversions has been completed.
- 22. There has been a reduction in the total number of empty properties from 177 (7.73%) in December 2019 to 139 (6.04%) in September 2020.
- 23. There has been a reduction in the number of empty properties over six months from 108 (4.72%) in December 2019 to 79 (3.43%) in September 2020.
- 24. There has been a reduction in the number of empty properties over two years from 36 (1.57%) in December 2019 to 24 (1.04%) in September 2020.



25. Private Sector Housing have provided support to a number of private landlords which has resulted in three properties returning to use, two properties pending development and one remaining empty.

26. There has been a 21% reduction in all empty properties since the start of the Northgate initiative.

**Ministry of Housing, Communities & Local Government (MHCLG) “Next Steps Accommodation Programme”**

27. Approximately 15,000 people who were sleeping rough, in unsafe communal settings or at imminent risk of rough sleeping have been placed into emergency accommodation during the COVID-19 pandemic.

28. The MHCLG “Next Steps Accommodation Programme” makes available the financial resources needed to support local authorities and their partners to prevent these people from returning to the streets.

29. Darlington Borough Council submitted an application to MHCLG for funding to support a range of initiatives designed to provide a range of sustainable accommodation to protect those considered most vulnerable in society.

30. Part of the application will involve exploring the feasibility of purchasing and renovating five properties in the Northgate Ward to provide accommodation for 8-10 vulnerable people.

31. 25 property owners of long-term properties have been engaged through this initiative.

32. To date one empty property has been identified as being suitable this property is currently being purchased.

33. A further three property inspections are scheduled to be inspected week commencing 5<sup>th</sup> October 2020 of suitable properties to assess suitability of the property condition, purchase price and renovation costs. This work is being jointly

carried out by Private Sector Housing, Council Tax, Housing Options, Estates and Legal.

### **Energy Efficiency**

34. The Energy Efficiency Action Plan has four key objectives around improving the current energy ratings through enforcement, collating information for inclusion in the National Private Rented Sector Exemptions Register, identifying private rented properties that do not currently have an Energy Performance Certificate and providing support to those people living in fuel poverty around energy related behaviour.
35. Work in support of the plan is currently being undertaken to identify properties in Northgate that do not meet the requirements with enforcement remaining an option within 18 months of the offence.
36. As at December 2019 there were 148 properties in Northgate with either an F or G rating, with 69 of these being listed as rented properties.
37. There has been an improvement in these figures as of June 2020, (the last set of issued figures) this has improved to 143 properties in Northgate being registered as being either F or G, with 30 of these being listed as rented properties.
38. The reduction in the private rented sector stock with the lowest EPC ratings is likely to be as a result of changes to legislation for private landlords. The Energy Efficiency (Private Rented Property) (England and Wales) Regulations 2015, commonly known as the **Minimum Energy Efficiency Standards**, or **MEES**, are a set of legal requirements that set a minimum energy standard of an EPC rating of "E" and above for residential properties for let in the private rented sector.
39. Work is now progressing on contacting the remaining properties where the EPC remains lower than the legal required minimum.
40. The Private Sector Housing team are also promoting two projects designed to improve EPC ratings across Darlington:
  - (a) Warm Homes Fund Project
  - (b) Green Homes Grant - Voucher Scheme
41. Two further Energy Efficiency schemes are currently being developed:
  - (a) Green Homes Grant - The Local Authority Delivery Scheme
  - (b) Local Authority EcoFlex

### **Warm Homes Fund Project**

42. Approval was sought from Cabinet in early December 2019, to participate in a Tees Valley Partnership to deliver the Warm Homes Fund Project. Participation in the project will deliver energy efficiency improvements for qualifying residents in the Borough which will include the Northgate Ward.
43. The funding (£5,500,000 across the partnership area) will:

- (a) Install 1000 boilers and provide gas connections across the area.
  - (b) Install 200 Air source heat pumps - renewable heating provision in rural areas.
  - (c) Assist 10,000 households with fuel poverty issues.
- 44. The programme was re-launched in August 2020 after being on hold since March 2020 due to the pandemic.
  - 45. Our partners at CAB and Thirteen have continued to support vulnerable households with general advice and guidance from the start of the scheme and throughout the lockdown period in early 2020.
  - 46. The appointed contractor Marshall & McCourt have produced a set of Safe Working Practices in line with government guidance for their engineers to ensure a safe working environment in each property and have stated surveying properties for installation across the Tees Valley region.
  - 47. Stockton Borough Council are the managing agency for the scheme and their Contact Centre staff have been trained to receive / make onward referrals for Warmer Homes Fund measures and support via a dedicated phone-line. Referrals will also be made where assistance is not possible through the Warm Homes Fund such as boiler breakdowns.
  - 48. Partners at Communitas Energy have recently identified the potential to provide 167 properties over three streets across Darlington with a gas supply as part of an infill programme. The Warm Homes fund would then be able to provide gas central heating to those eligible under the scheme which could be up to 26 households. Other households in the area would also benefit from lower fuel costs.

#### **Green Homes Grant - Voucher Scheme**

- 49. The Green Homes Voucher scheme commenced on 30<sup>th</sup> September 2020.
- 50. A joint press statement has been prepared to advice of how to avoid fraudulent traders, this will be followed up by a social media campaign over the next six months (or until which time the scheme ends).
- 51. All property owners can access this funding therefore the scheme will also be promoted to landlords who are able to access up to £5,000 on behalf of their tenants.

#### **Green Homes Grant - The Local Authority Delivery Scheme**

- 52. £500 million funding will be delivered through local authorities by the Government between September 2020 and March 2022, to improve the energy efficiency of low-income households. This will help reduce fuel poverty and support the installation of low carbon heating.
- 53. The Local Authority Delivery Scheme (LAD) phase 1, this part of the scheme will run from 28-Sep-20 to 31-Mar-21 (6.0 months delivery) and overlaps the Green Homes Grant voucher scheme.

54. LAD Phase 2 a further £300m is planned to be allocated through Local Energy Hubs in 2020/21 for regional delivery. This part of the scheme will run from 21-Jun-21 to 31-Mar-22 (9.5 months delivery).
55. The primary purpose of the LAD scheme is to raise the energy efficiency rating of low income and low EPC rated homes (those with E, F or G). To result in the following outcomes:
- (a) tackle fuel poverty by increasing low-income homes energy efficiency rating while reducing their energy bills.
  - (b) support clean growth and promoting global action to tackle climate change.
  - (c) support economic resilience and a green recovery in response to the economic impacts of COVID-19, creating thousands of jobs.
  - (d) use learnings from the delivery experience to inform the development and design of further energy efficiency and heat schemes.
56. It is intended that a bid will be submitted for this funding as a consortium with either the Tees Valley or across a wider geographical area covering six energy hubs. This phase will operate until March 2022. The draft Sourcing Strategy was submitted to BEIS on 18<sup>th</sup> September 2020 this is due to be submitted on 9<sup>th</sup> October 2020 outlining how the Energy Hub plan to procure the regional frameworks to delivery energy efficiency improvements to low income households. Approval is anticipated 16<sup>th</sup> October 2020.

#### **Eyes & Ears Project - Fuel poverty**

57. Information and assistance has been provided by the Private Sector Housing team to assist in briefing employees and members in relation to fuel poverty to empower them with knowledge about the issues they are facing, as well as signs to look out for so you can spot if someone may need help.

#### **Innovation and Enforcement Grant**

58. The Ministry of Housing, Communities and Local Government awarded Darlington Borough Council £59,300 to support enforcement training and the completion of a Stock Condition Survey in Darlington.

#### **Innovation and Enforcement Grant - Stock Condition Survey**

59. The Stock Condition Survey will improve local knowledge of communities and housing standards in the private sector, enable intelligent targeting and proactive inspections to tackle unsafe and poor-quality housing and identify the worst landlords who will be challenged through effective and robust enforcement. This will provide improved and healthier living conditions for the most vulnerable across Darlington.
60. Since the initiative commenced Private Sector Housing have dealt with 92 cases in the Northgate ward (19% of all service requests).

### **Towns Fund**

61. Darlington has been successful in securing a £22.3 million allocation of the Government's Town Fund which is aims are to drive the sustainable economic regeneration of towns to deliver long term economic and productivity growth.
62. Part of the funds focus will be improvements along the North Road corridor from the town centre up to and including the Railway Heritage Quarter site. Consideration is currently being given to how the benefit to the residents of Northgate can be maximised from the investment.

### **Shaping Places for Healthier Lives**

63. The Health Foundation and Local Government Association have launched a new grant programme - Shaping Places for Healthier Lives. The programme aims to create the conditions for better health by funding local partnerships to take system-wide action on the wider determinants of health. This new grant programme will support local cross-sector partnership action to create the conditions for better health at a local level.
64. An application has been focusing on improving the life chances and health outcomes of residents of Northgate by addressing the wider determinants of health with a specific focus on fuel poverty.
65. The application has been successful and has be selected to take part in stage 3 (the discovery phase) of the application process and will now receive an initial grant of £20,000.

### **Outcome of Consultation**

66. The ward Councillors, Cllrs Lister and Ali are leading work on community engagement which informs and guides the workstreams.

## **Actions to Vision: Northgate Initiative**

### **Vision & Targets**

- people take pride in their area.
- people live in decent homes
- people have sustainable, quality jobs and are paid a fair wage
- people feel safe
- people are healthy
- children grow up happy and well educated
- there is a strong community spirit, where differences are celebrated and people look out for each other

#### **By 2024:**

- X% of the homes identified as empty in 2019 have been brought back into use
- X number of homes converted to Council Houses
- X residents and landlords have been made aware of what constitutes a decent and safe home and are aware of the what remedies are available to them should their home not meet these standards
- X people unemployed or in poor quality employment have been helped into quality jobs
- The gap between reported crime in Northgate and the average for Darlington has reduced
- all children leaving Corporation Road Primary School have been engaged in at least one enrichment activity over and above their expected education
- X people in Northgate have been made better aware of healthy lifestyles



### **Workstream Objectives**

- How will achieving the objective help realise the vision and targets
- Quantify: Visible change in the area or community



### **Actions**

- How will this new or different action help achieve the objective
- Quantify: How Many, How Much, By when

## Workstream – Environment

<b>Objective 1</b>	<b>Environmental Crime - A clean and safe environment.</b>
<b>How will achieving the objective help realise the visions &amp; targets</b>	
The combination of actions contained within the action plan will secure a cleaner, healthier and safer environment and promote civic pride in the area.	
<b>Quantify: Visible change in the area or community</b>	
Visible improvements in community with reduced levels of complaint and increased social capital	

<b>Action</b>	<b>How will this new or different action help achieve the objective</b>	<b>Quantify: How Many, How Much, By when</b>
See action plan.		48 actions - 20 completed.

Objective 2	Responsible Dog Ownership - A clean and safe environment.		
How will achieving the objective help realise the visions & targets			
The combination of actions contained within the action plan will provide a cleaner, healthier and safer environment and promote civic pride in the area.			
Quantify: Visible change in the area or community			
Visible improvements in community with reduced levels of complaint and improved supervision and control of dogs.			
Action	How will this new or different action help achieve the objective	Quantify: How Many, How Much, By when	
See action plan.		40 actions - 13 completed.	



Workstream – Environment

Objective 3	Back Lanes / Fly Tip Initiative
How will achieving the objective help realise the visions & targets	
People take pride in the area	
Quantify: Visible change in the area or community	
Visual changes in the cleanliness of the NG area	

Action	How will this new or different action help achieve the objective	Quantify: How Many, How Much, By when
Provision of DBC Streetscene operatives to cleanse the NG area.	Work on the periphery of the Town Centre which includes Northgate area.	Back lane/fly-tip crew extended until end June 21 (supposed to finish end of September) and additional street cleansing operative in post

## Workstream – Housing (Private Sector)

<b>Objective 1</b>	<b>Empty Homes - To provide safe and decent living accommodation in Northgate.</b>
<b>How will achieving the objective help realise the visions &amp; targets</b>	
The combination of actions contained within the action plan will reduce the number of empty homes, increase suitable accommodation in the area, provide improved and healthier living conditions and provide a risk-based approach to targeting problematic empty homes.	
<b>Quantify: Visible change in the area or community</b>	
Homes identified as empty brought back into use.  Improved appearance of housing and area as a whole.	

<b>Action</b>	<b>How will this new or different action help achieve the objective</b>	<b>Quantify: How Many, How Much, By when</b>
See action plan.	As above.	<p>Milestones and outcomes detailed in action plan.</p> <p>21% reduction in all empty properties since the start of the Northgate initiative.</p> <p>PSH provided support to landlords resulting in 3 properties returning to use, 2 properties pending development and one remaining empty.</p>

<b>Action</b>	<b>How will this new or different action help achieve the objective</b>	<b>Quantify: How Many, How Much, By when</b>
To provide sustainable accommodation to protect vulnerable people through the Next Steps Grant.	As above.	<p>Bid submitted to Ministry of Housing, Communities and Local Government (MHCLG) "Next Steps Accommodation Programme" in August 2020. Outcome of bid awaited.</p> <p>1 empty property identified as suitable for purchase, 3 pending property inspection regarding suitability.</p>

## Workstream – Housing (Private Sector)

<b>Objective 2</b>	<b>Energy Efficiency - To provide safe and decent living accommodation in Northgate.</b>
<b>How will achieving the objective help realise the visions &amp; targets</b>	
The combination of actions contained within the action plan will improve housing conditions, provide safe and healthy living and ensure that those who present as vulnerable are appropriately supported.	
<b>Quantify: Visible change in the area or community</b>	
Improved housing and living conditions.	
Improved appearance of housing and area as a whole.	

<b>Action</b>	<b>How will this new or different action help achieve the objective</b>	<b>Quantify: How Many, How Much, By when</b>
See action plan.	As above.	Milestones included in action plan. 6 out of 17 actions completed.
Green Homes Grant – Voucher Scheme.	As above.	Programme launched 30 <sup>th</sup> September 2020.
Green Homes Grant – The Local Authority Delivery Scheme.	As above.	Consortium bid (Tees Valley or North-East region). Draft Sourcing Strategy to be submitted 9 <sup>th</sup> October 2020. Approval anticipated 16 <sup>th</sup> October 2020.

## Workstream – Housing (Private Sector).

<b>Objective 3</b>	<b>Targeted Intervention - To provide safe and decent living accommodation in Northgate.</b>
<b>How will achieving the objective help realise the visions &amp; targets</b>	
Targeted intervention of problematic premises will secure improved living conditions, promote safe and healthy living and ensure that those who present as vulnerable are appropriately supported.	
<b>Quantify: Visible change in the area or community</b>	
Improved housing and living conditions.	
Improved appearance of housing and area as a whole.	
People feeling safer and healthier.	

<b>Action</b>	<b>How will this new or different action help achieve the objective</b>	<b>Quantify: How Many, How Much, By when</b>
To complete a stock condition survey which will support targeted inspections, tackle unsafe and poor living conditions and provide robust enforcement.	Improved housing and living conditions. Improved appearance of housing and area as a whole. People feeling safer and healthier.	Following implementation, PSH have dealt with 92 cases in the Northgate area (19% of all service requests)
To complete specialist (advanced) training which will support professional investigation.	Increase trust in the council from tenants & neighbouring residents Improved housing and living conditions. Improved appearance of housing and area as a whole. People feeling safer and healthier.	Training (online) commenced September 2020

**Workstream – Housing (Private Sector).**

<b>Objective 4</b>	<b>Warmer Homes - To provide safe and decent living accommodation in Northgate.</b>
<b>How will achieving the objective help realise the visions &amp; targets</b>	
The Warmer Homes initiative will provide energy improvements for households which will improve living conditions and promote healthy lifestyle.	
Quantify: Visible change in the area or community	
Improved housing and living conditions.	
Improved appearance of housing and area as a whole.	

<b>Action</b>	<b>How will this new or different action help achieve the objective</b>	<b>Quantify: How Many, How Much, By when</b>
Project managed by Stockton Borough Council (lead agency).		Launch of scheme in Darlington imminent,

## Workstream – Housing (Public Sector)

<b>Objective 1</b>	<b>Acquire, improve and re-let long term empty properties where, despite significant and sustained interventions by the Private Sector Housing Team, progress has not been possible to bring the property back into use.</b>
<b>How will achieving the objective help realise the visions &amp; targets</b>	
More homes brought back into use	
More homes brought up to good quality standards	
<b>Quantify: Visible change in the area or community</b>	
<p>Poor quality housing can blight the area where they are located so by improving these and bringing them back into use the local area is uplifted and owners/potential owners are more willing to invest in the surrounding properties.</p> <p>Good quality housing improves the health of household members.</p> <p>More energy efficient housing produces savings for residents providing them with more disposable income</p>	

<b>Action</b>	<b>How will this new or different action help achieve the objective</b>	<b>Quantify: How Many, How Much, By when</b>
Acquire, improve and re-let empty properties.	Reduce number of long term empty properties	<p>4 in 2020/21</p> <p>Numbers for 2021/22 and beyond will depend on outcome of PRS Housing Team work</p>

## Workstream – Housing (Public Sector)

<b>Objective 2</b>	<b>Explore grants available to improve energy efficiency of Council's housing stock in this area</b>
<b>How will achieving the objective help realise the visions &amp; targets</b>	
Visible change and help residents in the locality have a greater pride in their area	
Quantify: Visible change in the area or community	
Improve visual appearance of the properties which would positively impact on local community Reduce energy bills for households and provide more disposable income	

<b>Action</b>	<b>How will this new or different action help achieve the objective</b>	<b>Quantify: How Many, How Much, By when</b>
Various energy grants are currently being announced and working with PRS Housing Team to determine how we may access these as the criteria tends to be quite restrictive	As above	Small numbers of Council owned homes in this area



## Workstream – Economy

<b>Objective 1</b>	Provide support to unemployed residents to move into sustained employment through the Youth Employment Initiative -YEI (16-29), Routes to Work - RTW (30+), Employability Support Programmes and other schemes and initiatives such as Kickstart.
<b>How will achieving the objective help realise the visions &amp; targets</b>	
Offering support through these schemes will help people to move into sustainable, quality jobs.	
<b>Quantify: Visible change in the area or community</b>	
Increased employment should lead to less reliance on benefits and increased contributions to the local economy	

<b>Action</b>	<b>How will this new or different action help achieve the objective</b>	<b>Quantify: How Many, How Much, By when</b>
Raise awareness of these employability schemes through a range of media	Using a range of media such as free newsletters, social media and a presence in the Job Centre will help promote these schemes to Northgate residents.	In September 2020 there were 400 Northgate residents on the benefit claimant count. So far the DBC YEI and RTW schemes have supported 85 unemployed people in the Northgate ward.

## Workstream – Crime & Security.

<b>Objective 1</b>	<b>Safer Streets - Keeping People Safe.</b>
<b>How will achieving the objective help realise the visions &amp; targets</b>	
The provision of target-hardening of vulnerable premises will promote a safer community.	
<b>Quantify: Visible change in the area or community</b>	
Increased awareness of scheme and preventative measures in area will promote improved levels of confidence and positive engagement in the community.	

<b>Action</b>	<b>How will this new or different action help achieve the objective</b>	<b>Quantify: How Many, How Much, By when</b>
Implement the Home Office Safer Streets initiative in selected areas of Northgate.	Reduce level of dwelling burglaries.	£298,918 awarded by Home Office.  Safer Streets implemented in target areas Monday 7 <sup>th</sup> September 2020. Following implementation there has been 1 reported offence of burglary which has resulted in the installation of target-hardening (locks and lighting) in 12 surrounding (cocoon) dwelling properties.

<b>Objective 2</b>	Tackle concerns linked to Public Safety Incidents
<b>How will achieving the objective help realise the visions &amp; targets</b>	
Reduce Public Safety Incidents – specifically linked to ‘PUBLIC CONCERN’ as reported to the Police, will reduce harm and engender feeling that Northgate is a safe place to live, work and / or visit.	
<b>Quantify: Visible change in the area or community</b>	
Reduced calls predominantly describing person’s in public affected by substance / perceived mental health and / or behaviour of concern.	

<b>Action</b>	<b>How will this new or different action help achieve the objective</b>	<b>Quantify: How Many, How Much, By when</b>
Implement a problem solving approach to understand the causes behind and reduce Public Safety Calls to the police – specifically ‘Concern’	Reduce level of calls and associated demand across agencies with a greater appreciation of what factors lead to such a volume of calls around this area of public safety.	Bench mark: JD3 – 157 calls (April 20 to June – 20) 33 calls per 1000 population - Northgate 9.1 calls per 1000 population - Darlington

<b>Objective 3</b>	Tackle the volume of demand on the WEST (JD3) side of the Northgate Corridor
<b>How will achieving the objective help realise the visions &amp; targets</b>	
Analysis strongly indicates that the concentration of business premises in the WEST side of the A167 Road (Northgate Corridor) is generating a potent mix of demand specifically around anti-social behaviour, suspicious and criminal activity. Tackling these issues will reduce harm at / linked to those that work / visit and use the services of those premises.	
<b>Quantify: Visible change in the area or community</b>	
Improved management of specific business locations. Reduction in anti-social behaviour, suspicious and criminal activity;	

<b>Action</b>	<b>How will this new or different action help achieve the objective</b>	<b>Quantify: How Many, How Much, By when</b>
Implement a problem solving approach to understand the causes behind this potent mix of issues. To take the form of organised Systematic Hot Spot Policing activity targeting specific locations on the A167 corridor. Consider the variety and sustainability of premises on the A167 corridor and the viability of town planning approaches such as 'secured by design' to support this objective.	Reduce levels of calls to the police and other agencies linked to business premises (on the A167 Corridor) and work with such premises to ensure sustained reductions.	Hot spot activity measured by:  Combined agency responses relevant to identified issues at the Hot Spot Location in question. TLP's POP plans Profiles

<b>Objective 4</b>	National Indicator 21 (NI21) – Inspire Confidence in the Northgate Area.
<b>How will achieving the objective help realise the visions &amp; targets</b>	
Increase in public confidence within the Northgate Initiative Area, specifically, are the Local Authority and police addressing issues in the area that matter to the local community.	
<b>Quantify: Visible change in the area or community</b>	
Reduced calls for service to the LA and police on matters relating to crime and disorder due to improved social capital, with stakeholders prepared to resolve local – low level issues; affect positive change to their environment; hold local forum's to which public sector officials are held to account and prioritising activity within the Northgate area.	

<b>Action</b>	<b>How will this new or different action help achieve the objective</b>	<b>Quantify: How Many, How Much, By when</b>
Deliver a 'Confidence Academy ' for Northgate, Informed by the Durham & Darlington Talking Survey application and PACT.	Efficient and rapid surveying tool application of local households, streets – scalable to the wider Northgate area to establish what concerns residents and deploying the approach – 'you said, we did'.	<ul style="list-style-type: none"> <li>- Baseline NI21 Survey data.</li> <li>- Registered take up of Durham &amp; Darlington Talking Application by quarter.</li> <li>- Ongoing Survey data results from Durham &amp; Darlington Talking</li> <li>- NI21 data intervals to be agreed.</li> </ul>

## Workstream – Childhood & Education

<b>Objective 1</b>	<b>Develop a Community Family Hub from McNay Children Centre (initially)</b>
<b>How will achieving the objective help realise the visions &amp; targets</b>	
<ul style="list-style-type: none"> <li>Community Family Hub will provide a means of alternative approaches to service delivery, underpinned by the principles of community involvement</li> <li>Provide a place where different local partners in Northgate come together and address the issues that matter most to them, for improve outcomes for children</li> <li>Support a neighbourhood focussed community led approach</li> </ul>	
<b>Quantify: Visible change in the area or community</b>	
<p>Bring together communities in the Northgate area to offer activities. People can be provided with the necessary support required to improve their emotional, social and physical wellbeing. This will be delivered by local authority and partners. McNay Children's Centre already hosts an international group, offering advice and signposting to parents of children 0-5. Our vision is to enhance the current offer by bringing change to the local community, offering drop-ins, coffee morning, training and workshops, signposting, employment and skills advice to the general public of all ages.</p> <p>In the longer term, an appropriate resource would be sourced to house the Family Hub</p>	

<b>Action</b>	<b>How will this new or different action help achieve the objective</b>	<b>Quantify: How Many, How Much, By when</b>
Review previous programmes to identify lessons learned to establish positive actions for implementation on this current programme	Will ensure that we learn from the lessons and put realistic actions in place that will help achieve a position outcome	Sarah Small November 2020

<b>Action</b>	<b>How will this new or different action help achieve the objective</b>	<b>Quantify: How Many, How Much, By when</b>
<p>Initial review of International group at McNay and scope what services could be ran from McNay.</p> <p>Develop plan for Community Family Hub</p>	<p>International group will be enhanced to become Community Family Hub, able to deliver services to meet need for all ages</p>	<p>Early Help Manager -November 2020</p> <p>Childhood and Education sub-group – Qtr 3 20/21</p>
<p>Communications to be developed to meet individual cultural needs</p>	<p>Information about the hub and service delivery would be available to a range of groups within the area</p>	<p>Comms to consider whether existing face book page can be enhanced. Early Help Manager -October</p>

## Workstream – Childhood & Education

<b>Objective 2</b>	<b>Support school readiness in line with existing initiatives within Corporation Road School</b>
<b>How will achieving the objective help realise the visions &amp; targets</b>	
Ensuring that families receive the correct support to take this next big step in preparing their child for school	
Quantify: Visible change in the area or community	
Children will have strong social skills, can cope emotionally being separated from their care givers, have a desire to learn, can make effective transitions to secondary provision	

<b>Action</b>	<b>How will this new or different action help achieve the objective</b>	<b>Quantify: How Many, How Much, By when</b>
Promote bread and butter thing and the School Uniform Exchange	Children are equipped to attend school	Information to be promoted by children's services – Sept 2020
Local Authority and Head Teacher meeting scheduled for the 19 <sup>th</sup> October	TBC	TBC



## Workstream – Health

<b>Objective 1</b>	Reduce the impact of fuel poverty on resident's wellbeing
<b>How will achieving the objective help realise the visions &amp; targets</b>	
Fuel poverty, through living in a cold and damp home, is a clear contributory factor in health issues such as respiratory diseases, heart diseases, circulatory diseases, and mental health problems. It also contributes towards increased winter deaths, repeat visits to GPs and admissions to hospitals.	
Quantify: Visible change in the area or community	
Fewer homes in Northgate are poorly heated	

<b>Action</b>	<b>How will this new or different action help achieve the objective</b>	<b>Quantify: How Many, How Much, By when</b>
Submit a bid for  Shaping Places for Healthier Lives Programme	<p>The initial phase will be used:</p> <ul style="list-style-type: none"> <li>• To ensure all relevant stakeholders are included in the design approach</li> <li>• To ensure the intervention(s) we ultimately develop address the actual key drivers of fuel poverty in Northgate and</li> <li>• Focus on the part(s) of the system which will have the most impact. be research to:</li> </ul>	<p>Phase 1 - £19,000 secured</p> <p>To:</p> <ol style="list-style-type: none"> <li>1. Identify and develop a sustainable and effective stakeholder engagement strategy</li> <li>2. Test the assumptions we have made so far regarding the causes of fuel poverty and, if incorrect, rectify</li> <li>3. Identify the key parts of the system for intervention</li> </ol>

## Workstream – Health

<b>Objective 2</b>	Increase the access to health services for residents of Northgate
<b>How will achieving the objective help realise the visions &amp; targets</b>	
The consequences of not accessing health care are significant and include use of fewer preventive services, poorer health outcomes, higher mortality and disability rates, lower annual earnings because of sickness and disease, and the advanced stage of illness (i.e., many are “sicker” when diagnosed).	
<b>Quantify: Visible change in the area or community</b>	
Reduction in health inequalities between Northgate and the rest of Darlington	

<b>Action</b>	<b>How will this new or different action help achieve the objective</b>	<b>Quantify: How Many, How Much, By when</b>
Increase numbers of Northgate residents registered with a GP. This will involve a range of actions including <ul style="list-style-type: none"> <li>• working with Health Watch Darlington on a joint funded project to reduce digital exclusion which acts as a barrier to the newly developed streamline digital GP registration system</li> <li>• Supporting Blackett’s surgery engaging with the BAME community to take up flu vaccinations and address other health needs as a route into GP registrations</li> </ul>	Improved health outcomes among the vulnerable population groups in Northgate, which currently contributes considerably to health inequalities. This will also lead to a reduction inappropriate and ineffective use of services including A&E	X additional residents of Northgate registered with a GP

## Workstream – Community

<b>Objective 1</b>	<b>Eyes and Ears - A Safer and Cohesive Community.</b>
<b>How will achieving the objective help realise the visions &amp; targets</b>	
The Eyes and Ears initiative will support stronger communities, promote public safety and civic pride.	
<b>Quantify: Visible change in the area or community</b>	
Increased levels of public engagement and civic pride in the community.	

<b>Action</b>	<b>How will this new or different action help achieve the objective</b>	<b>Quantify: How Many, How Much, By when</b>
Implement the Eyes & Ears project in Northgate.	Engage all sections of the community to: a) secure improved awareness of local issues b) understand the role and responsibilities of service providers and c) identify potential solutions to local problems.	Scheduled for delivery November 2020.

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## **COMMUNITIES AND LOCAL SERVICES SCRUTINY COMMITTEE 10 DECEMBER 2020**

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### **BACK LANES AND FLY TIPPING**

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#### **SUMMARY REPORT**

##### **Purpose of the Report**

1. To inform Members of the ongoing work with regard to problem back lanes and fly tipping.

##### **Summary**

2. Improving the appearance and cleanliness of problem back lanes, reducing fly tipping and reducing the time it takes to clear away fly tips is a priority for the Council. In order to deliver on this priority there has been a refocusing of resources with an additional temporary increase in staff in both Street Cleansing of one additional response crew and a role in Civic Enforcement to engage and work with local Ward members and residents in areas where there are issues in back lanes.
3. The work is being coordinated through the Back Lanes and Fly Tipping project with support from Street Scene, Civic Enforcement and Communications working closely together to deliver improvements.

##### **Recommendation**

4. It is recommended that :-
  - (a) Members note the content of this report and the ongoing work that is being delivered to address issues in back lanes and fly tipping.

**Ian Williams**  
**Director of Economic Growth and Neighbourhood Services**

##### **Background Papers**

No background papers were used in the preparation of this report.

Ian Thompson : Extension 6628  
CD

S17 Crime and Disorder	The content of this report and actions being delivered will have a positive impact on the environment and crime and disorder.
Health and Wellbeing	Environmental Crime can have a negative impact on an individual's health and wellbeing. The work being delivered to address environmental crime will have a positive impact.
Carbon Impact and Climate Change	There is no impact on climate change as a result of this report.
Diversity	There is no negative impact on diversity issues.
Wards Affected	Potentially all Wards may be impacted by environmental crime.
Groups Affected	There is no impact on any group.
Budget and Policy Framework	No impact on the budget and policy framework.
Key Decision	Not a key decision.
Urgent Decision	Not an urgent decision.
One Darlington: Perfectly Placed	Tackling environmental crime has a positive impact on One Darlington: Perfectly Placed.
Efficiency	No impact on the Council's efficiency programme.
Impact on Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers

## MAIN REPORT

### Background

5. Street Scene has had significant reductions to the level of funding over the last 10 years. In particular, in 2016, Council agreed to further reduce funding for street cleaning, which resulted in a loss of 40% of staff. This reduction had a significant impact on the standard of cleanliness and the Council's ability to respond to fly tipping and cleansing of back lanes.
6. As part of the budget for 2018/19, a Futures Fund was identified and allocated to a number of priority services following consultation with the public. This resulted in some additional resource being added back into Street Scene, which has enabled the service to improve the standard and frequency of service, however only half of the staff lost from the service in 2016 have been replaced.
7. In addition to reductions in street cleaning, environmental enforcement also had reductions in resources. However, as part of the Futures Fund and public consultation, a new Community Safety service was set up in 2018 and allocated additional funding.
8. Whilst the additional resources have allowed improved performance, street cleaning is still not at 2016 levels. The new Civic Enforcement service, which was set up in 2018, covers a number of areas; anti-social behaviour, car parking, stray dogs and environmental crime. Following the establishment of the service in 2018/19, the initial focus was on anti-social behaviour and embedding the new

team, therefore there was limited focus on environmental crime.

### **Back Lanes and Fly Tipping Project**

9. Improving problem back lanes and reducing fly tipping is a priority for the Council therefore as we came out of the first lockdown, a focused approach has been taken to improving the condition of back lanes and response times to clean up fly tips. To improve response times, an additional crew of driver and operative have been funded from the Futures Fund until the end of June 2021. This additional response crew started in June 2020. With regard to back lanes, specifically side waste in back lanes (additional rubbish put out in the back lane not in the wheeled bin) and fly tipping in problem back lanes has been prioritised by civic enforcement.
10. The Back Lanes and Fly Tipping project has a number of themes with detailed actions for officers to focus on. The themes are:
  - (a) Prevention
  - (b) Communications
  - (c) Information and Intelligence
  - (d) Street Scene
  - (e) Enforcement
  - (f) Reassurance
11. Alongside the increased focus for street cleaning, an additional fixed term role has also been introduced within the Civic Enforcement team to focus on the key problem back lanes. This post will work with Ward Members and residents in those areas, engaging with them, explaining what residents' responsibilities, and if appropriate, landlords' responsibilities are with regard to household waste. For those residents that fail to engage or continue to dispose of their waste inappropriately in back lanes, continue to leave bins out or put side waste out, then this post will ensure enforcement action is taken.
12. A new proportionate approach to enforcing the responsibilities residents have for household waste has been developed, which starts with engagement and issuing of a notice to the resident that explains what their responsibilities are. If the resident does not comply, then a warning letter is issued. If this is still ignored, then a Community Protection Notice (CPN) will be issued (under the Anti-Social Behaviour Crime and Policing Act 2014). Following the issue of this CPN, if the resident still places side waste out, then a Fixed Penalty Notice will be issued with a fine of £100. If the resident fails to pay, then they will be taken to the Magistrates Court for prosecution. The new enforcement process recently introduced ensures the resident has the opportunity and information to place waste out responsibly, however if they choose not to do so then action will be taken.
13. For fly tips, where an individual or organisation dump waste in the open on Council land, where evidence exists, a Fixed Penalty Notice will be served with a fine of £400. However, in some cases, depending on the waste and evidence, will be progressed straight to the Magistrates Court for prosecution where the Council can reclaim cost and seize and destroy the perpetrator's vehicle.
14. The Council has 6 overt mobile cameras that can be deployed in areas that are identified as suitable if required. In addition, there are also 3 covert cameras for fly

tipping hot spots.

## Performance

15. Since the start of the Back Lanes and Fly Tipping Project, performance has been monitored and attached at **Appendix 1** is the Dashboard for Environmental Crime covering the period June 2020 to October 2020. Since the start of the project the number of reported fly tips has reduced slightly, however as a result of the additional street cleaning response crew, a significant number of fly tips are collected within two days and the majority within five days.
16. When comparing response times to fly tips for October 2019 to October 2020, this is a significant improvement.
  - (a) 58% of small fly tips reported in October 2019 took 5+ days to respond to compared to only 8% in October 2020.
  - (b) 65% of large fly tips reported in October 2019 took 5+ days to respond to compared to only 7% in October 2020.
17. As the new enforcement process for dealing with residents who do not dispose of household waste responsibly was only introduced in November, the information is not included yet on the Dashboard.

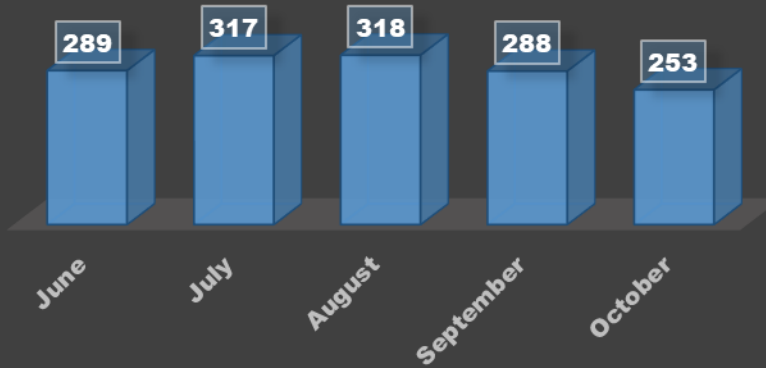
## Conclusion

18. Following previous reduction in resources for both Street Scene and Environmental Crime, the Council, through the Futures Fund, has been able to invest in these key frontline services. Whilst the overall resources in Street Scene are not at pre 2016 levels the addition of an extra response crew until June 2021 is having a significant, positive impact on response times to clearing away fly tips.
19. Through the Civic Enforcement service additional fixed term role, and the proportionate approach to tackling bins left out and side waste in problem back lanes, will in the coming months have a significant impact in those areas of the town. These changes to the service alongside the work taking place across all themes in the Back Lanes and Fly Tipping Project will see improvements to the overall quality of the environment across the Borough.
20. Finally, the hard work and dedication of the staff who have to clean up the problem back lanes and fly tips, along with their colleagues in civic enforcement, needs to be recognised and supported.

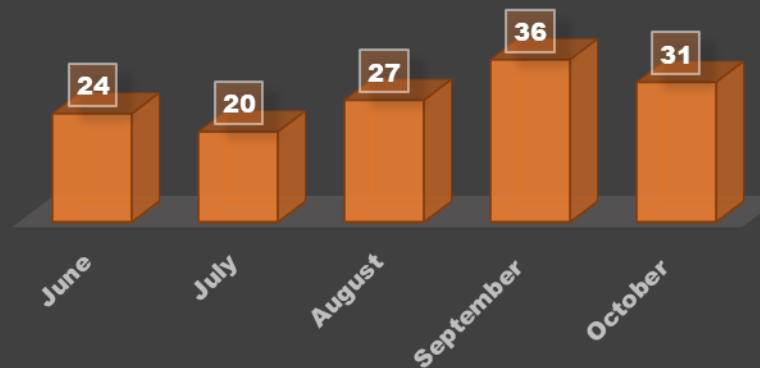


# Environmental crime- Darlington October 2020

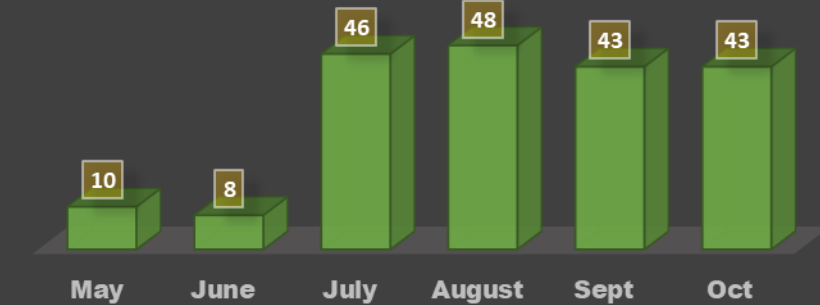
## NUMBER OF FLY TIPS REPORTED



## NUMBER OF SECONDARY FIRES



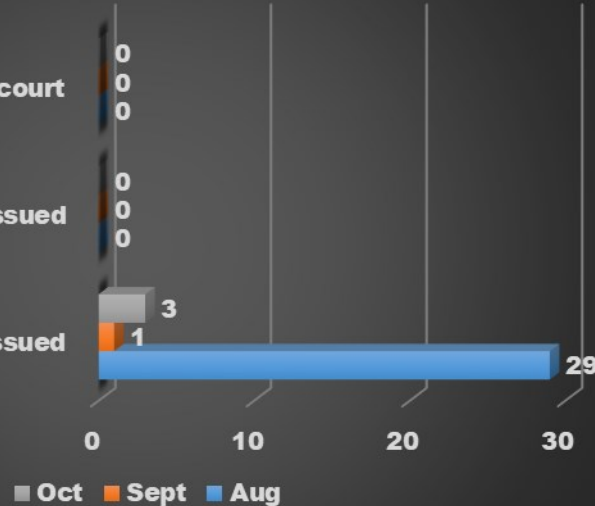
## NUMBER OF REPORTS OF FLY TIPPING FROM CIVIC ENFORCEMENT



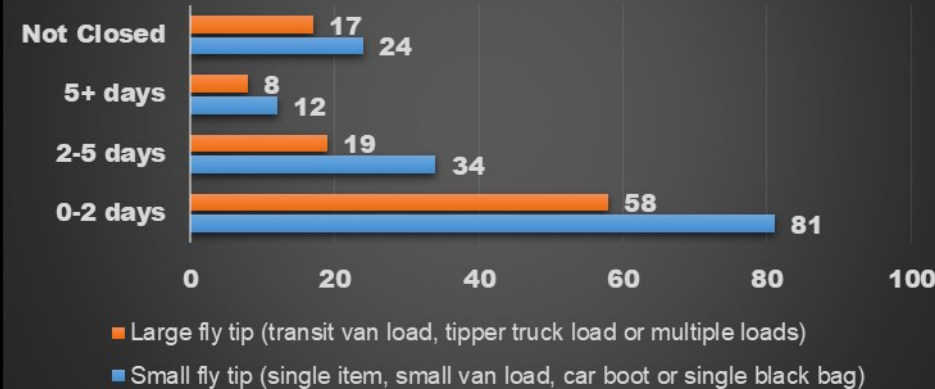
## Number of referrals to court

## Number of warnings issued

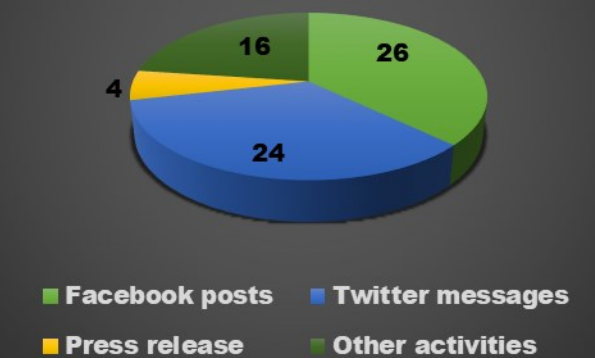
## Number of FPNs issued



## Time taken to respond to fly tips



## Communications October 2020



## Hotspot Streets

**Neasham Road x 6**

**Snipe Lane x 6**

**Brunton Street x 4**

**Greenbank Road x 4**

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**COMMUNITIES AND LOCAL SERVICES SCRUTINY COMMITTEE**  
**10 DECEMBER 2020**

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**PERFORMANCE INDICATORS QTR 2 2020/21**

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**Purpose of the Report**

1. To provide Members with performance data against key performance indicators for 2020/21 at Quarter 2.

**Report**

**Performance Summary**

2. This report provides performance information in line with an indicator set and Scrutiny Committee distribution agreed by Monitoring and Coordination Group on 4 June 2018, and subsequently by Scrutiny Committee Chairs. Following agreement at Council on 5 December 2019 to align Scrutiny Committees to the updated Cabinet Portfolios, the indicator set has been aligned accordingly.
3. The indicators included in this report are aligned with key priorities. Other indicators may be referenced when appropriate in narrative provided by the relevant Assistant Directors, when providing the committee with performance updates.
4. 25 indicators are reported to the committee, 16 of them on a six-monthly basis and nine annually.
5. For the purposes of the Quarter 2 report the Transport & Capital Projects Indicators have been excluded as these are annual indicators and the updated data is not yet available.
6. Performance of the 25 indicators reported:
  - a) Three indicators are showing performance better than at the same period as last year or from when last reported:

ENV 002	Number of Street Champions who are actively involved in litter picking a minimum of once per month
ENV 021	% of small fly tips removed within target time
REG 803	Trading Standards: Percentage of high-risk inspections carried out

- b) Two indicators are showing performance the same period as last year or from when last reported:

ENV 022	% of large fly tips removed within target time
ENV 023	Number of prosecutions for fly-tipping

- c) Six indicators are showing performance not as good than at the same period as last year or from when last reported:

CUL 065	Number of physical visits to the Library
CUL 066	Number of book loans
CUL 067	Number of ICT sessions at the library
CUL 071	Number of visits to the Head of Steam
ENV 006	Total number of fly-tips reported
ENV 009	% household waste that is collected that is either reused, recycled or composted

- d) Five indicators have not been reported due to coronavirus restrictions.

CUL 037	Number of shows held at the Hippodrome
CUL 038	Number of individual attendances at theatre shows
CUL 078	Number of shows held at the Hullabaloo
CUL 079	Number of individual attendances at Hullabaloo shows
ENV 024	Land Audit Management System - Litter Score

7. A detailed performance scorecard is attached at **Appendix 1**.

### **Recommendation**

8. It is recommended that :-

- a) Performance information provided in this report is reviewed and noted, and relevant queries raised with appropriate Assistant Directors.

**Ian Williams**  
**Director of Economic Growth and Neighbourhood Services**

**Background Papers**

No background papers were used in the preparation of this report.

S17 Crime and Disorder	This report supports the Council's Crime and Disorder responsibilities
Health and Well Being	This report supports performance improvement relating to improving the health and wellbeing of residents
Sustainability	This report supports the Council's sustainability responsibilities
Diversity	This report supports the promotion of diversity
Wards Affected	This report supports performance improvement across all Wards
Groups Affected	This report supports performance improvement which benefits all groups
Budget and Policy Framework	This report does not represent a change to the budget and policy framework
Key Decision	This is not a key decision
Urgent Decision	This is not an urgent decision
One Darlington: Perfectly Placed	This report contributes to the Sustainable Community Strategy (SCS) by involving Members in the scrutiny of performance relating to the delivery of key outcomes
Efficiency	Scrutiny of performance is integral to optimising outcomes.

## MAIN REPORT

### Culture

- The Hippodrome has been closed for the majority of this reporting period and no shows have taken place. The Hullabaloon has been closed throughout. The Library service reopened with limited access in line with COVID-19 safe systems on Monday 13 Jul 2020 therefore the number of visits and book loans is significantly down on last year. The Head of Steam reopened on Tuesday 14 July 2020, again with COVID-19 safe systems in place.

### Environmental Services

- The number of active Street Champions who regularly pick litter pick continues to increase and now stands at 145. The hard work of these individual volunteers contributes to keeping areas of Darlington clean.
- Overall, the number of fly tips increased during this period against last year, which is mainly due to lockdown and the Household Waste Recycling Centre being closed during the period.
- The percentage of household waste that is reused, recycled or composted for Quarter 1 is down significantly on last year for a number of reasons. Firstly, the Garden Waste Collection Service did not start until May, a month late, and during

lockdown and continuing through the year, the amount of residual waste has increased significantly, therefore impacting on recycling/composting rates.

## **Transport**

13. Despite the pandemic the Council is on track to deliver one of the largest annual programmes of highway maintenance to improve the Borough's streets. An additional £500k of Council funding and an additional £1.274m of Government funding has significantly increased the money available and the Council has accelerated delivery of this programme during COVID.
14. Around 16 significant maintenance schemes are being delivered across the Borough and over 72 streets are also being surfaced (microasphalt) with 24 of these having significant deep patching repairs before the micro-asphalt is applied. This year approximately 16km of streets were restored using this treatment.
15. The majority of the highway maintenance programme is undertaken through spring, summer and autumn, when the weather is most conducive. The road condition surveys that generate the performance indicators are generally done in quarter 3 to assess the impact of the programme of highway maintenance works. The performance indicators are therefore reported annually and the data will be available later in the year.
16. Road Traffic Collision data is also reported annually and reports on the previous calendar year. The data needs to be verified and checked to ensure it is correct and this usually means the data is not confirmed until Q3 of the following year. The Council receives provisional data on a monthly basis to monitor trends and issues through the year. The confirmed data for calendar year 2019 is expected to be reported in the Q3 report.

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# SCRUTINY - COMMUNITIES & LOCAL SERVICES 2020/21 QUARTER 2

APPENDIX 1

Indicator	Title	Reported	What is best	2017 / 2018	2018 / 2019	2019 / 2020	2020/21 - Q1	2020/21 - Q2	Qtr 2 compared to Qtr 1	2019/20 Qtr 2	2020/21 compared to 2019/20
CUL 037	Number of shows held at the Hippodrome	Monthly	Higher	171	338	290				142	
CUL 038	Number of individual attendances at Hippodrome theatre shows	Monthly	Higher	81,512	152,584	131,183				54,531	
CUL 065	Number of physical visits to the Library	Monthly	Higher	236,334	231,219	177,110	0	14,023		94,209	↓
CUL 066	Number of book loans	Monthly	Higher	281,173	265,076	250,074	8,005	47,722		135,067	↓
CUL 067	Number of ICT sessions at the library	Monthly	Higher	44,908	39,799	36,658	0	15		19,829	↓
CUL 071	Number of visits to the Head of Steam	Monthly	Higher	38,182	42,037	42,146	0	3,332		26,366	↓
CUL 078	Number of shows held at the Hullabaloo	Monthly	Higher		210	164				71	
CUL 079	Number of individual attendances at Hullabaloo shows	Monthly	Higher		10,513	8,969				3,064	
ENV 002	Number of Street Champions who are actively involved in litter picking a minimum of once per month	Quarterly	Higher	66	115	136	143	145		131	↑
ENV 006	Total number of fly-tips reported	Quarterly	Lower	3,052	3,006	2,838	1,003	1,890		1,479	↓
ENV 009	% household waste that is collected that is either reused, recycled or composted	Quarterly	Higher	42.9%	37.4%	40.8%	33.4%			42.7%	
ENV 021	% of small fly tips removed within target time	Monthly	Higher	94.0%	86.7%	85.3%	94.2%	98.9%	↑	97.3%	↑
ENV 022	% of large fly tips removed within target time	Monthly	Higher	95.5%	86.7%	85.7%	92.0%	100%	↑	100%	↔
ENV 023	Number of prosecutions for fly-tipping	Quarterly	Higher		0	0	0	0		0	↔
ENV 024	Land Audit Management System - Litter Score	Monthly	Higher		72%	79%				78%	
REG 803	Trading Standards : % of high risk inspections carried out	Quarterly	Higher	100%	100%	100%	0%	30%		12%	↑
TCP 101	Bus punctuality - % of non-frequent bus services running on time	Annually	Higher	86%	86%		Annual indicators no data to report for these quarters				
TCP 200	% of principal roads where maintenance should be considered (A class)	Annually	Lower	1.1%	2.2%	3.0%					
TCP 202	% of non principal roads where maintenance should be considered (B and C class)	Annually	Lower	5.9%	6.9%	6.0%					
TCP 203	% of unclassified roads where maintenance should be considered	Annually	Lower	22.3%	15.5%	7.9%					
TCP 600	Number of people killed or seriously injured in road traffic accidents	Annually	Lower	45	52	54					
TCP 601	Number of people slightly injured in road traffic accidents	Annually	Lower	224	206	161					
TCP 602	Number of children killed or seriously injured in road traffic accidents	Annually	Lower	5	5	7					
TCP 603	Number of children slightly injured in road traffic accidents	Annually	Lower	24	28	13					
TCP 900	Overall Public Satisfaction with Public Transport Theme (National Highways and Transport Survey)	Annually	Higher	60%	62%	58%					
								Better than =	↑	Not as good as =	↓

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## COMMUNITIES AND LOCAL SERVICES SCRUTINY COMMITTEE 10 DECEMBER 2020

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### WORK PROGRAMME

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### SUMMARY REPORT

#### Purpose of the Report

1. To consider the work programme items scheduled to be considered by this Scrutiny Committee during the 2020/21 Municipal Year and to consider any additional areas which Members would like to suggest should be added to the previously approved work programme.

#### Summary

2. Members are requested to consider the attached draft work programme (**Appendix 1**) for the remainder of the 2020/21 Municipal Year which has been prepared based on Officers recommendations and recommendations previously agreed by this Scrutiny Committee.
3. A request has been received (**Appendix 2**) from a Member requesting this Scrutiny Committee undertake a piece of work in respect of the School Street Initiative to enable Scrutiny members to understand the work undertaken to date; and to input their experience and their perspectives to inform the work going forward.
4. In accordance with the agreed procedure (**Appendix 3**), the request was forwarded to the Assistant Director, Transport and Capital Projects for a view on its merits, using the identified criteria.
5. The response of the Assistant Director, Transport and Capital Projects is attached (**Appendix 2**).

#### Recommendation

6. It is recommended that Members note the current status of the Work Programme and consider any additional areas of work they would like to include.
7. In accordance with the agreed procedure, taking into account the views of the Assistant Director, Transport and Capital Projects, this Scrutiny Committee is asked to make a decision about whether the item on the School Streets Initiative should be added to its work programme.

**Paul Wildsmith**  
**Managing Director**

## Background Papers

No background papers were used in the preparation of this report.

Author : Hannah Fay

S17 Crime and Disorder	This report has no implications for Crime and Disorder
Health and Well Being	This report has no direct implications to the Health and Well Being of residents of Darlington.
Carbon Impact and Climate Change	There are no issues which this report needs to address.
Diversity	There are no issues relating to diversity which this report needs to address
Wards Affected	The impact of the report on any individual Ward is considered to be minimal.
Groups Affected	The impact of the report on any individual Group is considered to be minimal.
Budget and Policy Framework	This report does not represent a change to the budget and policy framework.
Key Decision	This is not a key decision.
Urgent Decision	This is not an urgent decision
One Darlington: Perfectly Placed	The report contributes to the Sustainable Community Strategy in a number of ways through the involvement of Members in contributing to the delivery of the eight outcomes.
Efficiency	The Work Programmes are integral to scrutinising and monitoring services efficiently (and effectively), however this report does not identify specific efficiency savings.
Impact on Looked After Children and Care Leavers	This report has no impact on Looked After Children or Care Leavers.

## MAIN REPORT

### Information and Analysis

6. The format of the proposed work programme has been reviewed to enable Members of this Scrutiny Committee to provide a rigorous and informed challenge to the areas for discussion.
7. Each topic has been reviewed to link it to the outcomes and the conditions in the Sustainable Community Strategy – One Darlington Perfectly Placed:-

#### SCS Outcomes

- a) Children with the best start in life
- b) More businesses more jobs
- c) A safe and caring community
- d) More people caring for our environment
- e) More people active and involved
- f) More people healthy and independent
- g) A place designed to thrive

#### Three Conditions

- a) Build Strong Communities
- b) Grow the Economy
- c) Spend every pound wisely

8. In addition, each topic links to performance indicators from the Performance Management Framework (PMF) to provide robust and accurate data for Members to use when considering topics and the work they wish to undertake. There are some topics where appropriate PMF indicators have not yet been identified however; these can be added as the work programme for each topic is developed.

### Forward Plan and Additional Items

9. Once the Work Programme has been agreed by this Scrutiny Committee, any Member seeking to add a new item to the work programme will need to complete a quad of aims.
10. A copy of the Forward Plan has been attached at **Appendix 4** for information.

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**COMMUNITIES AND LOCAL SERVICES SCRUTINY COMMITTEE WORK PROGRAMME**

<b>Topic</b>	<b>Timescale</b>	<b>Lead Officer/ Organisation Involved</b>	<b>SCS Outcome</b>	<b>Darlington Conditions</b>	<b>Link to Performance Management Framework (metrics)</b>	<b>Scrutiny's Role</b>
<b>Performance Management and Regulation/ Management of Change</b>  Regular Performance Reports to be Programmed  End of Year Performance (including Compliments Comments and Complaints)	Quarter 2 – 10 December 2020	Relevant AD  Relevant AD	A safe and caring community  More businesses, more jobs  More people caring for our environment  A place designed to thrive	Build strong communities.  Spend every pound wisely  Grow the economy	Full Performance Management Framework suite of indicators.	To receive quarterly monitoring reports and undertake any further detailed work into particular outcomes if necessary.
<b>Medium Term Financial Plan</b>	10 December 2020	Elizabeth Davison	A safe and caring community  More businesses, more jobs  A place designed to thrive	Build Strong Communities  Grow the Economy  Spend every pound wisely		To enable the Committee to give consideration to those areas of the MTFP within the Committee's remit

Topic	Timescale	Lead Officer/ Organisation Involved	SCS Outcome	Darlington Conditions	Link to Performance Management Framework (metrics)	Scrutiny's Role
<b>Northgate Initiative</b>	10 December 2020	Seth Pearson	<p>Children with the best start in life</p> <p>A safe and caring community</p> <p>More people caring for our environment</p> <p>More people active and involved</p> <p>More people healthy and independent</p> <p>A place designed to thrive</p>	Build Strong Communities		To update Scrutiny Members and undertake any further work if necessary.



Topic	Timescale	Lead Officer/ Organisation Involved	SCS Outcome	Darlington Conditions	Link to Performance Management Framework (metrics)	Scrutiny's Role
<b>Back Lanes</b> To include dog fouling and fly tipping	10 December 2020	Ian Thompson	A safe and caring community  More people caring for our environment  More people active and involved  A place designed to thrive	Build Strong Communities		To update Scrutiny Members and undertake any further work if necessary
<b>Grass Verge Management</b>	25 February 2021	Dave Winstanley	More people caring for our environment	Build strong communities		To gain an understanding on the management of grass verges.
<b>Community Safety</b>	25 February 2021  Last considered 13 February 2020	Ian Thompson	A safe and caring community  A place designed to thrive	Build strong communities		To update Scrutiny Members on Community Safety.
<b>Library Services</b> To include digital offer	25 February 2021	Ian Thompson	More people active and involved  A place designed to thrive	Spend every pound wisely	CUL 065 CUL 066 CUL 067	To scrutinise and undertake any further work if necessary.

Topic	Timescale	Lead Officer/ Organisation Involved	SCS Outcome	Darlington Conditions	Link to Performance Management Framework (metrics)	Scrutiny's Role
<b>Local Transport Plan</b>	25 February 2021	Sue Dobson	<p>More businesses more jobs</p> <p>More people caring for our environment</p> <p>More people healthy and independent</p> <p>A place designed to thrive</p>	<p>Build Strong Communities</p> <p>Grow the Economy</p>		To give Scrutiny Members the opportunity to consider prior to Cabinet.
<b>Tees Valley Combined Authority Transport Strategy</b> (to include Bus Services in the Tees Valley)	22 April 2021	Dave Winstanley/ Tom Bryant TVCA	A place designed to thrive	Grow the economy		To contribute to and influence the Strategy to ensure the best outcomes for residents.
<b>Replacement of Dog Control Orders with Public Space Protection Order</b>	<p>22 April 2021</p> <p>Last considered 19 December 2019</p>	Ian Thompson	<p>A safe and caring community</p> <p>A place designed to thrive</p> <p>More people caring for our environment</p>	Build strong communities		To update Scrutiny Members on the introduction of Public Space Protection Orders (PSPOs).

<b>Topic</b>	<b>Timescale</b>	<b>Lead Officer/ Organisation Involved</b>	<b>SCS Outcome</b>	<b>Darlington Conditions</b>	<b>Link to Performance Management Framework (metrics)</b>	<b>Scrutiny's Role</b>
<b>Hippodrome</b>	22 April 2021	Ian Thompson	More people active and involved  A place designed to thrive	Spend every pound wisely		To scrutinise and undertake any further work if necessary.
<b>CCTV</b>	To be agreed	Ian Thompson/ Graham Hall	A safe and caring community	Spend every pound wisely		To update Scrutiny Members and undertake any further work if necessary.
<b>Tree and Woodland Strategy 2021-2031</b>	Last considered 27 August 2020	Brian Graham	More people caring for our environment  A place designed to thrive	Build strong communities		To give Scrutiny Members the opportunity to consider.
<b>Indoor /Outdoor Market</b>	Last considered 27 August 2020	Mark Ladyman	A safe and caring community  More businesses, more jobs  A place designed to thrive	Spend every pound wisely		To update Scrutiny on the development of the Indoor/Outdoor Market.

Topic	Timescale	Lead Officer/ Organisation Involved	SCS Outcome	Darlington Conditions	Link to Performance Management Framework (metrics)	Scrutiny's Role
<b>Bank Top Masterplan</b>	Last considered 22 October 2020	Dave Winstanley	A place designed to thrive	Spend every pound wisely  Grow the economy		To influence the Bank Top Masterplan and ensure the best outcomes for Darlington's residents and its economy.
<b>Rail Heritage –</b> To include Head of Steam and 2025  Review Group also established	Last considered 22 October 2020	Ian Thompson	More people caring about our environment  More people active and involved	Build strong communities.  Grow the economy		To contribute to the development of 'Experience Darlington' Strategy.
<b>Introduction to Environmental Health</b>	Members briefing – 19 November 2020	Mark Ladyman	A place designed to thrive  More people caring for our environment  A safe and caring community	Build strong communities	ENV 002 ENV 006 ENV 009 ENV 021 ENV 022 ENV 023 REG 803	To gain an understanding of Environmental Health and current and future challenges.

JOINT COMMITTEE WORKING – HEALTH AND HOUSING SCRUTINY COMMITTEE

Topic	Timescale	Lead Officer/ Organisation Involved	SCS Outcome	Darlington Conditions	Link to PMF (metrics)	Scrutiny’s Role
Drug and Alcohol Service Contract	3 March 2021	TBC	A safe and caring community  More people healthy and independent	Build Strong Communities  Spend every pound wisely		To update Scrutiny Members undertake any further work if necessary.

**Performance Indicators**

<b>DBC Number:</b>	<b>Definition:</b>
CUL 037	Number of shows held at the Hippodrome
CUL 038	Number of individual attendances at theatre shows
CUL 065	Number of physical visits to the Library
CUL 066	Number of book loans
CUL 067	Number of ICT sessions at the library
CUL 071	Number of visits to the Head of Steam
CUL 078	% of ticket sales for the Hippodrome
CUL 079	% of ticket sales for the Hullabaloo
ENV 002	Number of Street Champions who are actively involved in litter picking a minimum of once per month
ENV 006	Total number of fly-tips reported
ENV 009	% household waste that is collected that is either reused, recycled or composted
ENV 021	% of small fly tips removed within target time
ENV 022	% of large fly tips removed within target time
ENV 023	Number of prosecutions for fly-tipping
ENV 024	Land Audit Management System - Litter Score
REG 803	Trading Standards : Percentage of high risk inspections carried out
TCP 101	Bus punctuality - percentage of non-frequent bus services running on time
TCP 200	Percentage of principal roads where maintenance should be considered (A class)
TCP 202	Percentage of non principal roads where maintenance should be considered (B and C class)
TCP 203	Percentage of unclassified roads where maintenance should be considered

TCP 600	Number of people killed or seriously injured in road traffic accidents
TCP 601	Number of people slightly injured in road traffic accidents
TCP 602	Number of children killed or seriously injured in road traffic accidents
TCP 603	Number of children slightly injured in road traffic accidents
TCP 900	Overall Public Satisfaction with Public Transport Theme (National Highways and Transport Survey)

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## QUAD OF AIMS (MEMBERS' REQUEST FOR ITEM TO BE CONSIDERED BY SCRUTINY) Appendix 2

### SECTION 1 TO BE COMPLETED BY MEMBERS

**NOTE** – This document should only be completed if there is a clearly defined and significant outcome from any potential further work. This document should **not** be completed as a request for or understanding of information.

REASON FOR REQUEST?	RESOURCE (WHAT OFFICER SUPPORT WOULD YOU REQUIRE?)
<p>School Parking problems continue to be an ongoing issue for Schools, Residents, Parents and Children.</p> <p>A piece of work has commenced investigating the concept of Schools Streets that may form one of the options available to address these issues if the conditions and circumstances are conducive.</p> <p>The reason for the Quad of Aims is to enable Scrutiny members to understand the work to date, input their experience and their perspectives to inform the work going forward.</p>	<p>An officer resource would be required to brief councillors at a task and finish session on the work to date, proposed next stages and then consider any views and input from Members into the next stages of the work.</p>
PROCESS (HOW CAN SCRUTINY ACHIEVE THE ANTICIPATED OUTCOME?)	HOW WILL THE OUTCOME MAKE A DIFFERENCE?
<p>To form an online Task and Finish Group to review initial findings of a commission considering the potential for School Street Initiatives, to include discussion and recommendations to inform next stages of work and potential future Transport Programmes being put forward to Cabinet.</p>	<p>To enable Scrutiny members to understand the work to date, input their experience and their perspectives from Wards to inform the work going forward. If this initiative considered feasible it could be delivered at appropriate schools across the Borough to improve the environment from several perspectives.</p>

Signed Councillor .....*Cllr Culley*.....

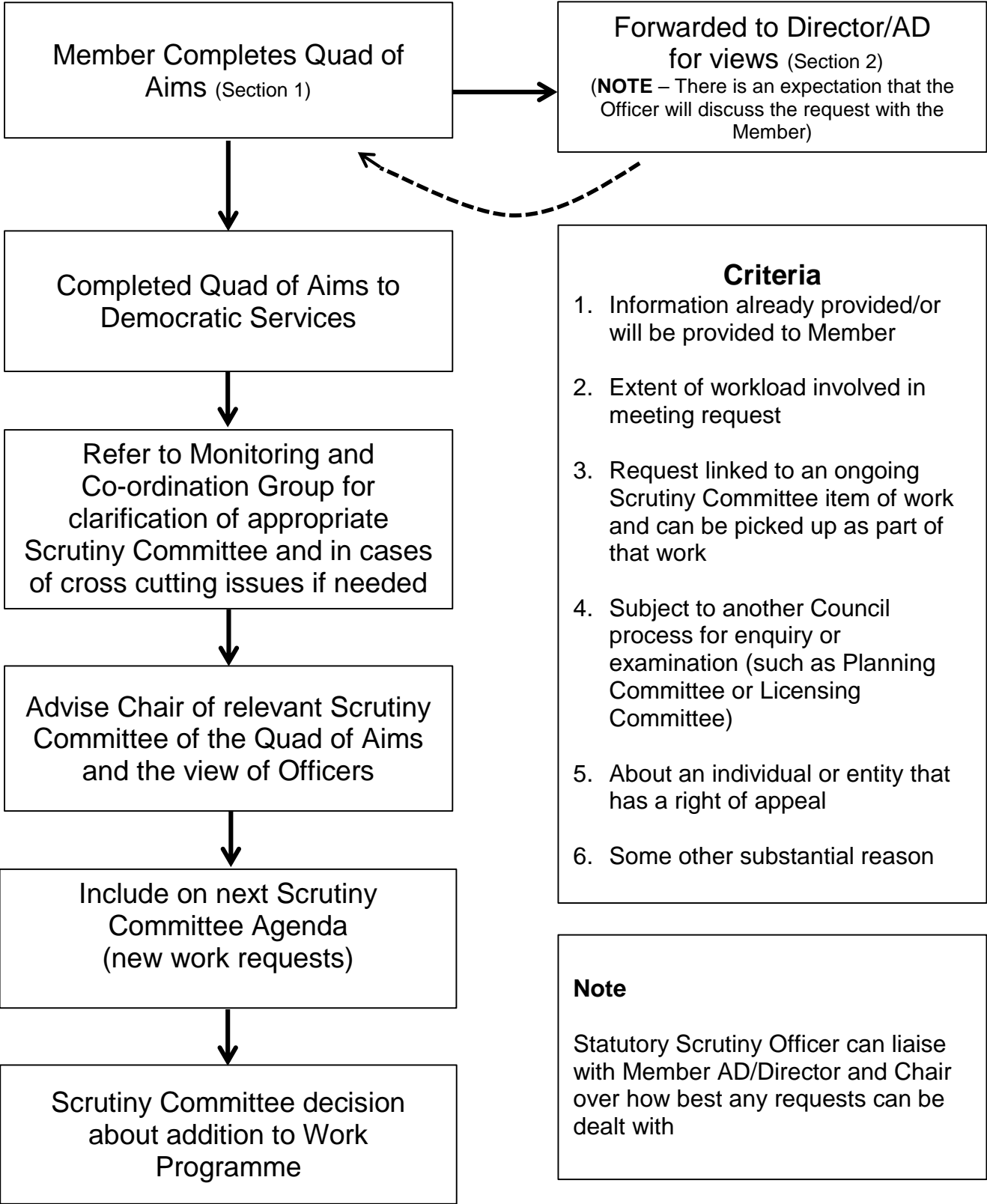
Date .....16 November 2020.....

**SECTION 2 TO BE COMPLETED BY DIRECTORS/ASSISTANT DIRECTORS**  
**(NOTE – There is an expectation that Officers will discuss the request with the Member)**

	<b>Criteria</b>
1. (a) Is the information available elsewhere? Yes ..... No .....NO..... If yes, please indicate where the information can be found (attach if possible and return with this document to Democratic Services) ..... (b) Have you already provided the information to the Member or will you shortly be doing so?  No	1. Information already provided/or will be provided to Member
2. If the request is included in the Scrutiny Committee work programme what are the likely workload implications for you/your staff?  The output from this piece of work would add value to the process and inform the next stages of development. ...	2. Extent of workload involved in meeting request
3. Can the request be included in an ongoing Scrutiny Committee item of work and picked up as part of that?  This is a stand-alone piece of work that will feed into the Scrutiny Committee work on the Local Transport Plan.....	3. Request linked to an ongoing Scrutiny Committee item of work and can be picked up as part of that work
4. Is there another Council process for enquiry or examination about the matter currently underway?  ...There is an ongoing Officer commission that would benefit from early Member engagement and input. .....	4. Subject to another Council process for enquiry or examination (such as Planning Committee or Licensing Committee)
5. Has the individual or entity some other right of appeal?  .....Not applicable .....	5. About an individual or entity that has a right of appeal
6. Is there any substantial reason (other than the above) why you feel it should not be included on the work programme?  .....Not applicable .....	6. Some other substantial reason

Signed ...  ..... Position ...Assistant Director – Transport & Capital Projects..... Date ...02/12/20..

**PROCESS FOR ADDING AN ITEM TO SCRUTINY COMMITTEE’S  
PREVIOUSLY APPROVED WORK PROGRAMME**



**PLEASE RETURN TO DEMOCRATIC SERVICES**

## QUAD OF AIMS (MEMBERS' REQUEST FOR ITEM TO BE CONSIDERED BY SCRUTINY)

### SECTION 1 TO BE COMPLETED BY MEMBERS

**NOTE** – This document should only be completed if there is a clearly defined and significant outcome from any potential further work. This document should **not** be completed as a request for or understanding of information.

REASON FOR REQUEST?	RESOURCE (WHAT OFFICER SUPPORT WOULD YOU REQUIRE?)
PROCESS (HOW CAN SCRUTINY ACHIEVE THE ANTICIPATED OUTCOME?)	HOW WILL THE OUTCOME MAKE A DIFFERENCE?

Signed Councillor .....

Date .....

### SECTION 2 TO BE COMPLETED BY DIRECTORS/ASSISTANT DIRECTORS

(NOTE – There is an expectation that Officers will discuss the request with the Member)

<div><div>1. (a) Is the information available elsewhere? Yes ..... No .....</div><div>If yes, please indicate where the information can be found (attach if possible and return with this document to Democratic Services)</div><div>.....</div><div>(b) Have you already provided the information to the Member or will you shortly be doing so?</div><div>.....</div><div>2. If the request is included in the Scrutiny Committee work programme what are the likely workload implications for you/your staff?</div><div>.....</div><div>3. Can the request be included in an ongoing Scrutiny Committee item of work and picked up as part of that?</div><div>.....</div><div>4. Is there another Council process for enquiry or examination about the matter currently underway?</div><div>.....</div><div>5. Has the individual or entity some other right of appeal?</div><div>.....</div><div>6. Is there any substantial reason (other than the above) why you feel it should not be included on the work programme?</div><div>.....</div></div>	<div>Criteria</div> <div><div>1. Information already provided/or will be provided to Member</div><div>2. Extent of workload involved in meeting request</div><div>3. Request linked to an ongoing Scrutiny Committee item of work and can be picked up as part of that work</div><div>4. Subject to another Council process for enquiry or examination (such as Planning Committee or Licensing Committee)</div><div>5. About an individual or entity that has a right of appeal</div><div>6. Some other substantial reason</div></div>
--	---

Signed ..... Position ..... Date .....

PLEASE RETURN TO DEMOCRATIC SERVICES

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# **DARLINGTON BOROUGH COUNCIL FORWARD PLAN**

## **Appendix 4**

### **FORWARD PLAN FOR THE PERIOD: 2 DECEMBER 2020 - 28 APRIL 2021**



<b>Title</b>	<b>Decision Maker and Date</b>
School Term Dates 2022/2023	Cabinet 8 Dec 2020
Mid-Year Prudential Indicators and Treasury Management 2020/21	Cabinet 8 Dec 2020
Tree & Woodland Strategy 2021-31	Cabinet 8 Dec 2020
Medium Term Financial Plan	Cabinet 8 Dec 2020
Complaints Made to Local Government Ombudsman	Cabinet 8 Dec 2020
Housing Revenue Account	Cabinet 8 Dec 2020
Darlington Town Fund	Cabinet 8 Dec 2020
Town Centre Car Parking	Cabinet 8 Dec 2020
Schedule of Transactions	Cabinet 8 Dec 2020
Central Park – Hybrid Business Innovation Centre and Landscaping Works	Cabinet 12 Jan 2021
Climate Change - Update	Cabinet 12 Jan 2021
Annual Audit Letter	Cabinet 12 Jan 2021
Greater Faverdale (Burtree Garden Village) - Design Code	Cabinet 12 Jan 2021
Tenancy Policy 2020-2025	Cabinet 12 Jan 2021
Public Space Protection Orders for Dog Control in Darlington	Cabinet 12 Jan 2021
Maintained Schools Capital Programme - Summer 2021	Cabinet 12 Jan 2021
Proposed Darlington Borough Council Compulsory Purchase Order - Darlington Station Improvements & Growth Zone	Cabinet 12 Jan 2021
Deed of Dedication - Springfield Park, Darlington	Cabinet 12 Jan 2021
Skerningham – Traffic Modelling	Cabinet 12 Jan 2021
Schools Admissions 2021/22	Cabinet 9 Feb 2021
Revenue Budget Monitoring - Quarter 3	Cabinet 9 Feb 2021
Project Position Statement and Capital Programme	Cabinet 9 Feb 2021

## DARLINGTON BOROUGH COUNCIL FORWARD PLAN

Monitoring - Quarter 3	
Calendar of Council and Committee Meetings 2021/22	Cabinet 9 Feb 2021
Treasury Management Strategy and Prudential Indicators	Council 18 Feb 2021 Cabinet 9 Feb 2021
Medium Term Financial Plan	Council 18 Feb 2021 Cabinet 9 Feb 2021
Housing Revenue Account	Council 18 Feb 2021 Cabinet 9 Feb 2021
Climate Change - Update	Cabinet 9 Mar 2021
Special Educational Needs and Disabilities (SEND) Capital Projects	Cabinet 13 Apr 2021
Regulatory Investigatory Powers Act (RIPA)	Cabinet 13 Apr 2021
Annual Procurement Plan 2021/22	Cabinet 13 Apr 2021